



DALLAS BOROUGH  
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***Dallas Borough Council  
Work Session  
February 19, 2024  
Agenda***

1. PUBLIC COMMENTS:
  
2. RESIDENT QUESTIONS/CONCERNS:
  
3. BOROUGH CONSULTING ENGINEER: Report and project update:
  - DEP MS4 compliance.
    - DAMA providing annual training for municipal employees on April 26, 2024 as required for MS4 compliance.
  - Multimodal grant expiring June 30, 2024. \$22,655.00 remains on the grant for eligible expenditures.
  - Kenneth Young Memorial Park Renovation Project
    - Final park design and updated probable costs pending approval from DCED and DCNR to continue and coordinate the use of grant funds.
    - Luzerne County Office of Community Development Grant agreement for bathroom work being done as Removal of Architectural Barriers for ADA.
    - DCED LSA 1 reimbursement request #2 for \$4,350.00 received February 2, 2024.
    - DCED LSA 2 reimbursement request #1 for \$3,500.00 not received.
    - Both LSA grants expire June 30, 2024. Authorization to request a time extension on both grants until December 31, 2024.
  - Ramp Project Update
    - Agreement has been reached with the contractor.
    - Executive Session needed.
  - ARP Projects.
    - Quad Three Group completing final design to plan for Hickory / Fawn stormwater infrastructure project for bidding this spring.

#### 4. POLICE DEPARTMENT:

#### 5. ROAD DEPARTMENT:

- Accept the resignation of Ronald Chupka from the road department and authorize the hiring of a new full-time worker.
- Part-time and seasonal help for the road department.
- Accept a proposal received from Kuharchik Construction for labor, material and equipment to replace the pedestrian light pole due to a hit and run in the parking lot of Pizza Bella. Insurance claim will reimburse all costs minus \$1000.00 deductible.
- Road Supervisors request to attend the PennDOT 2024 Municipal Road Maintenance and Safety Symposium in Hershey at a cost of \$88.00 plus \$356.00 for lodging.
- Updated Traffic Signal Maintenance Agreement with Kuharchik Construction.
- Authorization to sell the older backhoe on Municibid.

#### 6. BOROUGH BUILDING:

- Approve a proposal received from Raynor to install a new level 3 bulletproof steel exterior door for the Council room with frame including labor in the amount \$8,790.00. Eligible grant reimbursement is \$5,977.00.
- Renovations needed for the bathroom and back steps for the upstairs apartment.

#### 7. BACK MOUNTAIN COMMUNITY PARTNERSHIP:

- Reimbursement request #6 of the 2021-2022 BMCP LSA grant in the amount of \$42,891.00 has been received and reimbursed to Kingston Township in accordance with the approved cooperation agreement.
- Consider joining with other municipalities to update comprehensive plan and a shared zoning ordinance / zoning map.

#### 8. EMA & FIRE:

- Request from EMA Coordinator Harry Vivian to appoint David Landmesser as a Deputy EMA Coordinator for Dallas Borough.
- Consider approving a tax credit for volunteer firefighters as authorized by Pennsylvania Act 172.

#### 9. PENSION PLANS:

- Financial Statements received from Thomas J. Anderson & Associates as of December 31, 2023 for the Non-Uniformed and Police Pension Plans. Payment request of \$600 each fund for GASB 67 2023 actuarial services payable from plan assets.

#### 10. DALLAS TOWNSHIP:

- Payment to Dallas Township i/a/o \$4,007.00 toward providing workers compensation insurance for volunteer emergency personnel.

11. SPRING CLEAN UP:

- Authorization to Request Proposals from service providers.

12. CO-STARS:

- Updated American Asphalt Aggregate Quote.

13. LUZERNE COUNTY:

- Bureau of Elections' request for Polling Place Agreement for 2024.

14. SOLICITOR'S REPORT:

15. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/24 to 02/19/24.
- Update on recent Code Enforcement Actions.
- PSAB Annual Conference & Exhibition will be June 2-5 at Hershey Lodge.
- Luzerne county Boroughs & Townships Association meeting March 21, 2024 with keynote speakers.
- Annual Statement of Financial Interest forms must be completed by May 1, 2024.

16. EXECUTIVE SESSION (if needed)