



DALLAS BOROUGH  
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***Dallas Borough Council  
Work Session  
September 15, 2025  
Agenda***

1. PUBLIC COMMENTS:
  
2. RESIDENT QUESTIONS/CONCERNS:
  
3. BOROUGH CONSULTING ENGINEER: Report and project update:
  - DEP MS4 compliance.
    - Meeting was held on September 12, 2025 with DAMA, DEP, Dallas Township, Kingston Township and Dallas Borough to discuss the findings contained in the 2020 - 2024 MS4 Permit Program audit and receive updates on the status of pending projects.
    - Dallas Borough's Annual MS4 Status Report for 07/01/24 to 06/30/25 is due to DEP by 09/30/25.
  - Kenneth Young Memorial Park Renovation Project.
    - Approve a proposal received from AMP Global Strategies in the amount of \$20,959.62 for a Security Camera System with motion detector lighting under PA CoStars Contract # 040-E22-180.
    - Approve a proposal received from Topp Business Solutions in the amount of \$944.95 for a computer, smart monitor, software, cables and brackets needed for viewing the parks security cameras in the police squad room.
    - Fiber Optic internet service has been set up at the park as required to operate the security camera system.
    - Electrical service and work needed prior to installation of the security camera system.
    - Suggestion received to prohibit parking on Luzerne Avenue.
  - New Garage Project.
    - Update on the project.
    - Quotes for Electrical and HVAC.

## 4. RESOLUTION 12 – 2025:

- Approve Resolution 12 of 2025 authorizing Dallas Borough to sponsor and participate in the Back Mountain Community Partnership LSA Grant application for the Volunteer Fire Department and Ambulance Service Equipment Project in the amount of \$911,565.53.

5. RESOLUTION 13 – 2025:

- Approve Resolution 13 of 2025 authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania LSA Grant in the amount of \$381,990.00 to replace the existing bathrooms and storage building at Memorial Park with a new ADA accessible structure.

## 6. POLICE DEPARTMENT:

- Discussion on purchasing new duty weapons for the Police Department.
- Executive Session needed for personnel and negotiation purposes.

## 7. ROAD DEPARTMENT:

- Approve payment to Kuharchik Construction LLC in the amount of \$2,830.96 for completion of the annual traffic signal pole inspections and minor repairs as required by PennDOT.

## 8. CIVIL SERVICE COMMISSION:

- Update on hiring process.
- Select a new alternate member for the Civil Service Commission due to Mr. Buckley being appointed to Council.

## 9. BUDGET:

- Target October 1<sup>st</sup> for distribution of the preliminary *draft* 2026 operating budget to Council and Mayor Carroll.

## 10. SOLICITOR'S REPORT:

## 11. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/25 to 08/18/25.
- Update on recent Code Enforcement Actions.
- 2025 Volunteer Fire Relief Association funding to be received in the amount of \$18,405.12 on September 17, 2025 and then distributed to the Dr. Henry M. Laing Fire Co Relief Association.
- Fall Pension Committee meeting October 15, 2025 at 2:00 p.m.
- PSAB Fall Leadership Conference will be October 3-5, 2025 at Penn State University Park.
- Luzerne County Boroughs & Townships Association holding a dinner meeting on September 25, 2025 with several keynote speakers.
- Notification of Appeals of the Luzerne County Board of Assessment Appeal Board.

## 12. EXECUTIVE SESSION (if needed)