



DALLAS BOROUGH  
www.dallasborough.org

**COUNCIL MEETING**  
**JULY 16, 2025**  
**AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on June 18, 2025 and work session held on June 16, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

June 2025

Number of Permits	7	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	4,051.50

Motion \_\_\_\_\_ Second \_\_\_\_\_

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

June 2025	Number of Permits		
	Zoning	2	
	Stormwater	0	
	Driveway (new)	0	
	Transient Retail	0	
	Permit(s) Dollar Amount	\$	75.00
	Zoning Hearing Board Fees	\$	0.00
	Conditional Use Appl. Fees	\$	0.00
	Motion _____	Second _____	

7. BILLS AND PAYROLL:

June 2025	Bills as Presented	\$	236,170.77
	Payroll as Presented (2 pays)	\$	<u>68,550.98</u>
	Total Bills & Payroll	\$	304,721.75
July 1 - 16, 2025	Bills as Presented	\$	174,219.42
	Payroll as Presented (1 pay)	\$	<u>35,228.15</u>
	Total Bills & Payroll	\$	209,447.57
	Motion _____	Second _____	
	ROLL CALL VOTE _____		

8. FINES RECEIVED REPORT:

June 2025	District Court:	\$	717.44
	Accident/ Incident Reports:	\$	40.00
	Police Receipts:	\$	<u>75.00</u>
	Total Fines & Monies Received	\$	832.44

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Dallas Area Municipal Authority hosted a public meeting on June 30, 2025 to present amendments made to the Chesapeake Bay Pollution Reduction Plan and discuss other topics relevant to stormwater management.

12. NEW BUSINESS:

- Approve **Ordinance 3 of 2025** replacing Ordinance 4-1987, restating the Ordinance regulating paving, construction and repair of construction by public utilities and public improvement contractors upon Borough streets maintained by and situate within the Borough setting forth conditions, regulations, fees and penalties with regard to pave cuts.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 3 of 2025** authorizing the disposition and destruction of certain municipal records as itemized on the resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 4 of 2025** approving an updated fee schedule relative to the Ordinance of Dallas Borough.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 5 of 2025** amending Article 3, Section 3.5 and Article 4, Section 4.7 of the Civil Service Rules for the Dallas Borough Police Department as adopted by the Civil Service Commission on July 9, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 6 of 2025** authorizing the Borough Manager to submit a Multimodal Transportation Fund grant application to the Pennsylvania Department of Community and Economic Development for funds to improve and enhance pedestrian safety in our downtown area including the purchase and installation of rapid flashing beacon pedestrian crosswalk systems, coated asphalt crosswalk applications to improve visibility of crosswalks; additional pedestrian light poles on Lake Street and the replacement of remaining deteriorated sidewalks and curbing along Lake Street.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager and Borough Solicitor to advertise an Ordinance for passage to prohibit parking on either side of Reservoir Road.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve Payment Application #8 for Kobalt Construction Inc. in the amount of \$40,280.00 for work completed on the Memorial Park Renovation Project as approved by Quad Three Group Inc., consulting engineers for Dallas Borough, paid from general funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm payment to The Park Catalog in the amount of \$8,558.00 for 5 heavy duty metal powder coated picnic tables with seating (2 of which are ADA compliant) with mounts, 2 metal powder coated trash receptacles with mounts and a metal powder coated heavy duty bike rack for the park renovation project.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment to Rave’s Landscaping Inc. in the amount of \$6,893.00 for plantings and landscaping work completed for the park renovation project being the accepted proposal amount of \$10,340.00 minus the required down payment of \$3,447.00 previously provided.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm the Borough Manager’s execution of a contract agreement with Dutchman Contracting LLC in compliance with the bid awarded for the New Garage Project.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve the Commonwealth of Pennsylvania Governor’s Center for Local Government Services’ Peer to Peer Technical Assistance Agreement by and between the Commonwealth, Dallas Borough, Dallas Township, Jackson Township, Kingston Township and Lehman Township relative the requested regional police study.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager and Police Chief Curtis to seek part-time police officers for the Dallas Borough Police Department with a wage of \$25.00 per hour.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment in the amount of \$13,568.00 to Kuharchik Construction LLC for the completed replacement of the pedestrian light pole near the intersection of Lake Street and the Roundabout. Reimbursement in the amount of \$13,137.21 has been received from the motorist’s insurance company.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment in the amount of \$15,020.00 to Kuharchik Construction LLC for the completed replacement of the pedestrian light pole and LED flood light for the flagpole near the Veterans Monument. Reimbursement in the amount of \$15,020.00 has been received from the motorist’s insurance company.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment to Fehlinger Construction Group LLC in the amount of \$10,178.00 for completing full width cartway milling of Park Street in preparation for paving.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Acknowledge requests received from Sordoni/Parente LLC (Grantor) and CEP Family LLC (Grantee) for partial refunds of Real Estate Transfer Taxes paid to Dallas Borough in 2022 relative to the property transfer of 5 Church Street in consideration of a Commonwealth of Pennsylvania Department of Revenue Appeals Decision stating 25% of the property interest transferred from grantee to grantor was excluded from Real Estate Transfer Tax. The refunds are approved as follows:

- CEP Family LLC in the amount of \$2,145.92.
- Sordoni/Parente Families LLC in the amount of \$2,145.92.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department has been working on roadway resurfacing, weekly yard waste collection, pot hole patching, swale /catch basin restoration in addition to their regular seasonal duties.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, August 18, 2025** at 7:00 pm - Public Work Session.
- **Wednesday, August 20, 2025** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION: (if needed)

19. FURTHER BUSINESS:

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_