



DALLAS BOROUGH
www.dallasborough.org

**COUNCIL MEETING
JANUARY 17, 2024
AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the reorganization meeting held on January 2, 2024, regular meeting held on December 20, 2023 and work session meeting held on December 18, 2023.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

December 2023

Number of Permits		1
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	184.50
Motion	_____	Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

December 2023	Number of Permits	
	Zoning	1 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 25.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

December 2023	Bills as Presented	\$ 89,867.27
	Payroll as Presented (2 pays)	\$ 56,647.78
	Total Bills & Payroll	\$ 181,729.61
January 1 - 17, 2024	Bills as Presented	\$ 55,908.67
	Payroll as Presented (1 pay)	\$ 28,011.66
	Total Bills & Payroll	\$ 83,920.33
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

December 2023	District Court:	\$ 761.39
	Accident Reports:	\$ 225.00
	Police Receipts:	\$ 200.00
	Total Fines & Monies Received	\$ 1,186.39

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

None.

12. NEW BUSINESS:

- Approve Resolution 1 of 2024 recognizing and acknowledging North Lakeside Drive between Church Street (State Route 1045) and Sago Street as a dedicated street within Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge and affirm the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement-Co-Stars Program for the period of August 2024 to July 2025 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #2 in the amount of \$4,350.00 to Quad Three Group Inc. for professional services through December 31, 2023 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000080436 and authorize the Borough Manager and President Edgerton to execute and submit a reimbursement request to the Commonwealth Financing Authority for such.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #1 in the amount of \$3,500.00 to Quad Three Group Inc. for professional services through December 31, 2023 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000080683 and authorize the Borough Manager and President Edgerton to execute and submit a reimbursement request to the Commonwealth Financing Authority for such.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #1 in the amount of \$9,250.00 to Quad Three Group Inc. for professional services through December 31, 2023 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Department of Conservation and Natural Resources Grant Contract C000080683 payable from advanced grant funds.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and President Edgerton to execute and submit multi-municipal reimbursement request #6 in the amount of \$42,891.00 to the Commonwealth Financing Authority under Local Share Account Grant Contract #C000083228 sponsored by Dallas Borough on behalf of the Back Mountain Community Partnership and authorize distribution of such to Kingston Township for eligible grant expenses.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to return the security deposit held for John and Bianca Gibbons in accordance with their tenant lease agreement conditioned upon a satisfactory final inspection of the property.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Quad Three Group Inc. as consulting engineers for Dallas Borough to complete the final design for the Hickory Street/ Fawn Drive Stormwater Infrastructure Project and proceed to bid the project in accordance with the requirements of the Pennsylvania Borough Code and for use of American Rescue Plan Act State and Local Fiscal Recovery Funds.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department continues curbside collection of Christmas trees. Christmas trees must have all decorations removed prior to being placed curbside. Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, February 19, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, February 21, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____