



DALLAS BOROUGH

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*Dallas Borough Council
Work Session
August 15, 2022
Agenda*

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
 - Dallas Borough's Annual MS4 Status Report for 07/01 /21 to 06/30/22 is due to DEP by 09/30/22
- Kenneth Young Memorial Park Renovation.
 - DCNR Grant application pending.
- ARP Projects.
 - Funds of \$2,402.62 received on July 27, 2022 as a reallocation of monies not claimed by other municipalities in 1st distribution.
 - 2nd half of funds still expected to be distributed soon.
 - Update on project design.
- FEMA/PEMA Reservoir Road Project
 - FEMA/PEMA has obligated the project at \$58,225.13. Work commencing this week as a combination of outside contractors and Borough Road Department personnel and equipment. \$52,402.62 received from PEMA on July 26, 2022 with balance remaining to come from FEMA upon project completion.
 - Luzerne County Fair Committee will purchase the 24" pipe needed for under their driveway (Ambrose Lane) which will be installed during our excavation work.

- Community Development Block Grant Ramp Project update
 - Contractor Payment Request #3 from Bognet Inc. in the amount of \$57,600.00.
 - Additional expenses associated with tank and soil removal.
- Multimodal Grant for East Center Hill Sidewalk Project (Misericordia)
 - Project scope change of scope request submitted to DCED. Pending response.
- Downtown Project Update.
 - Project Update.
 - Section of old stone retaining wall in front of 121 Lake Street owned by Misericordia University collapsed on July 26, 2022 while we were working on that section of sidewalk. There is also a tree to be removed and a pole with electric service for 111 and 121 Lake Street which needs to be moved by UGI.
 - Grant reimbursement received from Commonwealth in the amount of \$127,040.00 on August 1, 2022.
 - Affirm Multiscape Change Order #2 in the amount of \$100,700.00 which includes the alternate work previously authorized and an additional 185 sq ft of the remaining sidewalk which is included in the scope of work change for the Multimodal Grant still pending approval.
 - General Contractor Payment Request #4 from Multiscape in the amount of \$131,728.00 which includes \$62,323.50 from the original base bid and \$69,405.00 from the work in Change Order #2.

4. RESOLUTION 4 OF 2022:

- Amending and restating the Return to Work Policy for Employees with confirmed or suspected COVID 19 previously established by Resolution 17 of 2020 and amending the Dallas Borough Employee Manual.

5. POLICE DEPARTMENT:

6. ROAD DEPARTMENT:

- Affirm the order of a 2023 Freightliner 108 SD Cab & Chassis under Co-Stars Contract 025-098 from Sherwood Trucks in the amount of \$130,855.00. Price on up fit is still undetermined but estimated at between \$75,000.00 to \$80,000.00. Grant reimbursement from Commonwealth will be \$154,786.00.
- LSA Grant application ideas for grant application due September 30th.
 - First priority request for a Case Skid Steer Loader with milling and hopper broom attachment in the amount of \$118,058.30.
 - Second priority request would be a tractor with brush/boom cutting attachment. Estimate still pending.

7. CODE ENFORCEMENT:

- Follow up Magistrate's hearing scheduled for August 23, 2022 regarding 34 Fawn Drive.
- Citations filed for 54 Elizabeth Street for Structure Unfit for Human Occupancy and Sanitary Drainage System. No Hearing date obtained yet.
- Hayes Appeals to Luzerne County Court of Common Pleas continued at his request until September 7, 2022.

8. PENSION PLANS:

- 2022 MMO for the Police Plan is \$27,270.00 and \$15,687.00 for the Non-Uniformed Plan which need to be funded by December 31, 2022.
- 2022 State Aid is yet unknown and should be received in early September.
- 2023 MMOs for the pension plans:
 - Police Plan is calculated as \$28,244.00 based upon market value of assets.
 - Non-Uniformed Plan is calculated as \$19,610.00 based upon market value of assets.

9. SOLICITOR'S REPORT:

- Request received from Attorney Mark Bufalino for Dallas Borough and Harvey's Lake to form a joint UCC Appeals Board. Dallas Borough already has a joint UCC Appeals Board with Lehman Township.

10. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/22 to 08/15/22.
- ZHB #2-2022 request by Fidelity Bank for variance to add an additional 36 sq ft electronic message board sign to the current pylon sign. Hearing set for August 22, 2022 at 7:00 p.m.

11. EXECUTIVE SESSION (if needed)