



DALLAS BOROUGH
www.dallasborough.org

***COUNCIL MEETING
FEBRUARY 19, 2025
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on January 15, 2025 and work session held on January 13, 2025.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

January 2025

Number of Permits	1	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	214.50
Motion	_____	Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

January 2025

Number of Permits	
Zoning	1
Stormwater	0
Driveway (new)	0
Transient Retail	0
Permit(s) Dollar Amount	\$ 50.00
Zoning Hearing Board Fees	\$ 0.00
Conditional Use Appl. Fees	\$ 0.00
Motion _____	Second _____

7. BILLS AND PAYROLL:

January 2025

Bills as Presented	\$ 158,963.76
Payroll as Presented (3 pays)	\$ 92,720.43
Total Bills & Payroll	\$ 251,684.19

February 1-17, 2025

Bills as Presented	\$ 169,680.79
Payroll as Presented (1 pay)	\$ 31,856.52
Total Bills & Payroll	\$ 201,537.31
Motion _____	Second _____

ROLL CALL VOTE _____

8. FINES RECEIVED REPORT:

December 2024

District Court:	\$ 335.77
Accident/ Incident Reports:	\$ 195.00
Police Receipts:	\$ 20.00
Total Fines & Monies Received	\$ 550.77

9. COMMUNICATIONS:

- Invitation received from the Luzerne County Boroughs & Townships Association for a dinner meeting on March 27, 2025 with keynote speakers. Fees apply.
- Notification received from the Pennsylvania State Association of Boroughs advising the 113th annual conference will be held June 1 – 4, 2025 at Hershey Lodge. Reservations and fees apply.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- None.

12. NEW BUSINESS:

- Approve Payment Application #3 for Kobalt Construction Inc. in the amount of \$62,093.11 for work completed on the Memorial Park Renovation Project as approved by Quad Three Group Inc. as consulting engineers for Dallas Borough and authorize the Borough Manager to seek reimbursement in the amount of \$20,541.00 from the Commonwealth of Pennsylvania in accordance with Local Share Account Grant Contract #C000080436 with the remainder paid from grant funds received from the Pennsylvania Department of Conservation and Natural Resources.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to seek proposals for the demolition of the existing 'loader barn' and 'salt shed' in preparation for construction of a new garage.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Quad Three Group Inc as the consulting engineers for the New Garage Project to finalize the project plans as discussed and advertise for bids in compliance with Local Share Account Grant C#000083256.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment to Fehlinger Construction Group LLC in the amount of \$21,460.00 for completion of the emergency Norton Avenue/King Street Stormwater Infrastructure Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment to Quad Three Group Inc. in the amount of \$7,433.16 for general engineering services from February 1, 2023 through January 31, 2025.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Formally accept the resignation of Officer Cory Sidorek received by the Borough Manager and Police Chief on January 13, 2025 with his final day of work being March 3, 2025.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to notify the Dallas Borough Civil Service Commission to commence the civil service process to create an Eligibility List for the Dallas Borough Police Department in accordance with the Civil Service Rules for Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve the advertisement for the hiring of full-time police officer(s) with the following language relative to a sign on bonus:

Dallas Borough Council is offering a \$10,000.00 sign on bonus to the appointed officer(s) commencing upon satisfaction of any and all hiring contingencies and successfully starting work for Dallas Borough. Bonus to be earned and paid incrementally through payroll as follows:

- \$2,500.00 added to first payroll following start of work.
- \$2,500.00 added to first payroll following completion of 1 year of service.
- \$2,500.00 added to first payroll following completion of 2 years of service.
- \$2,500.00 added to first payroll following completion of 3 years of service.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Dallas Borough’s participation in an updated Back Mountain Police Consolidation Study to be conducted by the Commonwealth of Pennsylvania Department of Community and Economic Development amended to include the police departments of Dallas Borough, Lehman Township and Jackson Township and authorize the Borough Manager to execute a Letter of Intent acknowledging such participation.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve the Dallas Borough improvement projects list for 2025 contingent upon availability of applicable funds including but not limited to State Liquid Fuels funds and General funds:

- Whitetail Drive - Rebuilding portions, asphalt resurfacing and tar and chip surfacing with fog sealant.
- Wyoming Avenue - Resurfacing from Monroe Avenue to the dead end.
- Susquehanna Avenue – Resurfacing from Luzerne Avenue to Wyoming Avenue.
- Monroe Avenue - Resurfacing from Lackawanna Avenue to Luzerne Avenue and from Wyoming Avenue to 42 Monroe Avenue.
- Fawn Drive - Resurfacing from Sterling Avenue to Hickory Road and from 37 Fawn Drive to 48 Fawn Drive.
- King Street - Pavement trench repair of King Street.
- Jackson Street - Crack sealing, tar and chip surfacing with fog sealant.
- Reservoir Road – Tar and chip surfacing of dirt/gravel portion of roadway from Dallas Township line to Machell Avenue.
- Elizabeth Street - Stormwater infrastructure improvements.
- West Center Hill Rd - Stormwater infrastructure improvements.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the return hiring of Anthony Giunta as a part-time seasonal worker for the Road Department with an hourly rate of \$15.50.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to solicit Requests for Proposal for container services for the 2025 Spring Clean Up Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize an amendment to the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement- Co-Stars Program for the period of August 2025 to July 2026 to purchase Sodium Chloride (road salt) to increase the projected purchase to 320 tons.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt of Financial Statements received from Thomas J. Anderson & Associates as of December 31, 2024 for the Non-Uniformed and Police Pension Plans including the GASB 67 reports.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorize the Borough Manager to issue Volunteer Service Tax Credit refunds of 2024 real estate taxes paid to eligible applicant members of Back Mountain Regional Fire & EMS Inc, as certified by the Tax Collector and Fire Chief in accordance with Dallas Borough Ordinance 1 of 2025 and Resolution 2 of 2025 as follows:

- Timothy J. Carroll Sr \$355.54
- Timothy J. Carroll II \$683.06
- Harry M. Vivian \$633.86
- Mark VanEtten \$351.04
- Brandon M. Coletti \$178.95

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Dallas Borough to enter into a Host Cooperation Agreement with the Greater Wilkes-Barre Industrial Fund Inc. relative to a \$780,000.00 Redevelopment Assistance Capital Grant from the Commonwealth of Pennsylvania to the benefit of Misericordia University for renovation of Passan Hall to accommodate expanded Health Science Programs contingent upon approval by the Borough Solicitor.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**
Plowing and salting ice!!!!

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, March 17, 2025** at 7:00 pm - Public Work Session.
- **Wednesday, March 19, 2025** at 7:00 pm - Regular Meeting.

Executive Sessions were held on January 15, 2025 and February 17, 2025 for personnel purposes.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____