



DALLAS BOROUGH

www.dallasborough.org

***COUNCIL MEETING
May 15, 2020
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

| | | | |
|-------------------------|-------|---------------------|-------|
| President Edgerton | _____ | Mayor Carroll | _____ |
| Vice President Youngman | _____ | Solicitor Malak | _____ |
| Mr. Eckert | _____ | Treasurer Herbert | _____ |
| Mr. Oliver | _____ | Adm. Asst. Federici | _____ |
| Mr. Stevens | _____ | Manager Carr | _____ |

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on April 15, 2020. There was no work session meeting conducted in April 2020

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

| | | |
|------------|----------------------------------|-----------|
| April 2020 | Number of Permits | 1 |
| | Plan Reviews for Pending Permits | \$ 0.00 |
| | Flood Plain Administration | \$ 0.00 |
| | Permit(s) Dollar Amount | \$ 369.50 |

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

| | | |
|------------|----------------------------|--------------|
| April 2020 | Number of Permits | |
| | Zoning | 1 (approved) |
| | Stormwater | 0 |
| | Driveway (new) | 0 |
| | Transient Retail | 0 |
| | Permit(s) Dollar Amount | \$ 25.00 |
| | Zoning Hearing Board Fees | \$ 0.00 |
| | Conditional Use Appl. Fees | \$ 0.00 |
| | Motion _____ | Second _____ |

7. BILLS AND PAYROLL:

| | | |
|------------|------------------------------|---------------------|
| April 2020 | Bills as Presented | \$ 49,631.13 |
| | Payroll as Presented (2pays) | <u>\$ 34,550.07</u> |
| | Total Bills & Payroll | \$ 84,181.20 |

| | | |
|------------------|-----------------------|---------------------|
| May 1 - 20, 2020 | Bills as Presented | \$ 51,201.02 |
| | Payroll as Presented | <u>\$ 39,579.40</u> |
| | Total Bills & Payroll | \$ 90,780.42 |
| | Motion _____ | Second _____ |
| | ROLL CALL VOTE _____ | |

8. FINES RECEIVED REPORT:

| | | |
|------------|-------------------------------|-----------------|
| April 2020 | District Court (for March): | \$ 181.10 |
| | District Court (for April): | \$ 0.00 |
| | Accident Reports: | \$ 60.00 |
| | Police Receipts: | <u>\$ 10.00</u> |
| | Total Fines & Monies Received | \$ 251.10 |

9. COMMUNICATIONS:

- Correspondence received from the Dallas Borough Police Association notifying Mayor Carroll and Council of their intention to commence collective bargaining pursuant to Act 111 of 1968 for the contract period beginning January 1, 2021.
- Correspondence received from Sandy Mattie, 44 Maplewood Avenue, advising Council and Mayor Carroll of litter and debris thrown along Reservoir Road.

As a follow up to her complaint, Manager Carr spoke with Pennsylvania American Water Company and was told they will clean up along Reservoir Road in the area of the water company property.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Within this next month, the Road Department will be conduct visual inspections of all stormwater outfalls within Dallas Borough in compliance with DEP's MS4 regulations.

12. NEW BUSINESS:

- Approve **Ordinance 1 of 2020** rescinding and replacing Ordinance enacted 2/2/1938, and regulating the manufacturing, use and/or display, and permitting of fireworks within the limits of Dallas Borough.

Motion _____ Second _____

ROLL CALL VOTE _____

- Affirm **Resolution 3 of 2020** extending the Declaration of Emergency in Dallas Borough to June 4, 2020 due to the COVID 19 Coronavirus Pandemic.

Motion _____ Second _____

ROLL CALL VOTE _____

- Affirm **Resolution 4 of 2020** implementing provisions of Act 15 of 2020 relating to property tax relief.

Motion _____ Second _____

ROLL CALL VOTE _____

- Affirm **Resolution 5 of 2020** affirming a return to work policy for employees with confirmed or suspected COVID 19.

Motion _____ Second _____

ROLL CALL VOTE _____

- Authorize the distribution of the following Dallas Borough annual contributions:
 - Blue Chip Animal Refuge in the amount of \$250.00
 - Back Mountain Memorial Library in the amount of \$2,500.00
 - Back Mountain Regional Fire & EMS, Inc. in the increased amount of \$12,000.00

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the purchase of two (2) Vosker Wireless Outdoor Security Cameras and associated equipment in the amount of \$1,419.92 to be placed on Reservoir Road and affirm an executed contract to obtain a PLGIT Procurement Card for the \$20 monthly access cost.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the creation of a Committee of Dallas Borough as Collective Bargaining Representatives to negotiate with the Dallas Borough Police Association in development of a new Dallas Borough Police Department Contract to commence January 1, 2021. Representatives hereby appointed:
 - Mayor Timothy J. Carroll
 - John Oliver, Council Member
 - Tracey M. Carr, Borough Manager
 - Jeffrey J. Malak, Borough Solicitor

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorize the appropriate Borough official(s) to execute material quotations with American Asphalt Paving Company to purchase various bituminous/ asphalt products, if needed, under Co-Stars Contract 5610-36.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Lehman Township in the amount of \$10,074.50 representing 50% of the purchase cost of a shared 2021 Rampant Trailer for the Dallas Borough and Lehman Township Road Departments.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to forward a letter on behalf of Dallas Borough to PennDOT requesting permission to place signage on the PennDOT right of way along SR 415 northbound limiting vehicles turning right from SR 415 onto East Center Hill Road to a twenty-five (25') foot maximum in compliance with turning radius templates produced by Quad Three Group Inc. relative to this intersection.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Quad Three Group Inc, as Dallas Borough’s Consulting Engineers to field survey, create plans and bidding documents for replacement stormwater piping and infrastructure on Susquehanna Avenue and Lackawanna Avenue to be added as alternate projects into DAMAs project plans for the installation of a ‘wetpond’ and ‘stormwater filer’ on the Borough owned lots on Susquehanna Avenue and Lackawanna Avenue, respectively, for public bidding purposes.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge proposals received for thermoplastic re-marking the traffic signal intersection markings at S.R. 415 Memorial Highway and Center Hill Road with the apparent low proposal being received from DBi Services, 322 Rocky Road, Hazleton PA 18201.

| Company Name | Proposal Price |
|--------------|----------------|
| | |
| | |
| | |

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the revised traffic signal intersection markings at S.R. 415 Memorial Highway and Center Hill Road project to _____ in the amount of \$ _____ to be completed when weather permits.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

Curbside yard waste collection began on Tuesday, May 12, 2020 for those residents having purchased a permit. Collection will continue weekly through mid-October.

The 2020 Annual Spring Clean Up will be *tentatively* held **July 13 – 18, 2020** at the Dallas Borough Municipal Building, 25 Main Street, Dallas. The hours of operation will be from 7:30 A.M. to 6 P.M. Monday through Friday and 8:00 A.M. to 3:00 P.M. on Saturday. Spring clean-up is only available to Dallas Borough residents. Dallas Borough will require all residents to purchase an admission permit for the clean-up. Contact the Dallas Borough Building at 570-675-1389 for fee structure and clean up regulations. Proof of residency will be required to purchase the necessary permit. Admission permits will be issued to the occupants, not owners of Dallas Borough rental units.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, June 15, 2020 at 7:00 pm - Public Work Session.

Wednesday, June 17, 2020 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.