



DALLAS BOROUGH  
www.dallasborough.org

**COUNCIL MEETING**  
**August 21, 2024**  
**AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on July 17, 2024 and work session meeting held on July 15, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

July 2024

Number of Permits		6
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	16,019.00
Motion _____	Second _____	

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

July 2024	Number of Permits	
	Zoning	6 (approved)
	Stormwater	1
	Driveway (new)	1
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 707.80
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

July 2024	Bills as Presented	\$ 79,377.18
	Payroll as Presented (2 pays)	\$ 59,157.44
	Total Bills & Payroll	\$ 138,534.62
August 1-21, 2024	Bills as Presented	\$ 83,082.60
	Payroll as Presented (2 pay)	\$ 59,630.16
	Total Bills & Payroll	\$ 142,712.76
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

July 2024	District Court:	\$ 1,021.10
	Accident/ Incident Reports:	\$ 45.00
	Police Receipts:	\$ 80.00
	Total Fines & Monies Received	\$ 1,146.10

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Dallas Borough's Annual MS4 Status Report for 07/01/23 to 06/30/24 is due to DEP by 09/30/24.

12. NEW BUSINESS:

- Affirm **Resolution 7 of 2024** declaring an emergency in Dallas Borough due to a severe rain storm from Tropical Storm Debby on August 9, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize Quad Three Group Inc as Dallas Borough’s consulting engineers and project engineers for the Community Development Block Grant Project funded through Luzerne County to complete project design and seek bids for the Removal of Architectural Barriers for ADA Compliance project to renovate the bathrooms at the Kenneth Young Memorial Park.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Award the bid for the Memorial Park Renovation Project to Kobalt as the lowest responsible bidder for the contract amount of **\$617,108.50** being the base bid amount of \$684,608.50 deducting (\$27,500.00) for removing the surface coating of the entire basketball court thus providing white lines only and deducting (\$40,000.00) for eliminating the 40’x50’ stamped concrete patio area as recommended by Dallas Borough’s Consulting Engineers and Project Engineer, Quad Three Group Inc. contingent upon final contract review and approval by the Commonwealth of Pennsylvania Department of Community and Economic Development, Department of Conservation & Natural Resources and the Borough Solicitor.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the appropriate Borough Officials to execute a contract with Kobalt for the Memorial Park Renovation Project in the amount of **\$617,108.50** contingent upon final contract review and approval by the Commonwealth of Pennsylvania Department of Community and Economic Development, Department of Conservation & Natural Resources and the Borough Solicitor.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the appropriate Borough Officials to execute a contract with American Asphalt for the American Rescue Plan Hickory Road and Fawn Drive Stormwater Improvement Project in the amount of **\$285,875.00** contingent upon final contract review and approval by the Borough Solicitor.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve and recognize the “Financial Requirement and Minimum Municipal Obligation (MMO) Budget for 2025” for both the Dallas Borough Uniformed (Police) Pension Plan in the amount of \$81,310.00 and the Non-Uniform Pension Plan in the amount of \$17,421.00 submitted to the governing body by the Dallas Borough Chief Administrative Officer, in compliance with Act 205 of the Commonwealth of Pennsylvania.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**

The Road Department completed the cross pipe replacement on Reservoir Road and large area patching on Lackawanna Avenue and Columbia Avenue. The department is working on edge of road repairs and installing swales, a catch basin and cross pipe on West Center Hill Road along with other routine seasonal activities.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, September 16, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, September 18, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_