



DALLAS BOROUGH

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*Dallas Borough Council
Work Session
November 14, 2022
Agenda*

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. INSURANCE RENEWAL:

- Jeff Kyle presenting and reviewing the 2023 insurance renewal rates.

4. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
- ARP Projects.
 - Update on project design and anticipated project schedule.
 - ARP H2O and PA Small Water Program Grant has opened up with applications due by December 21, 2022. Opportunity to seek additional funding for Hickory Road, Fawn Drive, Elizabeth Street and West Center Hill Road Stormwater Infrastructure Improvements.
- Community Development Block Grant Ramp Project update
 - Reimbursement for #5 in the amount of \$33,069.00 received from Luzerne County on November 7, 2022.
- Multimodal Grant for Lake Street Sidewalk Project
 - Reimbursement #2 in the amount of \$100,700.00 not yet received from the Commonwealth.

- PennDOT Multimodal Grant submitted – need to pass an updated Resolution with the requested grant amount.
 - Flashing pedestrian crossing lights
 - Standout pedestrian crosswalks
 - Scissor Lift for maintaining the new pedestrian light poles
 - Downtown Project Update.
 - Project Update.
 - Grant reimbursement received from Commonwealth in the amount of \$116,035.00 on October 31, 2022.
 - General Contractor Payment Request #7 from Multiscape Inc. in the amount of \$_____.
 - Electrical Contractor Payment Request #1 from Wyoming Electric in the amount of \$_____.
5. ORDINANCE 2 – 2022 setting tax rates for 2023 with real estate tax millage remaining at 2.00 mills and all other taxes unchanged will be advertised for passage on December 21, 2022. Advertise for passage in December.
 6. ORDINANCE 3 – 2022 enacting an Effect of Failure to Receive Real Estate Tax Notice pursuant to Act 57 of 2022. Advertise for passage in December.
 7. RESOLUTION 9 – 2022 setting the employee contribution rate at 2% into the Police Pension Plan for 2023.
 8. RESOLUTION 10 -2022 setting the employee contribution rate at 1% into the Non-Uniformed Pension Plan for 2023.
 9. RESOLUTION 11 -2022 authorizing the Borough Manager to submit a grant application in the amount of \$_____ to the Pennsylvania Department of Transportation Multimodal Transportation fund for Pedestrian Safety Improvements in our downtown area.
 10. POLICE DEPARTMENT:
 - Approve Quote from Hillman Security to add 3 cameras and an additional monitor to the existing camera system i/a/o \$1,895.00.
 11. ROAD DEPARTMENT:
 - Notices mailed on November 1, 2022 to 141 owners and residents of properties contiguous to public sidewalks advising of the Snow and Ice Removal regulations for Dallas Borough.
 - First and final reimbursement received from Commonwealth in the amount of \$154,786.00 toward the purchase of the 2023 Dump / Plow truck under Local Share Account Grant Contract #C000083120.

12. RECREATION:

- Payment to Kingston Township i/a/o \$5,770.33 for the participation of Dallas Borough children in the 2022 Summer Recreation Program.

13. BUDGET:

- Approval of Preliminary 2023 Operating Budget and salary schedule. See enclosed revision.
- 2023 Certified Tax Base of taxable properties not yet received from County.
- Millage to remain at 2.00 for 2023.
- Review insurance renewal costs received from Jeff Kyle at DGK Insurers and confirm continuing coverages for 2023.
- Setting the employee percentage rate of contribution toward medical, dental and vision coverage for 2023. Police contract states 6% employee contribution for 2023. Consider NUF employee contribution at 6%.

14. BOARDS/COMMISSIONS:

- Re-appoint Ben Sevenski as a regular member of the Dallas Borough Zoning Hearing Board for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Re-appoint Barbara King to the Dallas Borough Planning Commission for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Re-appoint Nancy Eckert to the Dallas Borough Property Maintenance Appeals Board for a 3 year term commencing January 1, 2023 and ending December 31, 2025.
- Need to fill a vacancy as an alternate to the Civil Service Commission.
- Need to fill a vacancy on the Dallas Borough Property Maintenance Board of Appeals.

15. SOLICITOR'S REPORT:

16. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/22 to 11/14/22.
- Confirm holiday bonuses for Administration and Road Department Employees. Holiday pay for the full-time police officers is a contractual obligation.
- Maintenance Agreement received from White's Clock for annual maintenance.
- Update on Code Enforcement Efforts.

17. EXECUTIVE SESSION (if needed)