



DALLAS BOROUGH

www.dallasborough.org

***COUNCIL MEETING
October 19, 2022
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on September 21, 2022 and work session held September 19, 2022.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

September 2022	Number of Permits	2
	Plan Reviews for Pending Permits	\$ 0.00
	Flood Plain Administration	\$ 0.00
	Permit(s) Dollar Amount	\$ 2,625.90

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

September 2022	Number of Permits	
	Zoning	2 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 50.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

September 2022	Bills as Presented	\$ 290,334.31
	Payroll as Presented (3 pays)	\$ <u>75,708.53</u>
	Total Bills & Payroll	\$ 366,042.84
October 1 - 19, 2022	Bills as Presented	\$ 426,879.57
	Payroll as Presented (1 pay)	\$ <u>24,486.63</u>
	Total Bills & Payroll	\$ 451,366.20
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

September 2022	District Court:	\$ 354.10
	Accident Reports:	\$ 120.00
	Police Receipts:	\$ <u>841.00</u>
	Total Fines & Monies Received	\$ 1,315.10

9. COMMUNICATIONS:

- Communication received from the Back Mountain Memorial Library Association asking Dallas Borough to include an allocation of funds to the library in our 2023 budget.

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Notice placed on our website and mailed on September 28, 2022 to 168 participating households advising curbside yard waste collection ends October 25, 2022 and leaf collection begins the week of November 7, 2022.

12. NEW BUSINESS:

- Approve **Resolution 8 of 2022** authorizing the Borough Manager to submit a grant application to the Pennsylvania Department of Transportation Multimodal Transportation fund for Pedestrian Safety Improvements in our downtown area.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt of General Municipal Pension System State Aid for 2022 in the amount of \$38,511.29 and authorize distribution of funds as follows to satisfy the 2022 Minimum Municipal Obligations for the Borough pension funds:

\$22,824.29 for deposit into the Police (Uniformed) Pension Fund representing 2022 State Aid.

\$4,445.71 for deposit into the Police (Uniformed) Pension Fund from general funds.

\$15,687.00 for deposit into the Non-Uniformed Pension Fund representing 2022 State Aid.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and authorize the 2023 renewal of health, dental and vision benefits for full-time eligible Borough employees as presented by Benecon Benefits & Consulting Group through the Pennsylvania Municipal Health Insurance Cooperative and Northeast Pennsylvania Municipal Insurance Cooperative.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #6 in the amount of \$147,330.00 to Multiscape Inc. for general construction work completed on the Downtown Improvement Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000061690 and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority for \$116,035.00 representing the 'base bid' portion of the invoice.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority for the Department of Community and Economic Development Multimodal Grant Contract C000076339 for two construction invoices totaling \$100,700.00 for the Lake Street Sidewalk Replacement Extension Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment #5 to Bognet Inc. in the amount of \$33,069.00 for work completed on the Removal of Architectural Barriers (Ramp) Project in association with the Community Development Block Grant as approved by Quad Three Group Inc., Consulting Engineer.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager and Vice President Youngman to execute and deliver a Certification of Request for Payment to Luzerne County Office of Community Development in the amount of \$33,069.00 for reimbursement of eligible costs in accordance with the Community Development Block Grant regulations and the Cooperation Agreement entered into by and between Dallas Borough and Luzerne County.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve payment in the amount of \$130,855.00 plus document fee of \$120.00 to Sherwood Chevrolet for the 2023 Freightliner truck chassis as ordered under PA CoStars Contract 025-098 and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority under Local Share Account Grant Contract #C000083120 this \$130,975.00 and \$23,931.00 being a portion of the up fit costs paid to Watson Diesel under Co-Stars Contract 025-E22-426.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Total Security Solutions in the amount of \$10,753.00 for two bullet resistant back-glazed interior window frame systems for the Police Department and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority under Local Share Account Grant Contract #C000083228 sponsored by Dallas Borough on behalf of the Back Mountain Community Partnership.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm a Local Law Enforcement Grant application submitted to the Pennsylvania Commission on Crime and Delinquency in the amount of \$24,914.00 for Hero Pay Retention Bonuses for Police Officers and upgrades to the Police Department computer system.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approval an updated Co-Stars quote received from American Asphalt Paving Co. for the purchase of various bituminous projects under contract #5610.36.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a donation in memory of Robert D. Richardson to Back Mountain Regional Fire & EMS Inc. in the amount of \$50.00 in consideration of over 30 years of volunteer participation on the Dallas Borough Pension Committee.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Agree to waive jurisdictional authority relative to a project submitted to Dallas Township to renovate the Sunoco Convenience Store, 2241 Memorial Highway (former 151 Memorial Highway) in consideration of the actual building being almost entirely located within the physical boundaries of Dallas Township and to allow all necessary approvals and permits, including but not limited to zoning and building, to be handled through Dallas Township.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the appropriate Borough officials to execute an updated application to participate in the Federal Surplus Property Program administered through the Pennsylvania Department of General Services Bureau of Supplies identifying the authorized representatives for Dallas Borough as being Tracey Carr, Borough Manager, and Robert Edgerton, Council President.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER’S REPORT:

- **Road Department Report**
 The Road Department is finishing up curbside yard waste collection and preparing for leaf collection to begin the week of November 7, 2022.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, November 14, 2022 at 7:00 pm - Public Work Session.

Wednesday, November 16, 2022 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.