



**DALLAS BOROUGH**

www.dallasborough.org

***COUNCIL MEETING***  
***June 15, 2022***  
***AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on May 18, 2022 and work session held May 16, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER'S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

May 2022	Number of Permits		1
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	329.50

Motion \_\_\_\_\_ Second \_\_\_\_\_

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

May 2022	Number of Permits	
	Zoning	1 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 25.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

May 2022	Bills as Presented	\$ 185,966.77
	Payroll as Presented (2 pays)	\$ 48,781.19
	Total Bills & Payroll	\$ 149,212.14
April 1 - 13, 2022	Bills as Presented	\$ 438,045.36
	Payroll as Presented (1 pay)	\$ 24,187.65
	Total Bills & Payroll	\$ 462,233.01
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

May 2022	District Court:	\$ 336.84
	Accident Reports:	\$ 120.00
	Police Receipts:	\$ 110.00
	Total Fines & Monies Received	\$ 566.84

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Road Department completed annual MS4 Compliance training with Tom Mayka from DAMA on Tuesday, June 7, 2022.

12. NEW BUSINESS:

- Affirm and authorize the Borough’s consulting engineers’, Quad Three Group Inc., to design a stormwater infrastructure and resurfacing project for Fawn Drive, Hickory Road, and White Tail Drive in compliance with requirements of American Rescue Plan funding.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #2 to Bognet Inc. in the amount of \$27,450.00 for work completed on the Removal of Architectural Barriers (Ramp) Project in association with the Community Development Block Grant as approved by Quad Three Group Inc., Consulting Engineer.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager and Vice President Youngman to execute and deliver a Certification of Request for Payment to Luzerne County Office of Community Development in the amount of \$27,450.00 for reimbursement of eligible costs in accordance with the Community Development Block Grant regulations and the Cooperation Agreement entered into by and between Dallas Borough and Luzerne County.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #1 in the amount of \$132,679.35 and payment #2 in the amount of \$188,764.65 to Multiscape Inc. for general construction work completed on the Downtown Improvement Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000061690 and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority for such.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Dallas Borough Downtown Master Plan Project Civil Contractor, Multiscape, Inc., to complete Alternate #2 Lake Street East Side Sidewalks for the bid amount of \$71,655.00 as bid on September 13, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve and authorize Vice President Youngman to execute an Easement Agreement and a Temporary License Agreement with Veolia Water Pennsylvania Inc. formerly known as Suez Water relative to installing stormwater infrastructure on their property located to the rear of 30 Foster Street with a Luzerne County Property Identification Number of 11-D8SW3-007-010 and authorize the Borough Solicitor to record the Easement Agreement in the Office of the Recorder of Deeds of Luzerne.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #1 in the amount of \$7,855.37, payment #2 in the amount of \$1,848.00, payment #3 in the amount of \$780.00 and payment #4 in the amount of \$41.00 to Borton-Lawson Engineering for design and engineering work completed on the Center Hill Road Sidewalk Project on behalf of Misericordia University in association with the Commonwealth of Pennsylvania Multimodal Grant Contract C000076339 and authorize the Vice President of Council and Borough Manager to execute and submit a reimbursement request to the Commonwealth Financing Authority for such.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager to submit a formal request to the Commonwealth Financing Authority and the Department of Community and Economic Development to change the scope of work for the Commonwealth of Pennsylvania Multimodal Grant Contract C000076339 originally awarded in the amount of \$133,880.00 with a remaining balance of \$123,355.63 from the Center Hill Road Sidewalk Project toward funding a continuation of the Downtown Improvement Lake Street Sidewalk Project.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager, Vice President Youngman and Council Member Oliver to execute a grant contract with the Commonwealth Financing Authority and Department of Community and Economic Development in the amount of \$183,331.00 toward funding construction of a Police and Road Department Garage.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager, Vice President Youngman and Council Member Oliver to execute a grant contract with the Commonwealth Financing Authority and Department of Community and Economic Development in the amount of \$154,786.00 toward funding the purchase of a Road Department Plow/Dump Truck.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager, Vice President Youngman and Council Member Oliver to execute a grant contract with the Commonwealth Financing Authority and Department of Community and Economic Development in the amount of \$300,000.00 as sponsored for the Back Mountain Community Partnership for Police and Emergency Response Equipment.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the Borough Manager to forward a letter of support to Dallas Area Municipal Authority for inclusion in their Growing Greener Grant application to the Pennsylvania Department of Environmental Protection for funding toward several stormwater Best Management Practices (BMPs) to improve water quality in the Toby Creek watershed by reducing pollutants from stormwater runoff and meeting requirements of the Municipal Separate Storm Water System (MS4) Program.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize a \$100.00 memorial donation from Dallas Borough to the Shavertown Volunteer Fire Company in honor of Justin Moss.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department is primarily working on yard waste collection, pot hole patching, curb replacement and swale /catch basin cleaning and restoration activities.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

**Monday, July 18, 2022** at 7:00 pm - Public Work Session.

**Wednesday, July 20, 2022** at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_.