



DALLAS BOROUGH
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***Dallas Borough Council
Work Session
January 19, 2026
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:
 - Comment received from a representative of Prince of Peace Church.

3. BOROUGH CONSULTING ENGINEER: Report and project update:
 - DEP MS4 compliance.
 - MS4 Project Review and Update received from DAMA Executive Director James Reino on January 14, 2026.
 - Engineering Services Invoice:
 - Invoice received from Quad Three Group Inc. in the amount of \$2,920.00 for general engineering services to 12/31/25.
 - New Garage Project.
 - Change Order #2 is a (\$3,380.00) credit from Dutchman Contracting LLC as deduct value for work done by Road Department on foundation/retaining wall item.
 - Payment Application #4 and Final in the amount of 19,708.70 for completion of the garage project.

4. ORDINANCE 1 – 2026 prohibiting parking on the north side of Marabee Avenue from the intersection with Highland Boulevard to the Dallas Township line and authorize the Borough Manager to advertise such for passage at the February 18, 2025 meeting.

5. RESOLUTION 1 – 2026 updating the Dallas Borough Emergency Operations Plan as required by Luzerne County Emergency Management Agency.

6. RESOLUTION 2 – 2026 approving a Tax and Revenue Anticipation Note and authorizing the Council President and Borough Manager to execute all documents required to affect such.

7. POLICE DEPARTMENT:

- Regional Police Development Committee's first meeting is being held on January 20, 2026. Mayor and Manager Carr will periodically update Council on the Committee's progress.

8. ROAD DEPARTMENT:

- Approve participation in the CoStars 2025-2026 Cooperative Salt Purchasing Program.
- Affirm approval of estimate #77 from Stephenson Equipment Inc. for repairs and maintenance needed on the LeeBoy Paver in the amount of \$30,256.82 with 50% of costs to be paid by Lehman Township in accordance with the shared ownership agreement.

9. ADMINISTRATION:

- Pending Reimbursements due from Commonwealth:
 - Department of Conservation and Natural Resources' grant for renovating Memorial Park has been closed out. Final reimbursement of \$42,580 requested in November has not yet been received.
 - Pennsylvania Commission on Crime and Delinquency grant for updating the Police Department Record Management System for NIBRS compliance. Reimbursement of \$11,193.50 pending.
 - Department of Community and Economic Development LSA grant for the new garage. Reimbursement of \$4,492.00 pending.

10. BACK MOUNTAIN COMMUNITY PARTNERSHIP:

- Dates and times for scheduling meetings all to be held at the Back Mountain Regional Building, 3593 SR 118, Dallas.
- Approve an updated Cooperation Agreement between Dallas Borough, Dallas Township, Franklin Township, Jackson Township and Lehman Township relative to the shared purchase of a tractor with boom mower/blower attachments from Alamo Group under Sourcewell Contract #032525 with a cost to Dallas Borough not to exceed \$3,000.00 due to partial reimbursement through an LSA Grant for the Back Mountain Community Partnership.

11. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/26 to 01/19/26.
- Update on recent Code Enforcement Actions.
- Zoning Hearing Board #2-2026 for Brakefield Design Building regarding property adjacent to 107 Pinecrest Ave owned by Jeffrey Nutche is scheduled for February 4, 2026 at 7:00 pm.
- Commonwealth of Pennsylvania Department of Auditor General 2022 – 2024 Compliance Audit received for the Dr. Henry M. Laing Volunteer Fireman's Relief Association.
- 2025 Ethic Forms due by May 1, 2026.

12. EXECUTIVE SESSION (if needed)