



DALLAS BOROUGH
www.dallasborough.org

**COUNCIL MEETING
NOVEMBER 20, 2024
AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on October 16, 2024 and work session meeting held on October 14, 2024.

Motion _____ Second _____

4. TREASURER’S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

October 2024

Number of Permits		6
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	3,449.00

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

October 2024	Number of Permits		
	Zoning	3	
	Stormwater	0	
	Driveway (new)	0	
	Transient Retail	0	
	Permit(s) Dollar Amount	\$	75.00
	Zoning Hearing Board Fees	\$	0.00
	Conditional Use Appl. Fees	\$	0.00
	Motion _____	Second _____	

7. BILLS AND PAYROLL:

October 2024	Bills as Presented	\$	75,140.13
	Payroll as Presented (2 pays)	\$	<u>60,403.91</u>
	Total Bills & Payroll	\$	135,544.04
November 1-20, 2024	Bills as Presented	\$	41,894.90
	Payroll as Presented (1 pay)	\$	<u>38,310.78</u>
	Total Bills & Payroll	\$	80,205.68
	Motion _____	Second _____	
	ROLL CALL VOTE _____		

8. FINES RECEIVED REPORT:

October 2024	District Court:	\$	195.35
	Accident/ Incident Reports:	\$	165.00
	Police Receipts:	\$	<u>250.00</u>
	Total Fines & Monies Received	\$	610.35

9. COMMUNICATIONS:

- Communication received from Kevin Carty, Carty Realty Corp., advising he is applying for grant funds to assist with the cost of installing a mural on the side of 24 Main Street’s façade to “add vibrancy and beauty to Dallas Borough’s downtown area.”

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Notices being mailed to all owners and residents of properties contiguous to public sidewalks advising of the Snow and Ice Removal regulations for Dallas Borough.

12. NEW BUSINESS:

- Authorize the Borough Manager and Borough Solicitor to advertise **Ordinance 2 of 2024** for adoption at the December Council meeting setting the tax rate for the year 2025 on real property at 3.00 Mills on each dollar of assessed valuation based upon the 2025 Tax Certification from Luzerne County Assessor’s Office and retaining unchanged the rate of taxes on earned income, real estate transfer, mechanical devices and local services tax (LST).

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve the *proposed* Dallas Borough 2025 Operating Budget in the amount of **\$3,023,000** and attached salary schedule as submitted by the Borough Manager and authorize the Borough Manager to advertise a public notice that the proposed budget is available for public inspection in compliance with the Pennsylvania Borough Code.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and renew the Borough’s General Insurance Package in the estimated amount of \$56,228.00, Workers Compensation coverage in the amount of \$56,566.00 with Bond renewals and other coverages as presented by DGK Insurance for 2025.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorize the Borough Manager to distribute holiday bonuses to public work department employees and administrative employees at the rate of \$100 per employee.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm approval of a quote received from American Asphalt to perform 4” depth 25mm base repair to the intersection of Fawn Drive and Hickory Road in the amount of \$5,600.00 and an estimate of \$7,000.00 for same on the remainder of Hickory Road in association with the American Rescue Plan Stormwater Improvement Project already being completed.

Motion _____ Second _____

ROLL CALL VOTE _____

- Approve the purchase of an extended warranty for the new Ford F600 Dump Truck in the amount of \$3,385.00 purchased through Hondru Ford.

Motion _____ Second _____

ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**

The Road Department has completed leaf collection throughout Dallas Borough.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, December 16, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, December 18, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.