



DALLAS BOROUGH
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*Dallas Borough Council
Work Session
September 16, 2024
Agenda*

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
- Community Development Grant – Removal of Architectural Barriers.
- Kenneth Young Memorial Park Renovation Project.
 - Consider negotiating a Change Order with Kobalt to add necessary conduit to run electric lines for a security camera system.
 - Authorization to pay Quad Three Group Inc. for professional services through July 31, 2024 in the amount of \$1,750.00 relative to work completed on the LSA Contract #C000080683.
 - Authorization to pay Quad Three Group Inc. for professional services through July 31, 2024 in the amount of \$9,250.00 payable from upfront funds provided by DCNR.
 - Affirm payment to Keystone Fence LLC in the amount of \$2,300.00 for temporary safety fencing placed around the installed children's play structure.
 - Payment to Park & Play Structures in the amount of \$304,643.35 for the purchase, delivery and installation of the children's play structure.
 - Affirm reimbursement requests to DCED as follows:
 - Reimbursement #1 and Final for LSA Contract #000080683 in the amount of \$133,880.00.
 - Reimbursement #3 for LSA Contract #000080436 in the amount of \$170,763.35.
- ARA Project – Stormwater Infrastructure Hickory / Fawn.
 - Authorization to Proceed was issued to American Asphalt on September 11, 2024.
 - Authorization to pay Quad Three Group Inc. for professional services through July 31, 2024 in the amount of \$17,024.00 from American Rescue Plan Funds.

4. RESOLUTION 8 – 2024:

- Approve Resolution 8 of 2024 authorizing Dallas Borough's participation in the Back Mountain Community Partnership LSA Grant application sponsored by Jackson Township for Shared Road Department Equipment in the amount of \$464,405.04.

5. RESOLUTION 9 – 2024:

- Approve Resolution 9 of 2024 authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania LSA Grant on behalf of Back Mountain Regional Fire & EMS Inc. for funds to purchase a new fire truck rescue engine.

6. RESOLUTION 10 – 2024:

- Approve Resolution 10 of 2024 authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania LSA Grant for the installation of a security camera system at the newly renovated Memorial Park.

7. POLICE DEPARTMENT:

- Approve an Agreement between Dallas Borough and CODY Systems for 6 base software licenses, activation and subscription including remote implementation assistance, data conversion and migration services to transfer the Metro Alert RMS database at a cost of \$63,650.00 reimbursable by grant funds from the Commonwealth of Pennsylvania and reoccurring costs of \$11,711.00 due annually from Dallas Borough including the modules specified in the Agreement with the annual rate locked in for the 3 year Agreement term. Agreement start date to commence on October 1, 2024 to fall within the grant period for the below referenced grant.
- The application submitted in the amount of \$23,422 to the Pennsylvania Commission on Crime and Delinquency in June for a NIBRS Compliance Effort Grant for two years of operating costs of the CODY Pathfinder web-based Record Management System for the Police Department has been approved with a contract commencement date of October 1, 2024 however the exact terms of the grant and amount have not been received as of yet.

8. ROAD DEPARTMENT:

- 2024 Ford F600 truck chassis is at Hondru Fleet and will be delivered to Watson Diesel for the dump body and upfitting of equipment once we take ownership of the chassis. Discussion on purchasing with general funds verses financing with quarterly payments.

9. BUDGET:

- Distribution of preliminary *draft* 2025 operating budget will be distributed to Council and Mayor Carroll by October 1st with the budget adoption schedule.

10. BOROUGH BUILDING:

- Discussion on a proposal received from Rome Bathroom Remodeling for the 2nd floor bathroom.

11. BACK MOUNTAIN COMMUNITY PARTNERSHIP:

- Approve a Cooperation Agreement between the participating members of the Back Mountain Community Partnership for participation in the Local Share Account Grant awarded through Kingston Township as sponsor in the amount of \$350,000.00 for CODY Pathfinder RMS with COBRA base package to be the new police department Record Management System for participating municipalities.
- A Special Meeting has been scheduled for Thursday, October 17, 2024 at 3:00 at the Back Mountain Regional Building on SR 118 to discuss ambulance services in the Back Mountain Area.

12. SOLICITOR'S REPORT:

13. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/24 to 09/16/24.
- Update on recent Code Enforcement Actions.
- 2024 Volunteer Fire Relief Association funding to be received in the amount of \$17,483.25 on September 18, 2024 and then distributed to the Dr. Henry M. Laing Fire Co Relief Association.
- Dallas Borough, Dallas Township, Lehman Township and Kingston Township recently worked together on a paving project for the Dallas Area Municipal Authority's new property on SR 118.
- Dallas Area Municipal Authority is helping our Road Department to camera the underground stormwater facilities in the area of Park Street and Jackson Street to determine the size and condition of the existing infrastructure.

14. EXECUTIVE SESSION (if needed)