



DALLAS BOROUGH  
www.dallasborough.org

**COUNCIL MEETING**  
**May 15, 2024**  
**AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

|                       |       |                     |       |
|-----------------------|-------|---------------------|-------|
| President Edgerton    | _____ | Mayor Carroll       | _____ |
| Vice President Oliver | _____ | Solicitor Malak     | _____ |
| Mr. Eckert            | _____ | Treasurer Herbert   | _____ |
| Mr. Jolley            | _____ | Adm. Asst. Federici | _____ |
| Mr. McCarthy          | _____ | Manager Carr        | _____ |

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on April 17, 2024 and work session meeting held on April 15, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

April 2024

|                                  |              |          |
|----------------------------------|--------------|----------|
| Number of Permits                |              | 4        |
| Plan Reviews for Pending Permits | \$           | 0.00     |
| Flood Plain Administration       | \$           | 0.00     |
| Permit(s) Dollar Amount          | \$           | 1,158.00 |
| Motion _____                     | Second _____ |          |

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

|            |                            |              |
|------------|----------------------------|--------------|
| April 2024 | Number of Permits          |              |
|            | Zoning                     | 4 (approved) |
|            | Stormwater                 | 0            |
|            | Driveway (new)             | 0            |
|            | Transient Retail           | 0            |
|            | Permit(s) Dollar Amount    | \$ 150.00    |
|            | Zoning Hearing Board Fees  | \$ 0.00      |
|            | Conditional Use Appl. Fees | \$ 0.00      |
|            | Motion _____               | Second _____ |

7. BILLS AND PAYROLL:

|                |                               |                     |
|----------------|-------------------------------|---------------------|
| April 2024     | Bills as Presented            | \$ 73,694.27        |
|                | Payroll as Presented (2 pays) | \$ <u>57,216.94</u> |
|                | Total Bills & Payroll         | \$ 130,911.21       |
| May 1-15, 2024 | Bills as Presented            | \$ 103,284.91       |
|                | Payroll as Presented (1 pay)  | \$ <u>28,950.82</u> |
|                | Total Bills & Payroll         | \$ 132,235.73       |
|                | Motion _____                  | Second _____        |
|                | ROLL CALL VOTE _____          |                     |

8. FINES RECEIVED REPORT:

|            |                               |                 |
|------------|-------------------------------|-----------------|
| April 2024 | District Court:               | \$ 526.92       |
|            | Accident/ Incident Reports:   | \$ 150.00       |
|            | Police Receipts:              | \$ <u>10.00</u> |
|            | Total Fines & Monies Received | \$ 686.92       |

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Curbside yard waste collection began on Tuesday, May 14, 2024 for those residents having purchased a permit. Collection will continue weekly through mid-October

12. NEW BUSINESS:

- Approve payment #2 in the amount of \$1,750.00 to Quad Three Group Inc. for professional services through April 30, 2024 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000080683.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #2 in the amount of \$18,500.00 to Quad Three Group Inc. for professional services through April 30, 2024 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Department of Conservation and Natural Resources Grant Contract BRC-PRD-28-151 payable from advanced grant funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the following purchases for the Kenneth Young Memorial Park Renovation Project upon receipt of approval to utilize grant funds from the Pennsylvania Department of Community and Economic Development and Department of Conservation and Natural Resources:

- Play & Park Structures – CoStars #014-E22-291: 4 pieces of adult fitness equipment for a price not to exceed \$18,871.72.
- Play & Park Structures – CoStars #014-E22-291: large piece of ADA compliant children’s play equipment for a price not to exceed \$304,643.35 including installation.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the distribution of the following Dallas Borough annual budgeted contributions:

- Blue Chip Animal Refuge in the amount of \$1,000.00
- Back Mountain Memorial Library in the amount of \$2,500.00
- Back Mountain Regional Fire & EMS, Inc. in the amount of \$12,000.00

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize payment in the amount of \$2,806.50 for the rental of five 40-yard containers used and one container returned empty for the 2024 Spring Clean Up Project as stated in the Agreement with ABC Hauling & Excavating LLC, 215 Division Street, Kingston PA 18704.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the sale of the 1988 John Deere 210C Backhoe to the high bidder, Max Kulp / Joe Kulp & Sons, for the price of \$9,600.00 and authorize the Borough Manager to execute all documents to effectuate the transfer.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm payment to Central Square in the amount of \$1,560.00 for public safety project management and technical services to update the police department report management system MetroAlert to properly function with the new computer server and submit for partial reimbursement from the Pennsylvania Commission on Crime and Delinquency for all eligible technology upgrade expenses associated with grant contract #39465.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Appoint Brandon Coletti as an additional Deputy EMA Coordinator for Dallas Borough.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Appoint Janet Federici as a temporary seasonal administrative employee at the rate of \$15.00 per hour.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Appoint Steven Carr as a temporary seasonal road department employee at the rate of \$15.00 per hour.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department commenced street sweeping throughout the Borough on April 1, 2024.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, June 17, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, June 19, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_