



DALLAS BOROUGH

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***Dallas Borough Council
Work Session
October 17, 2022
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
 - Notice placed on our website and mailed on September 28, 2022 to 168 participating households advising curbside yard waste collection ends October 25, 2022 and leaf collection begins the week of November 7, 2022.
- Kenneth Young Memorial Park Renovation.
 - The grant contract for the DCNR Grant in the amount of \$425,800.00 for renovation of the Kenneth Young Memorial Park is not expected until early 2023. Work cannot commence on the project until the date of the grant contract. DCNR requires a resolution be passed to accept the grant and appoint Quad Three Group Inc as consulting engineers. A separate contract for engineering fees is required.
- ARP Projects.
 - Update on project design and anticipated project schedule.
 - ARP H2O and PA Small Water Program Grant has opened up with applications due by December 21, 2022. Opportunity to seek additional funding for Hickory Road, Fawn Drive, Elizabeth Street and West Center Hill Road Stormwater Infrastructure Improvements.

- Community Development Block Grant Ramp Project update
 - Contractor Payment Request #5 from Bognet Inc. in the amount of \$33,069.00.
 - Remaining Payment Request for additional work completed in association with the underground tank removal still pending and under review.
 - Reimbursement for #4 in the amount of \$10,716.60 received from Luzerne County on October 11, 2022.
- Multimodal Grant for Lake Street Sidewalk Project
 - Project change of scope request has been approved by DCED. Waiting for executed contract amendment to come back from the Commonwealth to submit for reimbursement of \$69,405.00.
- PennDOT Multimodal Grant application due November 7, 2022.
 - Flashing pedestrian crossing lights
 - Standout pedestrian crosswalks
 - Scissor Lift for maintaining the new pedestrian light poles
- Downtown Project Update.
 - Project Update.
 - Grant reimbursement received from Commonwealth in the amount of \$142,470.00 on October 3, 2022.
 - General Contractor Payment Request #6 from Multiscope Inc. in the amount of \$ _____.

4. POLICE DEPARTMENT:

- Application submitted to PA Commission on Crime and Delinquency for Hero Pay for police officers and for technology equipment upgrades for the Police Department.

5. ROAD DEPARTMENT:

- Approve payment in the amount of \$130,855.00 plus document fee of \$120.00 to Sherwood Chevrolet for the 2023 Freightliner truck chassis as ordered under PA CoStars Contract 025-098.
- Resurfacing work completed on section of Doe Drive on September 28, 2022 and West Center Hill Road on September 29, 2022. Large area patching completed on Highland Blvd on September 29, 2022.

6. PENSION PLANS:

- Discussion of employee contributions for 2023 to remain unchanged at 2% for police and 1% for non-uniformed pension participants.
- 2022 State Aid allocation of \$38,511.29 was received on September 28, 2022. Overall decrease of \$14,258.81 from 2021.
- 2022 MMO for the Police Plan is \$27,270.00 and \$15,687.00 for the Non-Uniformed Plan
- Authorization to forward the following to the pension funds:
 - Police Plan

\$ 22,824.29 in State Aid
\$ <u>4,445.71</u> in Borough General Funds
\$ 27,270.00 MMO
 - Non-Uniformed Plan

\$ 15,687.00 in State Aid (full MMO)

- Former Pension Committee volunteer for over 30 years, Mr. Robert Richardson, has passed away.

7. BUDGET:

- No millage increase included.
- BENECON renewal rate increase for 2023 will be 2.5%.
- DGK/EMC Insurance renewal rates will be received prior to November work session meeting.
- 2023 Certified Tax Base will not be known until mid-November.
- Review Police Department and Road Department budgetary inclusions.
- Personnel discussion to take place in Executive Session.
- Correspondence received from Back Mountain Memorial Library requesting Council consider increasing our contribution to the library.

8. COSTARS:

- Updated quote received from American Asphalt Paving Co. for bituminous materials under PA CoStars contract #5610-36.

9. DALLAS TOWNSHIP:

- Discussion to waive Zoning jurisdiction relative to a project submitted to Dallas Township to renovate the Sunoco Convenience Store, 2241 Memorial Highway (former 151 Memorial Highway) in consideration of the actual building being almost entirely located within the jurisdictional boundaries of Dallas Township and to allow all necessary approvals and permits to be handled through Dallas Township.

10. SOLICITOR'S REPORT:

11. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/22 to 10/17/22.
- Pension Committee Fall Meeting is scheduled for Wednesday, October 19, 2022 at 2:00 p.m.
- Update Dallas Borough's Federal Surplus Program Eligibility Application – need Councilman to be an authorized representative along with Borough Manager.
- Notification received from PennDOT they intend to “Enter” property owned by Dallas Borough located between the post office and Mill Street.
- Annual Commonwealth of Pennsylvania distributions received:
 - Public Utility Realty Tax (PURTA) Distribution of \$1,177.02.
 - General Municipal Pension System State Aid Distribution of \$38,511.29
 - Volunteer Fire Relief Association Distribution of \$17,445.20.
- Curbside Yard Waste Collection concludes October 25, 2022 and leaf collection commences week of November 7, 2022 weather permitting.
- SPCA request for a new five-year contract.

12. EXECUTIVE SESSION (if needed)