

DALLAS BOROUGH
www.dallasborough.org

**DALLAS BOROUGH
COUNCIL
Re-Organizational Meeting
January 5, 2026
5:30 P.M.**

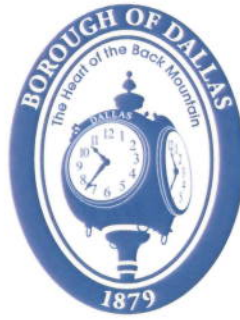
**INSTALLATION CEREMONY
NEWLY ELECTED AND RE-ELECTED
MUNICIPAL OFFICIALS**

ADMINISTRATION OF THE OATHS OF OFFICE BY:

**Magisterial District Judge Tupper
Luzerne County, Pennsylvania**

COUNCIL MEMBERS: Mayor Timothy J. Carroll
Council Member Lee Eckert
Council Member Todd Buckley
Tax Collector Mark Van Etten

“I, _____, do solemnly swear, that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity.”



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AGENDA

1. CALL TO ORDER – Mayor Carroll presiding
Pledge of Allegiance

2. ROLL CALL:

Mr. Buckley	_____	Mayor Carroll	_____
Mr. Eckert	_____	Attorney Malak	_____
Mr. Jolley	_____	Manager Carr	_____
Mr. McCarthy	_____		
Mr. Oliver	_____		

3. NOMINATION AND ELECTION OF COUNCIL PRESIDENT:
Nomination of Council President
Election of Council President

Motion _____ Second _____
ROLL CALL VOTE _____

4. NOMINATION AND ELECTION OF COUNCIL VICE-PRESIDENT:
Nomination of Council Vice-President
Election of Council Vice-President

Motion _____ Second _____
ROLL CALL VOTE _____

5. PRESENTATION OF THE GAVEL

Mayor presents the gavel to the newly elected President
President of Council to preside over the balance of the meeting.

6. PUBLIC COMMENTS:

7. BUSINESS OF APPOINTMENTS AND DESIGNATIONS:

- Appoint and/or Re-appoint non-elected positions:

Borough Manager	Tracey M. Carr
Borough Secretary	Tracey M. Carr
Treasurer	Mary Herbert
Solicitor	Jeffrey J. Malak, Esquire
Zoning Officer	Tracey M. Carr
Alternate/Assistant Zoning Officer	Quad Three Group Inc.
Alternate/ Assistant Zoning Officer	Barry Isett & Associates
Code Enforcement Officer	Barry Isett & Associates
Assistant Code Enforcement	Tracey M. Carr
Administrative Assistant	Ellen Federici
Emergency Management Coordinator	Mark Van Etten
Deputy EMA Coordinator	David Landmesser
Deputy EMA Coordinator	Lynn Sheehan
Deputy EMA Coordinator	Brandon Coletti
Sewage Enforcement Officer	Dallas Area Muni. Authority
Real Estate Tax Certifier	Mark Van Etten
Deputy Tax Collector	John Oliver III, Lehman Twp
Consulting Engineer	Quad Three Group Inc.
Alternate Consulting Engineer	Barry Isett & Associates
Flood Plain Administrator	Barry Isett & Associates
Building Code Official	Barry Isett & Associates
Chief of Police	Wade Curtis
Road Department Supervisor	Edward J. Yonchik
Assistant Road Supervisor	Thomas J. Giunta
Vacancy Chair	Charles Youngman

Motion _____ Second _____

ROLL CALL VOTE _____

• Designate Council Meeting Dates and Times

Regular Council Meetings will be held on the third Wednesday of each month at 7:00 p.m. in Council Chambers located in the Dallas Borough Municipal Building, 25 Main Street, Dallas.

Council Work Sessions will be held on the Monday prior to the third Wednesday at 7:00 p.m. in Council Chambers located in the Dallas Borough Municipal Building, 25 Main Street, Dallas

Motion _____ Second _____
ROLL CALL VOTE _____

• Designate Official Depository – PNC Bank, First Keystone National Bank & PLGIT

Motion _____ Second _____
ROLL CALL VOTE _____

• Designate and Affirm Authorized Signers for Borough Accounts

- Lee Eckert, Council Member
- Robert Jolley, Council Member
- John Oliver, Council Member
- Mary Herbert, Treasurer

Motion _____ Second _____
ROLL CALL VOTE _____

• Designate and Affirm Committee and Commission Members

- Pension Committee:
- John McCarthy, Council Member
 - Tracey M. Carr, Borough Manager
 - Road Department Representative
 - Police Department Representative

Motion _____ Second _____
ROLL CALL VOTE _____

Zoning Hearing Board

- Chris Matus (term to expire 12/31/2026)
 - Ben Sevenski (term to expire 12/31/2028)
 - William Peiffer (term to expire 12/31/2027)
 - Edward Yonkoski - Alternate (term to expire 12/31/2026)
 - Thomas J. Matinas - Alternate (term to expire 12/31/2027)
- *Three (3) year terms

Motion _____ Second _____
ROLL CALL VOTE _____

Planning Commission

- Patricia Peiffer (term to expire 12/31/2026)
- Donald Berlew (term to expire 12/31/2027)
- Barbara King (term to expire 12/31/2028)

*Three (3) year terms

Motion _____ Second _____
 ROLL CALL VOTE _____

Civil Service Commission

- Claire Rupp (term to expire 12/31/2029)
- William Barnes (term to expire 12/31/2031)
- Lee Eckert Jr. (term to expire 12/31/2027)
- Nancy Edgerton - Alternate (term to expire 12/31/2029)
- Alexandra Treslar - Alternate (term to expire 12/31/2027)

*Six (6) year terms

Motion _____ Second _____
 ROLL CALL VOTE _____

Dallas Borough Property Maintenance Code Appeals Board

- Terry Eckert (term to expire 12/31/2028)
- Barbara Barnes (term to expire 12/31/2027)
- VACANT (term to expire 12/31/20__)

*Three (3) year terms

Motion _____ Second _____
 ROLL CALL VOTE _____

Dallas Borough Representatives to the Back Mountain Area Uniform Construction Code Board of Appeals

- Brian Stevens (term to expire 07/31/2028)
- John Pieczynski - Alternate (term to expire 07/31/2027)

*Three (3) year terms

Motion _____ Second _____
 ROLL CALL VOTE _____

Dallas Borough Representatives to the Dallas Area Municipal Authority Board

- Timothy J. Carroll (term to expire 12/31/2028)
- Mark Van Etten (term to expire 12/31/2026)

*Five (5) year terms

Motion _____ Second _____
 ROLL CALL VOTE _____

8. BUSINESS OF COMMUNITY / REGIONAL PARTICIPATION:

- Affirm Dallas Borough's participation in the Back Mountain Community Partnership and re-appoint Mayor Timothy J. Carroll to be the Dallas Borough Delegate to the Back Mountain Community Partnership and appoint Tracey M. Carr, Borough Manager, as alternate delegate.

Motion _____ Second _____

ROLL CALL VOTE _____

- Affirm Dallas Borough's participation in the Back Mountain Regional Emergency Management Agency and appoint Mark Van Etten as the Dallas Borough Emergency Management Coordinator to the agency.

Motion _____ Second _____

ROLL CALL VOTE _____

9. FURTHER BUSINESS

10. ADJOURN:

Motion _____ Second _____

Meeting Adjourned at _____.