



DALLAS BOROUGH

www.dallasborough.org

***COUNCIL MEETING
JANUARY 18, 2023
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on December 21, 2022 and work session held December 19, 2022.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

December 2022	Number of Permits	3
	Plan Reviews for Pending Permits	\$ 0.00
	Flood Plain Administration	\$ 0.00
	Permit(s) Dollar Amount	\$ 3,227.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

December 2022	Number of Permits	
	Zoning	1 (approved)
	Stormwater	1
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 806.70
	Zoning Hearing Board Fees	\$ 500.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

December 2022	Bills as Presented	\$ 460,989.93
	Payroll as Presented (2 pays)	\$ 51,422.97
	Total Bills & Payroll	\$ 512,412.90
January 1 - 18, 2023	Bills as Presented	\$ 43,100.93
	Payroll as Presented (1 pay)	\$ 25,932.21
	Total Bills & Payroll	\$ 69,033.14
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

December 2022	District Court:	\$ 200.89
	Accident Reports:	\$ 255.00
	Police Receipts:	\$ 100.00
	Total Fines & Monies Received	\$ 555.89

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

None.

12. NEW BUSINESS:

- Approve **Resolution 1 of 2023** appointing the Dallas Borough Consulting Engineer, Quad Three Group Inc., to be design consultant for the renovation of the Kenneth Young Memorial Park in accordance with the requirements of the Commonwealth of Pennsylvania Local Share Account Grants and Department of Conservation and Natural Resources Grant.

Motion _____ Second _____
ROLL CALL VOTE _____

- Authorize the Borough Manager and the appropriate Borough Officials to execute all documents necessary to open a new account with the Pennsylvania Local Government Investment Trust (PLGIT) as a depository for grant proceeds relative to the Department of Conservation and Natural Resources Grant to renovate the Kenneth Young Memorial Park.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve payment #3 in the amount of \$29,500.00 to Wyoming Electric for electrical construction work completed on the Downtown Improvement Project as approved by Quad Three Group, Inc.

Motion _____ Second _____
ROLL CALL VOTE _____

- Acknowledge and affirm the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement-Co-Stars Program for the period of August 2023 to July 2024 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Motion _____ Second _____
ROLL CALL VOTE _____

- Authorize the Borough Manager and President Edgerton to execute and submit a multi-municipal reimbursement request to the Commonwealth Financing Authority under Local Share Account Grant Contract #C000083228 sponsored by Dallas Borough on behalf of the Back Mountain Community Partnership.

Motion _____ Second _____
ROLL CALL VOTE _____

- Accept the resignation of Officer Justus Cole effective February 2, 2023 from his position as a full-time Police Officer.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge the need for the Dallas Borough Civil Service Commission to commence the civil service process to create an Eligibility List for the Dallas Borough Police Department in accordance with the of the Civil Service Rules for Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to seek applications for a permanent part-time worker and seasonal summer worker(s) for the Road Department.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the hiring of Shelby Carr as a temporary part-time administration employee at the rate of \$12.00 per hour.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$4,264.00 to Dallas Township representing Dallas Borough’s share toward the cost of the 2023 Workers Compensation Insurance coverage for volunteer emergency personnel of the Back Mountain Regional Fire & EMA Inc.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

• **Road Department Report**

The Dallas Borough Road Department will commence curbside collection of Christmas trees the week of **January 2, 2023** and continue through until **January 20, 2023**.

Christmas trees must have all decorations removed prior to being placed curbside.

Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

• **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, February 13, 2023 at 7:00 pm - Public Work Session.

Wednesday, February 15, 2023 at 7:00 pm - Regular Monthly Meeting.

An Executive Session was held on January 16, 2022 for personnel purposes.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.