



DALLAS BOROUGH  
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***Dallas Borough Council  
Work Session  
May 19, 2025  
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
- Community Development Grant – Removal of Architectural Barriers.
- Kenneth Young Memorial Park Renovation Project.
  - Quote received for the required playground mulch for underneath the children’s play equipment.
- New Garage Project.
  - Discussion of bids received, opened and read aloud on May 8, 2025.
  - Payment to Brdaric Excavating Inc in the amount of \$18,800.00 for the completed demolition of two garages.
- ARA Project – Stormwater Infrastructure Hickory / Fawn.
- Toby Creek Water Shed Study:
  - Request from Luzerne Conservation District for a letter of support for their Growing Greener Grant Application to conduct an updated Toby Creek Water Shed Study.

4. POLICE DEPARTMENT:

- Affirm sign on bonus offered for police officer hiring notice.
- Official letters of retirement received from Chief Drury and Officer Norris.
- Approve contractual agreement between Dallas Borough and Police Chief Wade Curtis.
- Authorize the Borough Manager and Solicitor to commence the Unit Clarification Process with the Pennsylvania Labor Relations Board.
- Update on issues involving the Police Department.

## 5. ROAD DEPARTMENT:

- Quote received from Fehlinger Construction Group LLC to do full width 2" milling on Wyoming Avenue and two sections of Monroe Avenue prior to resurfacing by Dallas Borough's Road Department.
- Updated quote received from American Asphalt for purchasing bituminous products under CoStars Contract 5610-36.

## 6. MUNICIPAL BUILDING:

- Affirm an estimate received from Dave Monk Electrical Inc. in the amount of \$4,970.00 for electrical work including labor and materials needed for occupancy of the 2<sup>nd</sup> floor apartment.
- Affirm a quote from RN Fitch & Sons in the amount of \$3,121.04 to replace the failed Air Conditioning unit in the administrative assistant's office.

## 7. MEMORIAL PARK:

- Ordinance updating the rules and regulations for the use of the newly renovated park and establishing enforcement provisions.
- Ordinance dissolving the portion of Burndale Avenue from the park entrance to Luzerne Avenue and process to remove it from Dallas Borough's State Liquid Fuels allocation.

## 8. PENSION PLANS:

- Acknowledge receipt of the 01/01/25 Act 205 Actuarial Valuation Reports for the Police and Non-uniformed Pension Plans.
- Authorize payment to Thomas J. Anderson & Associates as follow:
  - \$4,700.00 for preparation of the 1/1/25 Act 205 Actuarial Valuation Report and 2024 GASB 67 schedules payable from police pension fund assets.
  - \$4,700.00 for preparation of the 1/1/25 Act 205 Actuarial Valuation Report and 2024 GASB 67 schedules payable from non-uniformed pension fund assets.

## 9. CONTRIBUTIONS: Discussion on the budgeted 2025 contributions

- Back Mountain Regional Fire & EMS Inc. \$12,000.00
- Back Mountain Memorial Library \$2,500.00
- Blue Chip \$1000.00

## 10. SPRING CLEAN UP:

- Approve payment to ABC Hauling & Excavating LLC in the amount of \$4,386.40.
- Summary Report

## 11. SOLICITOR'S REPORT:

12. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/25 to 05/19/25.
- Update on recent Code Enforcement Actions.
- Memorial Day Parade and Ceremony scheduled for Monday, May 26, 2025 commencing at 9:00 am.
- Spring Pension Committee Meeting will be Wednesday, May 21, 2025 at 2:00 p.m.

13. EXECUTIVE SESSION (if needed)