



DALLAS BOROUGH

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***Dallas Borough Council
Work Session
December 13, 2021
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:
 - DEP MS4 compliance.
 - Downtown Project Update.
 - PennDOT Traffic Signal Upgrades and new signal agreements

4. ORDINANCE 3 – 2021 setting tax rates for 2022 with real estate tax millage remaining at 2.00 mills and all other taxes unchanged has been advertised for passage on December 15, 2021.

5. ORDINANCE 1 – 2022 proposed amendment to the Transient License Ordinance to address food trucks.

6. POLICE DEPARTMENT:
 - Executive Session discussion.

7. ROAD DEPARTMENT:

- Setting the Road Department personnel uniform (boot) allowance at \$200.00 for 2021. Decreased due to uniform contract with Dempsey.
- Affirm purchase and authorize payment for the Saltdogg saltbox spreader insert for the utility pick up vehicle from Powell Equipment i/a/o \$6,455.90.

8. AUDIT:

- Authorize engagement of Kohanski Company to provide audit services including the annual Department of Community and Economic Development filing for the calendar year 2021 at an amount of \$5,500.00.

9. BMCP:

- \$300.00 Membership Dues for 2022
- \$300.00 Equipment Maintenance Fund Contribution for 2022

10. BUDGET:

- Approval of the Final 2022 Operating Budget and salary schedule as advertised.
- Luzerne County Certified Tax Base for 2022 is slightly higher than 2021. Results in approximately \$810.40 more real estate taxes.
- Discussion on 2021 revenues/expenditures projected for year end.

11. REORGANIZATION MEETING:

- Schedule Swearing-In Ceremony 6:00 p.m. and Re-organization meeting immediately following for Monday, January 3, 2022. Mr. Edgerton, Mr. Eckert and Mayor Carroll need to bring their original election certificates to the swearing in ceremony.
- Set Agenda for Reorganization meeting: President, Vice-President, Vacancy Chair, Pension Committee, etc.
- Approve 2022 Council Meeting Schedule.

12. BOARDS/COMMISSIONS:

- Re-appoint William Peiffer as a regular member of the Dallas Borough Zoning Hearing Board for a 3 year term commencing January 1, 2022 and ending December 31, 2024.
- Re-appoint Donald Berlew to the Dallas Borough Planning Commission for a 3 year term commencing January 1, 2022 and ending December 31, 2024.

13. SOLICITOR'S REPORT:

14. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/21 to 12/15/21.
- Holiday schedule for Borough Office and Road Department to be closed as follows:
 - ½ day Christmas Eve – Thursday, December 23, 2021
 - Christmas Day – Friday, December 24, 2021
 - New Year's Day – Friday, December 31, 2021

15. EXECUTIVE SESSION (if needed)

- An executive session for personnel purposes is needed.