



**DALLAS BOROUGH**

www.dallasborough.org

***COUNCIL MEETING  
JANUARY 19, 2022  
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the Reorganization meeting held on January 3, 2022, regular meeting held on December 15, 2021 and work session held December 3, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

December 2021	Number of Permits		1
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	299.50

Motion \_\_\_\_\_ Second \_\_\_\_\_

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

December 2021	Number of Permits	
	Zoning	4 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	1
	Permit(s) Dollar Amount	\$ 325.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

December 2021	Bills as Presented	\$ 122,474.13
	Payroll as Presented (2 pays)	\$ <u>63,711.61</u>
	Total Bills & Payroll	\$ 186,185.74
January 1 - 19, 2022	Bills as Presented	\$ 68,121.83
	Payroll as Presented (1 pay)	\$ <u>24,430.61</u>
	Total Bills & Payroll	\$ 92,552.44
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

December 2021	District Court:	\$ 219.04
	Accident Reports:	\$ 210.00
	Police Receipts:	\$ <u>115.00</u>
	Total Fines & Monies Received	\$ 544.04

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

12. NEW BUSINESS:

- Approve **Ordinance 1 of 2022** amending and restating the Transient License regulations to include specific regulations on food trucks.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
ROLL CALL VOTE \_\_\_\_\_

- Acknowledge receipt of the Sewage Facilities Planning Module amended for the Luzerne County Fairground /Ecumenical Enterprises Sewer connection project as prepared by Borton-Lawson Engineering with no comment to be provided by Dallas Borough.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
ROLL CALL VOTE \_\_\_\_\_

- Approval of a proposed Stormwater Construction and Maintenance Easement Agreement relative to the Suez/General Waterworks of Pennsylvania property in the area of Foster Street pending final solicitor review and required signature of property owners.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
ROLL CALL VOTE \_\_\_\_\_

- Authorize Quad Three Group Inc, as Dallas Borough's Consulting Engineers, to seek bids for construction of an ADA compliant pedestrian ramp for Removal of Architectural Barriers / ADA Improvements to the Dallas Borough Municipal Building and Police Station funded through the Luzerne County Office of Community Development as a Block Grant Project.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
ROLL CALL VOTE \_\_\_\_\_

- Approve payment to Hondru Fleet in the amount of \$35,995.00 for the 2022 Ford Explorer Police Interceptor vehicle as ordered under PA Co-Stars contract 13-003 and authorize the Borough Manager to seek reimbursement for such from the Commonwealth Financing Authority and Department of Community and Economic Development for the 2021 Back Mountain Community Partnership Local Services Account grant as sponsored by Dallas Township.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
ROLL CALL VOTE \_\_\_\_\_

- Acknowledge and affirm the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement-Co-Stars Program for the period of August 2022 to July 2021 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve Quote received from H&K Group/Pikes Creek for the purchase of Aggregates under Pennsylvania State Co-Stars Contract 5610-15.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm the purchase of a steam genny as included in the 2022 budget in the amount of \$4,480.00 from Bassler Equipment for maintenance of Road Department equipment and Borough vehicles.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Corrective motion to restate the designated Official Depositories for Dallas Borough as PNC Bank, Luzerne Bank, First Keystone National Bank & PLGIT.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Corrective motion to move \$11,954 into budget account 408.314 for Special Engineering Services for the Multimodal Grant approved for Center Hill Road Sidewalks through Misericordia University from budget account 438.316 Road Resurfacing and Rebuilding to correct an Excel addition error on the approved 2022 Final Operating Budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR’S REPORT:

## 15. SOLICITOR'S REPORT:

## 16. CODE ENFORCEMENT REPORT:

## 17. MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department commenced curbside collection of Christmas trees the week of **January 3, 2022** and will continue through until **January 21, 2022**.

Christmas trees must have all decorations removed prior to being placed curbside.

Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

**Monday, February 14, 2022** at 7:00 pm - Public Work Session.

**Wednesday, February 16, 2022** at 7:00 pm - Regular Monthly Meeting.

## 18. EXECUTIVE SESSION (if needed)

## 19. FURTHER BUSINESS

## 20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_.