



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
AUGUST 16, 2023
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the special meeting held on August 3, 2023, regular meeting held on July 19, 2023 and work session meeting held on July 17, 2023.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

July 2023	Number of Permits	2	
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	309.00

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

July 2023	Number of Permits	
	Zoning	2 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 50.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

June 2023	Bills as Presented	\$ 116,297.47
	Payroll as Presented (2 pays)	\$ <u>46,989.05</u>
	Total Bills & Payroll	\$ 163,286.52
August 1 - 16, 2023	Bills as Presented	\$ 47,289.80
	Payroll as Presented (1 pay)	\$ <u>24,205.39</u>
	Total Bills & Payroll	\$ 71,495.19
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

June 2023	District Court:	\$ 172.04
	Accident Reports:	\$ 75.00
	Police Receipts:	\$ <u>160.00</u>
	Total Fines & Monies Received	\$ 407.04

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Dallas Borough's Annual MS4 Status Report for 07/01/22 to 06/30/23 is due to DEP by 09/30/23

12. NEW BUSINESS:

- Approve **Ordinance 1 of 2023** requiring all operators of vehicles traveling on Marlinton Court to come to a complete stop at the intersection of Marlinton Court and Highland Boulevard before entering onto Highland Boulevard, establishing a penalty for violation and authorizing the placement of a stop sign.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve **Resolution 9 of 2023** authorizing the disposition and destruction of the following municipal records in accordance with Act 428 of 1968 as amended:

- Paid Invoices A-Z Years 1966, 1967, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003 (11 Banker Storage Boxes of 1.5 Cubic Feet)
- Receivables A-Z Year 1962, 1965, 1969, 1970, 1972, 1973, 1974, 1975, 1976, 1977, 1980, 1981, 1982, 1983, 1984, 1985, 1987, 1988, 1989, 1990, 1999, 2000, 2001, 2003, 2008, and 2009 (6 Banker Storage Boxes of 1.5 Cubic Feet)
- Bank Statements, Deposit Receipts, Check Stubs and Cancelled Checks Years 1962, 1964, 1965, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 2001, 2002, 2003, 2008, and 2009. Visioning Account only Years 2004, 2007, 2010 – 2015 (20 Banker Storage Boxes of 1.5 Cubic Feet)
- Requests for Proposals, Bid Documents, Awarded Contracts Years 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1987, 1988, 1989 (1 Banker Storage Box 1.5 Cubic Feet)
- Insurance Policy Files Year 1981
- Treasurers Reports Year 1967-1977, 1994 and 1995

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and recognize the “Financial Requirement and Minimum Municipal Obligation (MMO) Budget for 2024” for both the Dallas Borough Uniformed (Police) Pension Plan in the amount of \$66,430.00 and the Non-Uniform Pension Plan in the amount of \$16,179.00 submitted to the governing body by the Dallas Borough Chief Administrative Officer, in compliance with Act 205 of the Commonwealth of Pennsylvania.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$10,455.00 to G&M Crawford Inc. for additional work completed at the request of Dallas Borough, while performing contracted work for Veolia Water, for manpower and equipment used for base repair to sections of Marywood Drive and to mill, resurface Elizabeth Street from Marywood Drive to Charles Street.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a quote received from Rutkoski Fencing Inc. to install a 4’ fence and gate near the back door and basement entrance of the borough office in the amount of \$5,865.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a request from the Rotary Club of Dallas to conduct a 5k run on October 14, 2023 utilizing Reservoir Road between Ambrose Lane (entrance to the fairgrounds) and Machell Avenue.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department is primarily working on yard waste collection, pot hole patching, curb replacement, swale /catch basin cleaning and preparing roads for resurfacing.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, September 18, 2023 at 7:00 pm - Public Work Session.

Wednesday, September 20, 2023 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.