



DALLAS BOROUGH  
www.dallasborough.org  
***Dallas Borough Council***  
***Work Session***  
***November 13, 2023***  
***Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. INSURANCE:

- Presentation by Jeff Kyle of DGK Insurers of insurance renewal rates for 2024.

4. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
- Road Department Garage Project
  - Attorney Malak completing a title search to determine easements or right of ways.
- Kenneth Young Memorial Park Renovation Project
  - Payment request from Quad Three Group Inc. in the amount of \$17,400.00 from Local Share Account Grant #C00080436 for professional services through 09/30/2023.
  - Need to get green light from DCNR to proceed to bid this winter. The DCED LSA grants both expire June 30, 2024.
- Ramp Project Update.
- Swale between Valentines and North Slope
  - In the event the heavy rains and flooding disaster on September 9, 2023 does not get approved for funding, I submitted a FEMA Hazard Mitigation Assistant Grant Letter of Interest for funding to repair the stormwater swale in cooperation with Dallas Township. Estimate for repairs is \$59,243.30 which had to be submitted by October 31, 2023. Request to affirm submittal to FEMA.
- PA Small Water and Sewer Program Grant
  - No awards have been made.
- ARP Projects.
  - Holding on final design until PA Small Water Grant award announced.

5. ORDINANCE 2 – 2023 setting tax rates for 2024 with real estate tax millage remaining at 2.00 mills and all other taxes unchanged will be advertised for passage on December 20, 2023. Advertise for passage in December.
6. RESOLUTION 17 – 2023 authorizing compensation to the Dallas Area Municipal Authority Board of Directors for public meeting attendance and expenses and determine and set pay rate of compensation. Rate requested by Tom Keiper, Director of DAMA, is \$100.00 pay per meeting and an additional \$25 per meeting for expenses.
7. RESOLUTION 18 – 2023 setting the employee contribution rate at 2% into the Police Pension Plan for 2024.
8. RESOLUTION 19 - 2023 setting the employee contribution rate at 1% into the Non-Uniformed Pension Plan for 2024.
9. RESOLUTION 20 - 2023 authorizing the Borough Manager to submit a Statewide Local Share Account grant application in the amount of \$ \_\_\_\_\_ for the purchase of a 2024 F-600 Chassis 4x4 Dump / Plow Truck for the Road Department including upfitting.
10. POLICE DEPARTMENT:
  - Update on the Report Management System LSA grant submitted by the BMCP sponsored by Kingston Township.
11. ROAD DEPARTMENT:
  - Notices mailed on November 13, 2023 to 130 owners and residents of properties contiguous to public sidewalks advising of the Snow and Ice Removal regulations for Dallas Borough.
  - Residents request for Dallas Borough to pave Pineview Avenue follow up discussion.
12. BACK MOUNTAIN COMMUNITY PARTNERSHIP:
  - Acknowledge receipt of reimbursement request #4 of the 2021-2022 BMCP LSA grant in the amount of \$44,672.00 and distribution as follows for eligible purchases in accordance with the approved cooperation agreement:
    - \$42,837.00 for Harvey's Lake Borough
    - \$1,835.00 retained for Dallas Borough.
  - Balance of \$5,975.53 remains in grant for Dallas Borough's use for a bullet resistant exterior door for the Council Room. Discussion on requesting a substitution approval from the Commonwealth.
13. RECREATION:
  - Payment to Kingston Township in the amount of \$4,990.80 for the participation of Dallas Borough children in the 2023 Summer Recreation Program.

#### 14. BUDGET:

- Approval of Preliminary 2024 Operating Budget and salary schedule with millage remaining at 2.0. See enclosed revision.
- 2024 Certified Tax Base of taxable properties not yet received from County.
- Review insurance renewal costs received from Jeff Kyle at DGK Insurers and confirm continuing coverages for 2024.
- Setting the employee percentage rate of contribution toward medical, dental and vision coverage for 2024. Police contract states 6% employee contribution for 2024. Consider NUF employee contribution at 6%.

#### 15. BOARDS/COMMISSIONS:

- Re-appoint Chris Matus as a regular member of the Dallas Borough Zoning Hearing Board for a 3 year term commencing January 1, 2024 and ending December 31, 2026.
- Re-appoint Edward Yonkoski as an alternate member to the Dallas Borough Zoning Hearing Board for a 3 year term commencing January 1, 2024 and ending December 31, 2026.
- Appoint Thomas J. Matinas as an alternate member to the Dallas Borough Zoning Hearing Board to fill the unexpired term of Robert Jolley ending December 31, 2024.
- Re-appoint Patricia Peiffer to the Dallas Borough Planning Commission for a 3 year term commencing January 1, 2024 and ending December 31, 2026.
- Need to fill a vacancy as an alternate to the Civil Service Commission.
- Need to fill a vacancy on the Dallas Borough Property Maintenance Board of Appeals.
- Need to appoint a vacancy chair at the Reorganization Meeting in January 2024.
- Need to fill a vacancy on the UCC Joint Appeals Board due to the death of Mr. Harold Clarke Lewis.

#### 16. SOLICITOR'S REPORT:

#### 17. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/23 to 11/13/23.
- Update on recent Code Enforcement Actions.
- Confirm holiday bonuses for Administration and Road Department Employees. Holiday pay for the full-time police officers is a contractual obligation.

#### 18. EXECUTIVE SESSION (if needed)