



DALLAS BOROUGH
www.dallasborough.org

COUNCIL MEETING
May 18, 2022
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on April 20, 2022 and work session held April 18, 2022.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

April 2022	Number of Permits		5
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	4,916.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

April 2022	Number of Permits	
	Zoning	2 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 50.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

April 2022	Bills as Presented	\$ 74,082.92
	Payroll as Presented (3 pays)	\$ <u>75,129.22</u>
	Total Bills & Payroll	\$ 149,212.14
May 1 - 20, 2022	Bills as Presented	\$ 184,865.19
	Payroll as Presented (1 pay)	\$ <u>25,421.56</u>
	Total Bills & Payroll	\$ 210,286.75

Motion _____ Second _____
 ROLL CALL VOTE _____

8. FINES RECEIVED REPORT:

April 2022 District Court:	\$ 373.51
Accident Reports:	\$ 300.00
Police Receipts:	\$ <u>0.00</u>
Total Fines & Monies Received	\$ 673.51

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

None.

12. NEW BUSINESS:

- Authorize the distribution of the following Dallas Borough annual budgeted contributions:
 - Blue Chip Animal Refuge in the amount of \$250.00
 - Back Mountain Memorial Library in the amount of \$2,500.00
 - Back Mountain Regional Fire & EMS, Inc. in the amount of \$12,000.00

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the following roads to be marked as one way directional for traffic on July 7th, 8th, 9th, 10th and 11th in the best interest of public safety in association with the 76th Annual Back Mountain Memorial Library Auction:
 - Franklin Street – One Way directional traffic from Huntsville Road toward Main Street.
 - Lehman Avenue – One Way directional traffic from Machell Avenue toward Huntsville Road.
 - Norton Avenue – One Way directional traffic from Huntsville Road toward Machell Avenue.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm payment in the amount of \$5,030.00 for the rental of seven 40 yard containers used and two containers returned empty for the 2022 Spring Clean Up Project as stated in the Agreement with Stell Enterprises Inc., 23 Birch Avenue, Plains PA 18705.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #1 to Bognet Inc. in the amount of \$17,942.40 for work completed on the Removal of Architectural Barriers (Ramp) Project in association with the Community Development Block Grant as approved by Quad Three Group Inc., Consulting Engineer.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the appropriate Borough officials to execute and deliver a Certification of Request for Payment to Luzerne County Office of Community Development in the amount of \$17,942.40 for reimbursement of eligible costs in accordance with the Community Development Block Grant regulations and the Cooperation Agreement entered into by and between Dallas Borough and Luzerne County.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the hiring of Justin Moss as a part-time seasonal worker for the Dallas Borough Road Department at the rate of \$12.00 per hour contingent upon an acceptable updated Pennsylvania Department of Public Welfare Child Abuse History Clearance and Pennsylvania State Police Criminal Record Check.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Schaedler Yesco Distribution in the amount of \$115,395.00 for 49 pedestrian light poles under PA Co-Stars Contract #033-027 and authorize the Borough Manager to submit a reimbursement request to the Commonwealth of Pennsylvania Commonwealth Financing Authority under Local Share Account Grant contract C000061922.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Draintech Inc. in the amount of \$1,207.50 for vacuum excavating to locate a Suez Water pipe in the area of Foster Street in order to install a stormwater infrastructure pipe in close proximity in association with Suez Storm Water Infrastructure easement and the Downtown Project.

Motion _____ Second _____

ROLL CALL VOTE _____

- Acknowledge bids received for the sale of the 2015 Ford Interceptor Sedan Police Cruiser and award to lowest responsible bidder.

Motion _____ Second _____

ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

Curbside yard waste collection began on Tuesday, May 10, 2022 for those residents having purchased a permit. Collection will continue weekly through mid-October

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, June 13, 2022 at 7:00 pm - Public Work Session.

Wednesday, June 15, 2022 at 7:00 pm - Regular Monthly Meeting.

Executive Session was held on Monday, April 20, 2022 for personnel purposes.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.