



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
APRIL 16, 2025
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on March 19, 2025 and work session held on March 17, 2025.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

March 2025

Number of Permits	5	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	1,627.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

March 2025	Number of Permits	
	Zoning	6
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 200.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

March 2025	Bills as Presented	\$ 226,555.71
	Payroll as Presented (2 pays)	\$ 60,927.45
	Total Bills & Payroll	\$ 287,483.16
April 1-16, 2025	Bills as Presented	\$ 148,995.12
	Payroll as Presented (1 pay)	\$ 34,786.80
	Total Bills & Payroll	\$ 183,781.92
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

March 2025	District Court:	\$ not received
	Accident/ Incident Reports:	\$ 90.00
	Police Receipts:	\$ 20.00
	Total Fines & Monies Received	\$ 110.00

9. COMMUNICATIONS:

- None.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- The annual Spring Street Sweeping took place in Dallas Borough within the last two weeks.

12. NEW BUSINESS:

- Approve payment in the amount of \$7,250.00 to Quad Three Group Inc. for work completed on the Park Renovation Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Payment Application #5 for Kobalt Construction Inc. in the amount of \$68,355.00 for work completed on the Memorial Park Renovation Project as approved by Quad Three Group Inc. as consulting engineers for Dallas Borough paid from grant funds received from the Pennsylvania Department of Conservation and Natural Resources.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Change Order #1 for Kobalt Construction Inc. in the amount of \$7,150.00 for additional drainage infrastructure to be added to the play area for the Memorial Park Renovation Project as approved by Quad Three Group Inc. as consulting engineers for Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Payment Application #2 for American Asphalt in the amount of \$14,659.52 for work completed on the Fawn Drive and Hickory Road American Rescue Plan Stormwater Improvement Project as approved by Quad Three Group Inc. as consulting engineers for Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the acceptance of a quote in the amount of \$7,900.00 from Datom Products Inc. for abatement of approximately 1,500 sq ft of asbestos roofing on the 'loader barn' and removal and disposal of the 275 gallon above ground storage tank prior to building demolition.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt of the Audit and Annual Pennsylvania Department of Community and Economic Development Report for the year ended December 31, 2024 for Dallas Borough and approve payment for such professional services to JH Williams & Company in the amount of \$6,900.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the following roads to be marked as one way directional for traffic on July 10th, 11th, 12th, 13th and 14th as a possible rain date in the best interest of public safety in association with the 79th Annual Back Mountain Memorial Library Auction:
 - Franklin Street – One Way directional traffic from Huntsville Road toward Main Street.
 - Lehman Avenue – One Way directional traffic from Machell Avenue toward Huntsville Road.
 - Norton Avenue – One Way directional traffic from Huntsville Road toward Machell Avenue.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to seek applicants for a full-time worker for the Road Department.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize an unpaid disability leave as requested by an employee in the Road Department in accordance with the provisions contained in the Dallas Borough Employee Manual.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to provide a letter of support to Rich Mannello, Head Football Coach for Dallas School District, for his application of an Economic Development Initiative Community Project Funding grant through Housing and Urban Development which would be used for a wellness addition on the high school campus which would also be open to numerous organizations, youth programs and first responders.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

• **Road Department Report**

The Dallas Borough Road Department will be commencing street sweeping throughout the Borough in April weather permitting.

The 2025 Annual Spring Clean Up will be held Thursday, **May 8, 2025 through Saturday, May 10, 2025** at the Dallas Borough Municipal Building, 25 Main Street, Dallas. The hours of operation will be from 7:30 AM to 6:00 PM Thursday and Friday and 8:00 A.M. to 2:00 P.M. on Saturday. Spring clean-up is only available to Dallas Borough residents. Dallas Borough will require all residents to purchase an admission permit for the clean-up. Contact the Dallas Borough Building at 570-675-1389 for fee structure and clean up regulations. Proof of residency will be required to purchase the necessary permit. Admission permits will be issued to the occupants,

• **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, May 19, 2025** at 7:00 pm - Public Work Session.
- **Wednesday, May 21, 2025** at 7:00 pm - Regular Meeting.

Executive Sessions were held on March 19, 2025 and April 14, 2025 for personnel purposes.

18. EXECUTIVE SESSION: (if needed)

19. FURTHER BUSINESS:

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____