



DALLAS BOROUGH  
www.dallasborough.org  
***Dallas Borough Council***  
***Work Session***  
***September 18, 2023***  
***Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

- Stormwater and flooding complaints – too many to list.

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
  - DAMA planned CBPRP projects include a streambank improvement project for the tributary to Toby Creek located between Woodlawn Ave and SR 415 which includes a small property owned by Dallas Borough.
- Road Department Garage Project
  - Survey completed on Borough property.
  - Attorney Malak completing a title search to determine easements or right of ways.
- Kenneth Young Memorial Park Renovation Project
  - Proceeding with plan as adjusted at the July meeting with DCNR for approval to move forward.
- West Center Hill Road Project (shared with Dallas Township)
  - Authorize and affirm payment to Fehlinger Construction in the amount of \$11,808.80 for milling and full depth paving. Overall project costs to be split equally with Dallas Township.
- Ramp Project Update.
- PA Small Water and Sewer Program Grant
  - No awards have been made.
- ARP Projects.
  - Holding on final design until PA Small Water Grant award announced.

4. RESOLUTION 10 – 2023:

- Affirm and approve Resolution 10 of 2023 declaring an emergency in Dallas Borough due to heavy rains and flooding commencing September 9, 2023.

5. RESOLUTION 11 – 2023:

- Approve Resolution 11 of 2023 authorizing Dallas Borough's participation in the Back Mountain Community Partnership Local Share Account Grant application sponsored by Kingston Township for Police Department Reporting Management Systems for partnership members in the amount of \$750,067.00.

6. RESOLUTION 12 – 2023:

- Approve Resolution 12 of 2023 authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania Local Share Account Grant in the amount of \$98,705.57 to purchase a police department vehicle with necessary equipment upfits and a License Plate Reader.

7. RESOLUTION 13 -2023:

- Approve Resolution 13 of 2023 authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania Local Share Account Grant in the amount of \$275,973.75 for Pedestrian Safety Improvements in our downtown area.

8. RESOLUTION 14 -2023:

- Approve Resolution 14 of 2023 requesting assistance of Luzerne County Office of Community Development to obtain a Community Development Block Grant funds to renovate the existing bathrooms at the Kenneth Young Memorial Park to provide ADA accessibility.

## 9. BUDGET:

- Distribution of preliminary *draft* 2024 operating budget will be distributed to Council by October 1<sup>st</sup> and budget schedule.

## 10. BOROUGH BUILDING:

- Approval to pay \$5,865.00 to Rutkoski Fencing Inc. for the completed installation of a 4' fence and gate near the back door and basement entrance of the borough office.
- Affirm the emergency approval of a proposal received from RN Fitch & Sons in the amount of \$11,222.11 with half payable upon acceptance for the purchase and installation of a new 40-gallon water heater and hot water natural gas boiler for the Borough Building due to flooding damage on September 9, 2023.
- Back Mountain Bloomers has offered to plan daffodils in the center of Dallas and in front of the Dallas Borough Building.

#### 11. POLICE DEPARTMENT:

#### 12. ROAD DEPARTMENT:

- The 1986 Raygo Milling Machine was sold on Municibid for \$4,100.00 which was split between Dallas Borough and Lehman Township.
- Authorization to pay \$82,526.07 to Clark Equipment Company d/b/a Bobcat Company upon receipt of the S76 T4 Bobcat Skid Steer with a heavy-duty bucket, planer (milling) attachment and sweeper bucket under PA Construction Equipment Contract 44000191949 with reimbursement of \$75,000.00 from Local Share Account Grant #C000086060.
- Due to the Road Department having to perform emergency work due to disaster flooding on September 9<sup>th</sup>, request for the following scheduled projects to be performed by others:
  - Affirm and accept a proposal from Fehlinger Construction Group LLC to pave Sterling Avenue from West Center Hill Road to Luzerne Avenue in the amount of \$7,304.50 with all materials to be purchased by Dallas Borough under PA Costars contract.
  - Accept a proposal from Fehlinger Construction Group LLC in the amount of \$11,104.50 to mill and pave a 5' width portion of Hickory Street from 51 Hickory Street to Whitetail Drive which was further deteriorated by recent heavy rains and run off flooding.

#### 13. MISERICORDIA UNIVERITY:

- Request from Misericordia University for Dallas Borough to be sponsor-applicant of an LSA grant application in the amount of \$350,000.00 for funding to support the acquisition and implementation of improved online classroom technology.

#### 14. PENSION PLANS:

- 2023 MMO for the Police Plan is \$28,244.00 and \$19,610.00 for the Non-Uniformed Plan which need to be funded by December 31, 2023.
- 2023 State Aid is yet unknown and should be received in early September.

#### 15. LUZERNE COUNTY:

- Bureau of Elections' request for Polling Place Agreement for November 7, 2023.

#### 16. SOLICITOR'S REPORT:

- Comcast Franchise Agreement Renewal.

#### 17. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/23 to 09/18/23.
- Update on recent Code Enforcement Actions.
- Notice received from PennDOT advising the 2024 State Liquid Fuels distribution is estimated to be \$95,431.67.
- 2023 Volunteer Fire Relief Association funding to be received in the amount of \$17,309.49 on September 21, 2023.

- Luzerne County Boroughs & Townships Association holding a keynote speaker meeting on September 28, 2023. Fees apply.

18. EXECUTIVE SESSION (if needed)