



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
JUNE 18, 2025
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on May 21, 2025 and work session held on May 19, 2025.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

May 2025

Number of Permits	6	
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	2,302.00
Motion	_____	Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

May 2025	Number of Permits		
	Zoning	6	
	Stormwater	0	
	Driveway (new)	0	
	Transient Retail	0	
	Permit(s) Dollar Amount	\$	275.00
	Zoning Hearing Board Fees	\$	0.00
	Conditional Use Appl. Fees	\$	0.00
	Motion _____	Second _____	

7. BILLS AND PAYROLL:

May 2025	Bills as Presented	\$	227,560.13
	Payroll as Presented (2 pays)	\$	<u>51,851.60</u>
	Total Bills & Payroll	\$	279,411.73
June 1 - 18, 2025	Bills as Presented	\$	234,155.91
	Payroll as Presented (1 pay)	\$	<u>31,234.36</u>
	Total Bills & Payroll	\$	265,390.27
	Motion _____	Second _____	
	ROLL CALL VOTE _____		

8. FINES RECEIVED REPORT:

May 2025	District Court:	\$	315.86
	Accident/ Incident Reports:	\$	30.00
	Police Receipts:	\$	<u>148.02</u>
	Total Fines & Monies Received	\$	493.88

9. COMMUNICATIONS:

- Correspondence received from Blue Chip Farm Animal Rescue expressing their gratitude for the recent contribution.
- Correspondence received from the Back Mountain Memorial Library expressing their gratitude for the Borough's continued support and recent contribution.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- None.

12. NEW BUSINESS:

- Approve **Ordinance 1 of 2025** replacing Ordinance 2-2008, restating rules and regulations, furthering security and promoting the public safety, comfort, convenience, welfare and peace and quiet of Dallas Borough and its inhabitants, as well as, to provide for the protection and preservation of the Kenneth A. Young Memorial Park, also known as, Memorial Park and Bicentennial Park, also known as, the Tots Lot.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve **Ordinance 2 of 2025** permanently closing and dissolving a portion of the Dallas Borough Road designated as Burndale Road within the boundary delineation lines of the Kenneth Young Memorial Park.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Payment Application #7 for Kobalt Construction Inc. in the amount of \$105,305.12 for work completed on the Memorial Park Renovation Project as approved by Quad Three Group Inc., consulting engineers for Dallas Borough, paid from general funds.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment to Personal Touch Landscaping Inc. in the amount of \$9,680.00 for delivery and installation of playground mulch and installation of the Class 4 Geotextile Fabric for the new children’s play equipment area in accordance with the specification in the Play Surface Section of the final park renovation plan as approved by the Commonwealth Department of Conservation and Natural Resources.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment to Baird Stone LLC in the amount of \$4,900.00 for ASTM certified playground mulch for the new children’s play equipment area in accordance with the specification in the Play Surface Section of the final park renovation plan as approved by the Commonwealth Department of Conservation and Natural Resources.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment to Central Clay Products Inc. in the amount of \$925.00 for Class 4 Geotextile Fabric for the new children’s play equipment area in accordance with the specification in the Play Surface Section of the final park renovation plan as approved by the Commonwealth Department of Conservation and Natural Resources.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm acceptance of Estimate 10226 in the amount of \$5,670.00 for landscaping Area #1 and Estimate 10227 in the amount of \$4,670.00 for landscaping Area #2 received from Raves Landscaping, Inc. for the Kenneth Young Memorial Park Renovation Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a Commonwealth of Pennsylvania Financing Authority and Department of Community and Economic Development Local Share Account Grant Contract #C000094095 in the amount of \$24,383.00 for a security camera system at the newly renovated Kenneth Young Memorial Park and affirm Council President Edgerton and Council Member Oliver’s execution of the grant contract.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to seek proposals for the installation of a security camera system at the newly renovated Kenneth Young Memorial Park.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorized the appropriate Borough Official's to execute a Commonwealth of Pennsylvania Department of Community and Economic Development (EDCDI) Economic Development & Community Development Initiative Grant Contract in the amount of \$250,000.00 for the New Garage Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Contingent upon and following receipt, review and execution of the EDCDI Grant contract, award the bid for the New Garage Project to Dutchman Contracting LLC as the lowest responsible bidder for the contract amount of \$474,478.00 being the base bid amount as recommended by Dallas Borough's Consulting Engineers and Project Engineer, Quad Three Group Inc. contingent upon final contract review and approval by the Commonwealth of Pennsylvania Department of Community and Economic Development and the Borough Solicitor.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a Commonwealth of Pennsylvania Financing Authority and Department of Community and Economic Development Local Share Account Grant Contract #C000094104 in the amount of \$150,000.00 on behalf of Back Mountain Regional Fire & EMS Inc. to be used for the purchase of equipment associated with the new rescue engine project and affirm Council President Edgerton and Council Member Oliver's execution of the grant contract.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a Cooperation Agreement By and Between Back Mountain Regional Fire & EMS Inc. and Dallas Borough relative to the Local Share Account Grant Contract #C000094104 in the amount of \$150,000.00 to be used for the purchase of equipment associated with the new rescue engine project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize Dallas Borough’s participation in a Cooperation Agreement By and Between the Member Municipalities of the Back Mountain Community Partnership relative to the Local Share Account Grant Contract sponsored by Jackson Township for Shared Road Department Equipment in the amount of \$300,000.00 including Dallas Borough’s shared purchase of two (2) asphalt hot boxes and a tractor with a boom mower and blower attachment.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Amend and restate the Dallas Borough improvement projects list for 2025 contingent upon availability of applicable funds including but not limited to State Liquid Fuels funds and General funds:
 - Whitetail Drive - Rebuilding portions, asphalt resurfacing and tar and chip surfacing with fog sealant.
 - Fawn Drive - Resurfacing from Sterling Avenue to Hickory Road and from 37 Fawn Drive to 48 Fawn Drive.
 - King Street - Pavement trench repair of King Street.
 - Jackson Street - Crack sealing, tar and chip surfacing with fog sealant.
 - Reservoir Road – Tar and chip surfacing of dirt/gravel portion of roadway from Dallas Township line to Machell Avenue.
 - Elizabeth Street - Stormwater infrastructure improvements.
 - West Center Hill Rd - Stormwater infrastructure improvements.
 - Added to 2025 Projects List: Park Street asphalt resurfacing.
 - Deleted from 2025 Projects List: Resurfacing portions of Wyoming Avenue, Susquehanna Avenue and Monroe Avenue resurfacing due to notification received from Veolia Water of their upcoming water main installation project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve Asphalt Management Solutions LLC to perform the following work in accordance with the schedule of pricing referenced in the Intergovernmental Cooperation Agreement by and between Dallas Borough, Dallas Township, Franklin Township, Kingston Township, Lehman Township and Northmoreland Township for the renting of tar and chip equipment in association with the multi-municipal bid hosted by Dallas Township for years 2024, 2025 and 2026 with stone materials to be purchased through Pennsylvania Co-Stars Contract.
 - Jackson Street – Double chip application and fog seal. Materials, labor and equipment estimated at \$23,000.00.

- Reservoir Road – Prime coat and triple chip seal on dirt/gravel portion of roadway from Dallas Township line to Machell Avenue. Materials, labor and equipment estimated at \$26,000.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a proposal from Fehlinger Construction Group LLC in the amount of \$10,178.00 for full width cartway milling of Park Street in preparation for paving.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm approval of an emergency repair proposal received from Pioneer Construction in the amount of \$7,500.00 to repair a water service line break for the municipal building and approve payment for such upon completion of the work.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a quote received from RN Fitch & Sons in the amount of \$6,800.00 for the purchase and installation of mini-split air conditioning units for the Police Chief’s Office and Squad Room.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and Borough Solicitor to advertise an updated Pave Cut Ordinance for all Dallas Borough Roads.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Council President and Borough Manager to execute a one-year lease agreement with Patrick Defoe relative to the residential apartment located on the second floor of the municipal building.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department has primarily been working on preparations and site work for the new garage project in addition to their regular seasonal duties.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, July 14 2025** at 7:00 pm - Public Work Session.
- **Wednesday, July 16, 2025** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION: (if needed)

19. FURTHER BUSINESS:

20. ADJOURN:

Motion _____ Second _____

Meeting Adjourned at _____