



DALLAS BOROUGH
www.dallasborough.org

***Dallas Borough Council
Work Session
March 17, 2025
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:
 - DEP MS4 compliance.
 - Multimodal DCED Grant – Pedestrian Safety Enhancements in Roundabout and sidewalks / pedestrian lighting near Passan Hall.
 - Community Development Grant – Removal of Architectural Barriers.
 - Kenneth Young Memorial Park Renovation Project.
 - Reimbursement received on March 5, 2025 from Commonwealth in the amount of \$20,541.00 under Local Share Account Contract C000080436 for reimbursement of Kobalt Construction Inc.’s payment applications #3.
 - New Garage Project.
 - LSA grant extension approved with grant period now ending June 30, 2026. Affirm at regular meeting.
 - Proposals/bids for demotion of existing loader barn and salt shed.
 - Possible asbestos roofing and lead paint on existing loader barn requires abatement assessment be completed as a PA DEP requirement.
 - ARA Project – Stormwater Infrastructure Hickory / Fawn.
 - Retainage held until final punch list is completed.

4. RESOLUTION 2-2025:
 - Approving the Host Cooperation Agreement between the Greater Wilkes-Barre Industrial Fund (GWBIF) and Dallas Borough for the renovation of Misericordia University’s Passan Hall to accommodate expanded health science programs and authorizing Dallas Borough to reimburse the Commonwealth for ineligible costs conditioned upon GWBIF’s agreement to reimburse Dallas Borough for any monies paid by the Borough to the Commonwealth per Host Cooperation Agreement.

5. POLICE DEPARTMENT:

- Reimbursement received on March 14, 2025 in the amount of \$44,555.00 from the Commonwealth through Kingston Township, as the Back Mountain Community Partnership Local Share Account Grant sponsor, representing payment #2 made to CODY Systems for the new Record Management System.
- Correspondence sent to Dallas Township, Jackson Township, Kingston Township and Lehman Township regarding shift coverage and advising of consolidation study.
- Executive Session discussion needed for personnel purposes.

6. ROAD DEPARTMENT:

- Rules and regulations for 2024 Curbside Yard Waste Collection Program.
- Accept a proposal in the amount of \$13,568.00 received from Kuharchik Construction for labor, material and equipment to replace the pedestrian light pole hit by a motorist on February 16, 2025 near Lake Street intersection with the Roundabout. Motorist's insurance will reimburse \$13,137.21 to Dallas Borough since the light pole depreciated by two years.
- Affirm and/or approve the following items relative to a motorist accident on December 28, 2024 with an insurance claim pending:
 - Affirm the ordering of a new 45' aluminum flag pole from Bassler Equipment Co. in the amount of \$7,494.94.
 - Approve the purchase of a new Plaza Steel Strap Trash Receptacle in the amount of \$1,005.00.
 - Affirm the ordering of replacement stones and adhesion mortar from Bricks and Stones Supply in the amount of \$206.60.
 - Accept a proposal in the amount of \$15,020.00 from Kuharchik Construction for labor, material and equipment to replace the decorative light pole and fixture and LED flood light for the flagpole.

7. BACK MOUNTAIN REGIONAL FIRE & EMS INC.:

- Authorize remaining Volunteer Service Tax Credit refunds of 2024 real estate taxes paid for eligible applicants as certified by the Tax Collector and Fire Chief in accordance with Ordinance 1 of 2024. (Palmer, Sheehan, Gelso, Purcell)

8. SPRING CLEAN UP:

- Proposals received for the 2025 Spring Clean Up Project
- Review of program specifications for 2025 and review fees.

9. MEMORIAL DAY PARADE:

- Request from Daddow Isaacs American Legion to hold annual Memorial Day Parade. Special Event permits will be needed from PennDOT for any state road closures.

10. LUZERNE COUNTY:

- Bureau of Elections' request for Polling Place Agreement for 2025.

11. SOLICITOR'S REPORT:

12. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/25 to 03/17/25.
- Update on recent Code Enforcement Actions.
- Pennsylvania Department of Auditor General's Compliance Audits for the Dallas Borough Police and Non-Uniformed Pension Plans from January 1, 2020 to December 31, 2023 received.
- Spring Pension Committee Meeting will be Wednesday, May 21, 2025 at 2:00 p.m.
- Back Mountain Community Partnership meeting will be Thursday, April 17, 2025 at 3:00 p.m. at the Back Mountain Regional Building on SR 118, Lehman Township.
- State Liquid Fuels Tax Payment received in the amount of \$96,826.97.
- 2024 Ethic Forms due by May 1, 2025.

13. EXECUTIVE SESSION (if needed)