



DALLAS BOROUGH
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*Dallas Borough Council
Work Session
February 17, 2025
Agenda*

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
- Payment to Quad Three Group Inc. for general engineering service in the amount of \$7,433.16 for services from February 1, 2023 through January 31, 2025.
- Community Development Grant – Removal of Architectural Barriers.
- Kenneth Young Memorial Park Renovation Project.
 - Reimbursement received from Commonwealth in the amount of \$58,887.00 under Local Share Account Contract C000080436 for reimbursement of Kobalt Construction Inc.'s payment applications #1 and #2.
 - Payment Application #3 from Kobalt Construction Inc. in the amount of \$62,093.11 for work completed to January 31, 2025 as approved and submitted for payment by Quad Three Group Inc. and authorize the Borough Manager to seek reimbursement in the amount of \$20,541.00 from the Commonwealth under Local Share Account Grant C000080436 with the remainder paid from grant funds received from the Pennsylvania Department of Conservation and Natural Resources.
- New Garage Project.
 - Review of design plans as drafted by Quad Three Group Inc.
 - Authorization for Borough Manager to seek proposals/bids for demolition of existing loader barn and salt shed.
 - Authorization for Borough Manager and Engineer to seek bids for the construction of a new garage in compliance with Local Share Account Grant C#000083256.
- ARA Project – Stormwater Infrastructure Hickory / Fawn.
 - Retainage held until final punch list is completed.

- Norton Avenue/ King St Stormwater Infrastructure Project.
 - Payment to Fehlinger Construction Group LLC in the amount of \$21,460.00.

4. POLICE DEPARTMENT:

- Resignation received from Officer Sidorek on January 13, 2025 with his final day of employment to be March 3, 2025.
- Executive Session discussion needed for personnel purposes.

5. ROAD DEPARTMENT:

- Amend the CoStars 2025-2026 Cooperative Salt Purchasing Program application to increase the projected tonnage from 220 to 320 based on 2024 usage.
- Road Supervisor request to attend the PSATS/PennDOT 2025 Municipal Road Maintenance and Safety Symposium in Hershey at a cost of \$465.00 including lodging.
- Part-time and seasonal help for the road department returning from last summer.
- Discussion on 2025 proposed projects list from Road Supervisor.

6. BACK MOUNTAIN REGIONAL FIRE & EMS INC.:

- Authorize Volunteer Service Tax Credit refunds of 2024 real estate taxes paid for eligible applicants as certified by the Tax Collector and Fire Chief in accordance with Ordinance 1 of 2024.

7. PENSION PLANS:

- Financial Statements received from Thomas J. Anderson & Associates as of December 31, 2024 for the Non-Uniformed and Police Pension Plans.
- Pennsylvania Auditor General's pension audit for years 2020-2023 completed with no findings and no observations.

8. SPRING CLEAN UP:

- Authorization to Request Proposals from service providers for Clean Up to be held on May 8th, 9th and 10th.

9. MISERICORDIA UNIVERSITY:

- Request for Dallas Borough to enter into a Host Cooperation Agreement with the Greater Wilkes-Barre Industrial Fund Inc. relative to a \$780,000.00 Redevelopment Assistance Capital Grant from the Commonwealth of Pennsylvania to the benefit of Misericordia University for renovation of Passan Hall to accommodate expanded Health Science Programs.

10. SOLICITOR'S REPORT:

11. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/25 to 02/17/25.
- Update on recent Code Enforcement Actions.
- PSAB Annual Conference & Exhibition will be June 1-4 at Hershey Lodge.
- Luzerne County Boroughs & Townships Association meeting March 27, 2025 with keynote speakers.
- 2024 Ethic Forms due by May 1, 2025.

12. EXECUTIVE SESSION (if needed)