



DALLAS BOROUGH

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***COUNCIL MEETING
August 17, 2022
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on July 20, 2022 and work session held July 18, 2022.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

July 2022	Number of Permits		4
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	768.00

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT
PERMITS REPORT:

July 2022	Number of Permits	
	Zoning	3 (approved)
	Stormwater	0
	Driveway (new)	1
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 175.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

July 2022	Bills as Presented	\$ 175,774.26
	Payroll as Presented (2 pays)	\$ <u>47,203.03</u>
	Total Bills & Payroll	\$ 222,977.29
August 1 - 17, 2022	Bills as Presented	\$ 229,799.53
	Payroll as Presented (1 pay)	\$ <u>25,385.14</u>
	Total Bills & Payroll	\$ 255,184.67
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

July 2022	District Court:	\$ 216.28
	Accident Reports:	\$ 45.00
	Police Receipts:	\$ <u>187.00</u>
	Total Fines & Monies Received	\$ 448.28

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Dallas Borough’s Annual MS4 Status Report for 07/01 /21 to 06/30/22 is due to DEP by 09/30/22. This report is being prepared by Quad Three Group Inc. in cooperation with the DAMA Stormwater Division.

12. NEW BUSINESS:

- Approve RESOLUTION 4 of 2022 amending and restating the Return To Work Policy for employees with confirmed or suspected COVID 19 previously established by Resolution 17 of 2020.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and recognize the “Financial Requirement and Minimum Municipal Obligation (MMO) Budget for 2023” for both the Dallas Borough Uniformed (Police) Pension Plan in the amount of \$28,244.00 and the Non-Uniform Pension Plan in the amount of \$19,610.00 submitted to the governing body by the Dallas Borough Chief Administrative Officer, in compliance with Act 205 of the Commonwealth of Pennsylvania.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm Multiscape Inc. Change Order #2 in the amount of \$100,700.00 which includes the alternate work previously authorized and an additional 185 sq ft of the remaining sidewalk which is included in the scope of work change for the Multimodal Grant still pending approval.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #4 in the amount of \$131,728.50 to Multiscape Inc. for general construction work completed on the Downtown Improvement Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000061690 and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority for \$62,323.50 representing the ‘base bid’ portion of the invoice.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #3 to Bognet Inc. in the amount of \$57,600.00 for work completed on the Removal of Architectural Barriers (Ramp) Project in association with the Community Development Block Grant as approved by Quad Three Group Inc., Consulting Engineer.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and Vice President Youngman to execute and deliver a Certification of Request for Payment to Luzerne County Office of Community Development in the amount of \$57,600.00 for reimbursement of eligible costs in accordance with the Community Development Block Grant regulations and the Cooperation Agreement entered into by and between Dallas Borough and Luzerne County.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Waste Management Alliance Sanitary Landfill, Inc. in the amount of \$3,099.72 for acceptance of three loads of soil removed during the excavation of the underground tanks from the Borough property.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a proposal received from Fehlinger Construction in an amount not to exceed \$6,000.00 to mill a portion of Reservoir Road in accordance with the scope of work approved by FEMA/PEMA for use of Disaster Relief Funds received for Hurricane Ida.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve the purchase of \$1,400.00 of block hour IT support from Topp Business Solutions for the Administrative Office and Road Department computer systems along with the purchase of a network security firewall appliance and wall mountable wireless access point for an additional \$1025.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve the purchase of a new phone system for the Administration Office, Police Department and Road Department from Guyette Communication Industries including 6 phones, labor, hardware and training in the amount of \$3,764.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the order of a 2023 Freightliner 108 SD Cab & Chassis under Co-Stars Contract 025-098 from Sherwood Trucks in the amount of \$130,855.00 with an estimated price for up fit of \$80,000.00 with grant reimbursement from the Commonwealth Financing Authority and Department of Community and Economic Development in the amount of \$154,786.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**

The Road Department is working on prepping roads for patching and resurfacing. Cutting back brush along Borough roadways. Work has started on rebuilding section of Reservoir Road in accordance with FEMA/PEMA funding.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, September 19, 2022 at 7:00 pm - Public Work Session.

Wednesday, September 21, 2022 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.