



DALLAS BOROUGH

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Dallas Borough Council Work Session December 19, 2022 Agenda

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:
 - DEP MS4 compliance.
 - ARP Projects.
 - Update on project design and anticipated project schedule.
 - Community Development Block Grant Ramp Project update
 - Grant is closed out with Luzerne County.
 - Final payment has not been approved to contractor pending resolution of issues.
 - Multimodal Grant for Lake Street Sidewalk Project
 - Balance remains in grant to be used by June 30, 2024.
 - Downtown Project Update.
 - Project update on items completed and work remaining for 2023.
 - Grant reimbursement on LSA Contract #C000061690 received from Commonwealth in the amount of \$214,570.00 on December 9, 2022.
 - Grant reimbursement on LSA Contract #C000061922 received from Commonwealth in the amount of \$31,496.00 on December 9, 2022.

4. ORDINANCE 2 – 2022 setting tax rates for 2023 with real estate tax millage remaining at 2.00 mills and all other taxes unchanged will be advertised for passage on December 21, 2022. Advertised for passage at the regular Council meeting.

5. ORDINANCE 3 – 2022 enacting an Effect of Failure to Receive Real Estate Tax Notice pursuant to Act 57 of 2022. Advertised for passage at the regular Council meeting.
6. RESOLUTION 12-2022 submitting an amendment to the previously adopted Act 537 Official Sewage Facilities Plan to the Department of Environmental Protection for its approval as the “Official Plan” of Dallas Borough.
7. RESOLUTION 13 -2022 authorizing the Borough Manager to submit a grant application in the amount of \$ _____ to the ARP H2O and PA Small Water Program Grant Program to seek additional funding for Hickory Road, Fawn Drive, Elizabeth Street and West Center Hill Road Stormwater Infrastructure Improvements.
8. POLICE DEPARTMENT:
 - New duty rifles received from Atlantic Tactical as order. Approve payment and submit to Commonwealth for grant reimbursement.
9. ROAD DEPARTMENT:
 - Setting the Road Department personnel uniform (boot) allowance at \$200.00 for 2022.
 - 2023 Freightliner dump/plow truck in final stages of upfitting. Approve payment to Watson Diesel contingent upon acceptance and approval of Borough Manager and Road Supervisor.
10. AUDITS:
 - Authorize engagement of Kohanski Company to provide audit services including the annual Department of Community and Economic Development filing for the calendar year 2022 at an amount of \$6,250.00.
 - Acknowledge receipt of the Pennsylvania Department of Auditor General’s Liquid Fuels Audit for period January 1, 2021 to December 31, 2021.
11. BMCP:
 - \$300.00 Membership Dues for 2023
 - \$300.00 Equipment Maintenance Fund Contribution for 2023
12. BUDGET:
 - Approval of the Final 2022 Operating Budget and salary schedule.
 - Discussion on 2022 revenues/expenditures projected for year end.

13. BOARDS/COMMISSIONS:

- Re-appoint Ben Sevenski as a regular member of the Dallas Borough Zoning Hearing Board for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Re-appoint Barbara King to the Dallas Borough Planning Commission for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Re-appoint Nancy Eckert to the Dallas Borough Property Maintenance Appeals Board for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Need to fill a vacancy as an alternate to the Civil Service Commission.
- Need to fill a vacancy on the Dallas Borough Property Maintenance Board of Appeals.

14. SOLICITOR'S REPORT:

15. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/22 to 12/19/22.
- 2nd and final distribution of 2021 surplus claim funds received from BENECON in the amount of \$4,020.31 on December 15, 2022.
- Update on Code Enforcement Efforts.
- Review 2023 Council Meeting Schedule.
- Treasurer Mary Herbert's mother passed away unexpectedly on December 14, 2022.

16. EXECUTIVE SESSION (if needed)