



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
APRIL 17, 2024
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on March 20, 2024 and work session meeting held on March 18, 2024.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

March 2024

Number of Permits		2
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	229.50
Motion _____	Second _____	

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

March	2024	Number of Permits	
		Zoning	1 (approved)
		Stormwater	0
		Driveway (new)	0
		Transient Retail	0
		Permit(s) Dollar Amount	\$ 25.00
		Zoning Hearing Board Fees	\$ 0.00
		Conditional Use Appl. Fees	\$ 0.00
		Motion _____	Second _____

7. BILLS AND PAYROLL:

March	2024	Bills as Presented	\$ 91,630.07
		Payroll as Presented (3 pays)	\$ <u>84,691.69</u>
		Total Bills & Payroll	\$ 176,321.76
April 1-17, 2024		Bills as Presented	\$ 71,496.66
		Payroll as Presented (1 pay)	\$ <u>28,950.82</u>
		Total Bills & Payroll	\$ 100,447.48
		Motion _____	Second _____
		ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

March	2024	District Court:	\$ 329.70
		Accident/ Incident Reports:	\$ 45.00
		Police Receipts:	\$ <u>0.00</u>
		Total Fines & Monies Received	\$ 374.70

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- The annual Spring Street Sweeping Program in Dallas Borough commenced April 1, 2024. Residents are asked to rake cinders out to the side of the road for collection and advised that under no circumstances are cinders to be swept into the stormwater catch basins.

12. NEW BUSINESS:

- Approve payment to Topp Business Solutions in the amount of \$11,572.00 for computer equipment, installation labor and data migration completed for the Police Department with reimbursement to be received from the Pennsylvania Commission on Crime and Delinquency for all eligible technology upgrade expenses associated with grant contract #39465.

Motion _____ Second _____
ROLL CALL VOTE _____

- Affirm President Edgerton and Vice President Oliver's execution of Amendment #1 to Local Share Account Grant Contracts C000080436 and C000080683 extending the grants' activity period and termination date to June 30, 2025 for completion of the Kenneth Young Memorial Park Renovation Project.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve the purchase of a 2000 Chevrolet 3500 Bucket/Utility truck from Kingston Township for \$15,000.00 and authorize the Borough Manager to execute all documents necessary for the transfer of ownership.

Motion _____ Second _____
ROLL CALL VOTE _____

- Affirm a letter of support sent to Dallas Township on behalf of Dallas Borough in support of their Pennsylvania Department of Conservation and Natural Resources Grant Application for Phase III of the Southside Park Revitalization Project.

Motion _____ Second _____
ROLL CALL VOTE _____

- Affirm Shelby Carr to continue as an administrative employee on an "as-needed" basis at the rate of \$15.00 per hour.

Motion _____ Second _____
ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department commenced street sweeping throughout the Borough on April 1, 2024.

The 2024 Annual Spring Clean Up will be held Thursday, **May 2, 2024 through Saturday, May 4, 2024** at the Dallas Borough Municipal Building, 25 Main Street, Dallas. The hours of operation will be from 7:30 AM to 6:00 PM Thursday and Friday and 8:00 A.M. to 2:00 P.M. on Saturday. Spring clean-up is only available to Dallas Borough residents. Dallas Borough will require all residents to purchase an admission permit for the clean-up. Contact the Dallas Borough Building at 570-675-1389 for fee structure and clean up regulations. Proof of residency will be required to purchase the necessary permit. Admission permits will be issued to the occupants, not owners of Dallas Borough rental units.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, May 13, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, May 15, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____