



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
JANUARY 15, 2025
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on December 18, 2024 and work session held on December 16, 2024.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

December 2024

Number of Permits	3	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	1,243.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT;

December 2024	Number of Permits	
	Zoning	0
	Stormwater	0
	Driveway (new)	0
	Transient Retail	1
	Permit(s) Dollar Amount	\$ 300.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

December 2024	Bills as Presented	\$ 414,401.52
	Payroll as Presented (2 pays)	\$ 61,891.46
	Total Bills & Payroll	\$ 476,292.98
January 1-15, 2025	Bills as Presented	\$ 156,932.83
	Payroll as Presented (1 pay)	\$ 31,075.22
	Total Bills & Payroll	\$ 188,008.05
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

December 2024	District Court:	\$ 385.72
	Accident/ Incident Reports:	\$ 135.00
	Police Receipts:	\$ 30.00
	Total Fines & Monies Received	\$ 550.72

9. COMMUNICATIONS:

- None.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- None.

12. NEW BUSINESS:

- Approve **RESOLUTION 1 of 2025** setting the tax collector's salary for the collection of real estate taxes at \$11,500.00 annually commencing January 1, 2026.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Payment Application #2 for Kobalt Construction Inc. in the amount of \$39,537.00 for work completed on the Memorial Park Renovation Project as approved by Quad Three Group Inc. as consulting engineers for Dallas Borough and authorize the Borough Manager to seek reimbursement from the Commonwealth of Pennsylvania in accordance with Local Share Account Grant Contract #C000080436.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$4,250.00 to Minichi Contracting Group for replacement of the damaged sections of ornamental fence along Church Street damaged by a motorist.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and Consulting Engineer to seek a six (6) month extension from the Commonwealth Financing Authority on Local Share Account Grant Contract C000083256 for construction of a Police and Road Department Garage to permit the grant expiration date to be December 31, 2025.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$3,486.00 to Dallas Township representing Dallas Borough's share toward the cost of the 2025 Workers Compensation Insurance coverage for volunteer emergency personnel of the Back Mountain Regional Fire & EMA Inc.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$44,555.00 to CODY Computer Services Inc. per agreement under the Commonwealth of Pennsylvania CoStars Purchasing Contract #006-E22-237 and authorize the Borough Manager to submit for reimbursement of same to the Commonwealth of Pennsylvania through Kingston Township as sponsor for the Back Mountain Community Partnership Police Department Record Management Systems Local Share Account Grant.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm Dallas Borough’s continued participation in the Back Mountain Community Partnership and approve payments of \$300.00 in annual dues and \$300.00 toward maintenance of the shared emergency management equipment.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorize the Borough Manager to execute updated proposals for Response Maintenance and Preventative Maintenance of Traffic Signals submitted by Kuharchik Construction Inc.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge proposals received from J.H. Williams & Company LLC, Rainey & Rainey and Kohanski Company to provide audit services including the annual Department of Community and Economic Development filing for the calendar year 2024. Approve and authorize the appropriate Borough Officials to execute an engagement agreement with J.H. Williams & Company LLC for such work in the amount of \$6,900.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge and affirm the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement-Co-Stars Program for the period of August 2025 to July 2026 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve an updated Co-Star’s Contract #5610 quote from American Asphalt Paving Co. for the purchase of aggregate products.

Motion _____ Second _____

ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**

The Dallas Borough Road Department continue collection of Christmas trees until **January 17, 2025**. Christmas trees must have all decorations removed prior to being placed curbside. Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, February 17, 2025** at 7:00 pm - Public Work Session.
- **Wednesday, February 19, 2025** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____

Meeting Adjourned at _____