



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
MAY 17, 2023
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on April 19, 2023 and work session meeting held on April 17, 2023.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

April 2023	Number of Permits		3
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	838.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

April 2023	Number of Permits	
	Zoning	5 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 125.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

April 2023	Bills as Presented	\$ 62,773.78
	Payroll as Presented (2 pays)	\$ 46,084.87
	Total Bills & Payroll	\$ 108,858.65
May 1 - 17, 2023	Bills as Presented	\$ 81,713.86
	Payroll as Presented (1 pay)	\$ 24,505.55
	Total Bills & Payroll	\$ 106,219.41
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

April 2023	District Court:	\$ 100.42
	Accident Reports:	\$ 150.00
	Police Receipts:	\$ 55.00
	Total Fines & Monies Received	\$ 305.42

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- None.

12. NEW BUSINESS:

- Authorize the distribution of the following Dallas Borough annual budgeted contributions:
 - Blue Chip Animal Refuge in the amount of \$500.00
 - Luzerne County SPCA in the amount of \$500.00
 - Back Mountain Memorial Library in the amount of \$2,500.00
 - Back Mountain Regional Fire & EMS, Inc. in the amount of \$12,000.00

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the following roads to be marked as one way directional for traffic on July 6th, 7th, 8th, 9th and 10th in the best interest of public safety in association with the 77th Annual Back Mountain Memorial Library Auction:
 - Franklin Street – One Way directional traffic from Huntsville Road toward Main Street.
 - Lehman Avenue – One Way directional traffic from Machell Avenue toward Huntsville Road.
 - Norton Avenue – One Way directional traffic from Huntsville Road toward Machell Avenue.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm payment in the amount of \$_____ for the rental of _____ 40 yard containers used and _____ containers returned empty for the 2023 Spring Clean Up Project as stated in the Agreement with ABC Hauling, 215 Division Street, Kingston PA 18704.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a quote received from Sunbelt Rentals in the amount of \$4,567.25 to rent a skid steer and milling attachment for 30 days.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment for required repairs to the 2015 Leaf Vacuum Truck cooperatively owned by Dallas Borough, Harvey's Lake Borough, Lehman Township and Jackson Township up to an amount not to exceed \$4,000.00.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm receipt of reimbursement request #2 from the Commonwealth Financing Authority under Local Share Account Grant Contract #C000083228 on April 20, 2023 in the amount of \$45,467.00 and subsequent distribution for eligible grant purchases in accordance with the approved cooperation agreement:

- \$28,700.00 to Jackson Township
- \$16,767.00 retained by Dallas Borough

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt of the 01/01/2023 Act 205 Actuarial Valuation Reports for the Police and Non-Uniformed Pension Plans and authorize payment to Thomas J. Anderson & Associates Inc. for completion of such as follows:

- \$4,300.00 for preparation of the 1/1/23 Act 205 Actuarial Valuation Report and 2022 GASB 67 schedules payable from police pension fund assets.
- \$4,300.00 for preparation of the 1/1/23 Act 205 Actuarial Valuation Report and 2022 GASB 67 schedules payable from non-uniformed pension fund assets.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a quote received from NEPA Cleaning Pros in the amount of \$100.00 for weekly commercial office cleaning of the administration and police department offices including two bathrooms.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the amended advertisement for the hiring of full-time police officer(s) with the following language relative to a sign on bonus: Dallas Borough Council is offering a \$10,000.00 sign on bonus to the appointed officer(s) commencing upon satisfaction of any and all hiring contingencies and successfully starting work for Dallas Borough. Bonus to be earned and paid incrementally through payroll as follows:
 - \$2,500.00 added to first payroll following start of work.
 - \$2,500.00 added to first payroll following completion of 1 year of service.
 - \$2,500.00 added to first payroll following completion of 2 years of service.
 - \$2,500.00 added to first payroll following completion of 3 years of service.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

Curbside yard waste collection began on Tuesday, May 9, 2023 for those residents having purchased a permit. Collection will continue weekly through mid-October

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, June 19, 2023 at 7:00 pm - Public Work Session.

Wednesday, June 21, 2023 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.