



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
January 21, 2026
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Oliver	_____	Mayor Carroll	_____
Vice President Eckert	_____	Solicitor Malak	_____
Mr. Buckley	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the Reorganization Meeting held on January 5, 2026, regular Council Meeting held on December 17, 2025 and the Public Work Session held on December 15, 2025.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

December 2025

Number of Permits	3	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	1,288.30

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

December 2025	Number of Permits	
	Zoning	0
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 0.00
	Zoning Hearing Board Fees	\$ 500.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

December 2025	Bills as Presented	\$ 176,040.64
	Payroll as Presented (2 pays)	\$ <u>73,003.63</u>
	Total Bills & Payroll	\$ 249,044.27
January 1 – 21, 2026	Bills as Presented	\$ 111,239.60
	Payroll as Presented (2 pay)	\$ <u>84,284.67</u>
	Total Bills & Payroll	\$ 195,524.27
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

December 2025	District Court:	\$ 1,238.34
	Accident/ Incident Reports:	\$ 165.00
	Police Receipts:	\$ <u>40.00</u>
	Total Fines & Monies Received	\$ 1,443.34

9. COMMUNICATIONS:

None

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- None.

12. NEW BUSINESS:

- Authorize the Borough Manager to advertise **Ordinance 1 - 2026** prohibiting parking on the northern side of the dedicated portion of Marabee Avenue between the intersection with Highland Boulevard and the Dallas Township line for passage at the February 18, 2025 Council meeting.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve **Resolution 1 - 2026** approving the updated Dallas Borough Emergency Operations Plan as required by Luzerne County Emergency Management Agency.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve **Resolution 2 - 2026** accepting the proposal from Wayne Bank dated January 16, 2026 for a \$150,000.00 Tax and Revenue Anticipation Note and authorizing the Council President and Borough Manager to execute all documents required to affect such.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve Change Order #2 with Dutchman Contracting LLC Inc. crediting Dallas Borough in the amount of (\$3,380.00) as deduct value for work done by the Dallas Borough Road Department on the foundation/retaining wall line item and approved by Dallas Borough's consulting engineers Quad Three Group Inc.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve Payment Application #4 and Final to Dutchman Contracting LLC Inc. in the amount of \$19,708.70 for work completed on the New Garage Project as approved by Quad Three Group Inc., consulting engineers for Dallas Borough to be paid from general funds.

Motion _____ Second _____
ROLL CALL VOTE _____

- Authorize payment to Quad Three Group Inc. in the amount of \$2,920.00 for general engineering services.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm approval of estimate #77 from Stephenson Equipment Inc. for repairs and maintenance needed on the LeeBoy Paver in the amount of \$30,256.82 with 50% of costs to be paid by Lehman Township in accordance with the shared ownership agreement.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve an updated Cooperation Agreement between Dallas Borough, Dallas Township, Franklin Township, Jackson Township and Lehman Township relative to the shared purchase of a tractor with boom mower/blower attachments under Sourcewell Contract #032525 with partial reimbursement through an LSA Grant for the Back Mountain Community Partnership.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge and affirm the Borough’s participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement- Co-Stars Program for the period of August 2026 to July 2027 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department will continue to collect Christmas trees through to **January 23, 2026**. Christmas trees must have all decorations removed prior to being placed curbside. Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, February 16, 2026** at 7:00 pm - Public Work Session.
- **Wednesday, February 18, 2026** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION: (if needed)

19. FURTHER BUSINESS:

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____