



DALLAS BOROUGH
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*Dallas Borough Council
Work Session
June 17, 2024
Agenda*

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
 - DAMA hosting a public meeting on June 18, 2024 at 1:30 pm at the Dallas Township Building to present the amended Chesapeake Bay Pollution Reduction Plan that is currently available for public review and comment.
- Kenneth Young Memorial Park Renovation Project
- ARP Project – Stormwater Infrastructure Hickory / Fawn.

4. RESOLUTION 4 – 2024 authorization for the disposal of municipal records being the following:

- 1975, 1976, 1978 PURTA Realty Reports
- 1981 Tax Abatements
- 1986 Tax Appeals
- 2002 Receivables, Fines, Treasurers Reports, Bank Statements
- 2005 Receivables, Bank Statements and Deposits
- 2006 Receivables, Fines, Crossing Guard Time Sheets, Bank Statements and Deposits
- 2007 Receivables, Payables, Fines, Treasurers Reports, Crossing Guard Time Sheets Quick Book Reconciliations, Police Reports, Legal notices for meetings
- 2012 Receivables, Payables, Harvest Festival records, Fines, Misc licenses
- Multiple Years 1989 and older – Tax Collector Returns lists, Payment Records, Reports,
- Multiple Years Tax Exemption Certificates

5. POLICE DEPARTMENT:

- Dallas Borough was awarded a Local Share Account Grant in the amount of \$75,000 for a police vehicle with upfitting and a license plate reader camera system. Request to affirm execution of the grant contract.
- Back Mountain Community Partnership was awarded a Local Share Account Grant in the amount of \$350,000 through Kingston Township as sponsor for CODY Pathfinder RMS with COBRA base package to be the new police department Record Management System for participating municipalities.
- Affirm application submitted for a PCCD NIBRS Compliance Effort Grant in the amount of \$23,422 for two years of operating costs of the CODY Pathfinder web-based Record Management System for the Police Department.
- Approve estimate in the amount of \$2,389.70 received from M. Mayo Striping to repaint three sets of VASCAR lines on Memorial Highway and repaint the Center Hill Road and Memorial Hwy intersection markings including the pedestrian crosswalk.

6. ROAD DEPARTMENT:

- Authorize the hiring of Anthony Giunta as a temporary part-time worker at the rate of \$15.00 per hour.
- Reservoir Road pothole patching and some swale work completed. Crushed cross pipe needs to be replaced and approximately \$6,000 needed for asphalt materials to overlay 500 feet of roadway to best preserve the work that was done. Dallas Borough Road Department can complete the work in-house.
- LSA grant was not awarded for a truck to replace the 2009 yellow dump truck. Consider lease/purchase agreement with quarterly payments.

7. EMA / FIRE DEPARTMENT:

- Residents reported contractors working at a multi-family rental property spilled home heating fuel in the driveway and washed it into the storm drains resulting in an illicit discharge into Toby Creek. Our Road Department, EMA, Back Mountain Regional Fire & EMS, and DAMA all worked together to clean out the drains and try to contain the discharge. DEP is handling the cleanup enforcement directly with the property owner.

8. FALL FAIR COMMITTEE/ ALAN PUGH:

- Fall Fair Committee is seeking a permit to host fireworks display on or around July 4th. Dallas Borough Ordinance 1 of 2020 requires a fireworks permit be reviewed and approved by the Borough Manager/ Code Enforcement Officer and the Fire Chief, certificate of liability insurance be provided and a fee of \$100.

9. LIBRARY AUCTION:

- Auction to be held July 11, 2024 to July 14, 2024 with an additional rain date of July 15, 2024 if needed.
- Request to designate Lehman Avenue, Norton Avenue, and Franklin St as one way directional during the dates of the auction.

10. HARVEST FESTIVAL:

- Request from Harvest Festival Committee to again be the 'tent sponsor'. Approve payment of \$5,200 to the Dallas Harvest Festival and authorize the Borough Manager to close the Harvest Festival/ Visioning Account.

11. ANNUAL AUDIT AND FINANCIAL REPORT:

- Acknowledge receipt of the annual audit report prepared by Kohanski Co and authorize payment in the amount of \$6,500.00 plus an additional \$38.14 toward expenses. Copies are available.

12. SOLICITOR'S REPORT:

13. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/24 to 06/17/24.
- Update on recent Code Enforcement Actions.
- Remaining 2022 surplus claims fund distribution received from BENECON in the amount of \$444.37.
- Mayor's Club has reimbursed Dallas Borough \$1,825.00 toward the AED purchase. Training is being scheduled.
- BMCP meeting scheduled for June 20, 2024 at 3:00 pm in the Back Mountain Regional Building on SR 118.

14. EXECUTIVE SESSION (if needed)