



DALLAS BOROUGH  
www.dallasborough.org

**COUNCIL MEETING**  
**MAY 20, 2026**  
**AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

|                       |       |                     |       |
|-----------------------|-------|---------------------|-------|
| President Oliver      | _____ | Mayor Carroll       | _____ |
| Vice President Eckert | _____ | Solicitor Malak     | _____ |
| Mr. Buckley           | _____ | Treasurer Herbert   | _____ |
| Mr. Jolley            | _____ | Adm. Asst. Federici | _____ |
| Mr. McCarthy          | _____ | Manager Carr        | _____ |

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular Council Meeting held on April 15, 2026 and the Public Work Session held on April 13, 2026.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

|            |                                  |             |
|------------|----------------------------------|-------------|
| April 2026 | Number of Permits                | 5           |
|            | Plan Reviews for Pending Permits | \$ 2,562.50 |
|            | Flood Plain Administration       | \$ 0.00     |
|            | Permit(s) Dollar Amount          | \$          |

Motion \_\_\_\_\_ Second \_\_\_\_\_

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

|            |                            |              |
|------------|----------------------------|--------------|
| April 2026 | Number of Permits          |              |
|            | Zoning                     | 4            |
|            | Stormwater                 | 0            |
|            | Driveway (new)             | 0            |
|            | Transient Retail           | 0            |
|            | Permit(s) Dollar Amount    | \$ 250.00    |
|            | Zoning Hearing Board Fees  | \$ 0.00      |
|            | Conditional Use Appl. Fees | \$ 0.00      |
|            | Motion _____               | Second _____ |

7. BILLS AND PAYROLL:

|            |                               |               |
|------------|-------------------------------|---------------|
| April 2026 | Bills as Presented            | \$ 76,399.38  |
|            | Payroll as Presented (2 pays) | \$ 66,702.09  |
|            | Total Bills & Payroll         | \$ 143,101.47 |

|                  |                              |               |
|------------------|------------------------------|---------------|
| May 1 – 18, 2026 | Bills as Presented           | \$ 176,722.58 |
|                  | Payroll as Presented (1 pay) | \$ 33,989.35  |
|                  | Total Bills & Payroll        | \$ 210,711.93 |
|                  | Motion _____                 | Second _____  |
|                  | ROLL CALL VOTE _____         |               |

8. FINES RECEIVED REPORT:

|            |                               |             |
|------------|-------------------------------|-------------|
| April 2026 | District Court:               | \$ 1,438.58 |
|            | Accident/ Incident Reports:   | \$ 105.00   |
|            | Police Receipts:              | \$ 270.00   |
|            | Total Fines & Monies Received | \$ 1,813.58 |

9. COMMUNICATIONS:

- Correspondence received from Devon Carpenter, Wyoming, Pennsylvania opposing Dallas Borough's consideration of a rental inspection ordinance.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Relative to the Notice of Violation received from PA Department of Environmental Protection (DEP) on February 24, 2026 regarding MS4 – Failure to Implement Approved Pollution Reduction Plan. Manager Carr, Mr. McCarthy and Mr. Berger will attend the enforcement conference on Wednesday, June 10<sup>th</sup> at 10:00 am at the DEP office in Wilkes-Barre.
- Notification received from DEP of an MS4 Compliance Audit of Dallas Borough scheduled for May 27, 2026.
- Road Supervisor Yonchik attending a training on May 12, 2026 with the Pennsylvania Department of Transportation LTAP Program on Erosion & Sedimentation Control Basics.
- Curbside yard waste collection began on May 12, 2026 for residents having purchased a permit. Collection will continue weekly through mid-October.

12. NEW BUSINESS:

- Acknowledge receipt of \$7,718.13 received from the Borough’s insurance carrier to replace the damaged garbage receptacle, bench, signage and curbing in the Roundabout area due to an accident on March 20, 2026 and approve the Borough Manager’s execution of a Property Damage Release and Settlement form to receive and additional \$1,648.25 of depreciation value.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize payment to Wayne Bank in the amount of \$100,000.00 representing partial repayment of the 2026 Tax Anticipation Note.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Acknowledge notification received from the Hometown Hero’s America 250 Celebration Committee of a vehicle parade to be held July 4<sup>th</sup> on Memorial Highway starting at Carverton Road and continuing to the Luzerne County Fair Grounds on SR 118 and approve Dallas Borough’s participation in traffic control for the event.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm a letter of support sent to Dallas Township for their application for a Pennsylvania Department of Conservation and Natural Resources (DCNR) Grant to continue work on Phase III of their park.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize the distribution of the following Dallas Borough annual budgeted contributions for 2026:
  - Blue Chip Animal Refuge in the amount of \$1,000.00
  - Back Mountain Memorial Library in the amount of \$2,500.00
  - Back Mountain Regional Fire & EMS, Inc. in the amount of \$20,000.00

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm payment to Watson Diesel Inc. in the amount of \$19,693.97 for installation of a hydraulic system in the 2019 F550 dump truck, installation of two back up cameras and an aluminum diamond plate tool box.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Proposal received from Fehlinger Construction Group Inc. in the amount of \$13,196.00 to mill, place leveling course and overlay Foster Street from Roundabout to Woodlawn Avenue contingent upon confirmation received from Suez Water there is no longer a water line project planned for Foster Street.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve the hiring of Richard Anthony Vitale as part-time seasonal employee for the Road Department at an hourly rate of \$15.00 contingent upon an acceptable Pennsylvania Department of Public Welfare Child Abuse History Clearance and Pennsylvania State Police Criminal Record Check.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize payment to EIO Waste Solutions Inc. in the amount of \$2,919.60 for the rental of six 40-yard containers used for the 2026 Spring Clean Up Project.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve the updated Policy Manual for the Dallas Borough Police Department contingent upon final review and approval of Solicitor Malak.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve an updated quote from American Asphalt for Co-Stars Contract #5610-36 for the purchase of various asphalt products.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**

The Dallas Borough Road Department has completed Spring Clean Up and has commenced weekly curbside Yard Waste Collection in addition to other seasonal duties.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, June 15, 2026** at 7:00 pm - Public Work Session.
- **Wednesday, June 17, 2026** at 7:00 pm - Regular Meeting.

Executive Session was held on May 18, 2026 for personnel purposes.

18. EXECUTIVE SESSION: (if needed)

19. FURTHER BUSINESS:

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_