



DALLAS BOROUGH
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***Dallas Borough Council
Work Session
July 14, 2025
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
 - DAMA hosted a public meeting on June 30th at 1:30 pm regarding amendments made to the Chesapeake Bay Pollution Reduction Plan and other topics relevant to stormwater management.
- Community Development Grant – Removal of Architectural Barriers.
- Kenneth Young Memorial Park Renovation Project.
 - Payment request #8 from Kobalt Construction Inc. in the amount of \$40,280.00 for work completed to June 30, 2025 as approved and submitted for payment by Quad Three Group Inc. to be paid from general funds.
 - Remaining balance on Kobalt Contract is \$34,543.63 including retainage.
 - Affirm purchases in the amount of \$8,558.00 for 5 heavy duty metal powder coated picnic tables with seating (2 of which are ADA compliant) with mounts, 2 metal powder coated trash receptacles with mounts and a metal powder coated heavy duty bike rack for the park renovation project from the Park Catalog.
 - Authorize payment in the amount of \$6,893.00 to Rave Landscaping Inc. for the completed plantings and landscaping work being the accepted proposal amount of \$10,340.00 minus the required down payment of \$3,447.00 provided.
- New Garage Project.
 - Affirm the Borough Manager's execution a contract with Dutchman Contracting LLC for the garage project in the amount of \$474,478.00 as previously awarded.

4. ORDINANCE 3 - 2025:

- Replacing Ordinance 4-1987 and restating the Ordinance regulating paving, construction and repair of construction by public utilities and public improvement contractors upon Borough streets. Advertised for passage at the regular Council meeting.

5. ORDINANCE 4 - 2025:

- Authorize the Borough Manager to advertise an Ordinance prohibiting parking on either side of Reservoir Road.

6. RESOLUTION 3 – 2025:

- Authorize the disposition and destruction of certain municipal records as itemized on the Resolution.

7. RESOLUTION 4 - 2025:

- Approve fees relative to the Ordinances of Dallas Borough including an increase to pave cut fees and zoning permit fees.

8. RESOLUTION 5 – 2025:

- Amending sections 3.5 and 4.7 of the Civil Service Rules for the Dallas Borough Police Department as approved by the Civil Service Commission.

9. RESOLUTION 6 – 2025:

- Authorizing the Borough Manager to submit a Multimodal Transportation Fund grant application to the Pennsylvania Department of Community and Economic Development for funds to improve and enhance pedestrian safety in our downtown area including the purchase and installation of rapid flashing beacon pedestrian crosswalk systems, coated asphalt crosswalk applications to improve visibility of crosswalks, additional pedestrian light poles on Lake Street and the replacement of remaining deteriorated sidewalks and curbing along Lake Street.

10. POLICE DEPARTMENT:

- Approve the Commonwealth of Pennsylvania Governor's Center for Local Government Services' Peer to Peer Technical Assistance Agreement by and between the Commonwealth, Dallas Borough, Dallas Township, Jackson Township, Kingston Township and Lehman Township relative the requested regional police study.
- Retirement Ceremony distributing the retirement badges to Chief James Drury and Officer William Norris will be held during the regular meeting.
- Discussion to set an hourly rate for part-time police officers and authorization to seek candidates.
- Update on the police officer hiring process.
- Executive Session needed for personnel and negotiation purposes.

11. ROAD DEPARTMENT:

- Authorization to pay \$13,568.00 to Kuharchik Construction LLC for the completed replacement of the pedestrian light pole near the intersection of Lake Street and the Roundabout. Reimbursement in the amount of \$13,137.21 has been received from the motorist's insurance company due to two years of depreciation.
- Authorization to pay \$15,020.00 to Kuharchik Construction LLC for the completed replacement of the pedestrian light pole and LED flood light for the flagpole near the Veterans Monument. Reimbursement in the amount of \$15,020.00 has been received from the motorist's insurance company

12. REAL ESTATE TRANSFER TAX REFUND REQUESTS:

- Requests received from Sordoni/Parente LLC (Grantor) and CEP Family LLC (Grantee) for partial refunds of Real Estate Transfer Taxes paid to Dallas Borough in 2022 relative to the property transfer of 5 Church Street.

13. SOLICITOR'S REPORT:**14. MANAGER'S REPORT:**

- Distribution of Compared to Budget Financial Reports for 01/01/25 to 07/14/25.
- Update on recent Code Enforcement Actions.
- Commonwealth of Pennsylvania Department of the Auditor General's Liquid Fuels Tax Fund Audit for the period of January 1, 2024 to December 31, 2024 received.

15. EXECUTIVE SESSION (if needed)