



**DALLAS BOROUGH**

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***Dallas Borough Council  
Work Session  
September 19, 2022  
Agenda***

1. PUBLIC COMMENTS:

2. RESIDENT QUESTIONS/CONCERNS:

3. BOROUGH CONSULTING ENGINEER: Report and project update:

- DEP MS4 compliance.
  - Dallas Borough's Annual MS4 Status Report for 07/01/21 to 06/30/22 is due to DEP by 09/30/22
- Kenneth Young Memorial Park Renovation.
  - DCNR Grant application was awarded in the amount of \$425,800.00 for renovation of the Kenneth Young Memorial Park. Approval of contract and authorized signers.
- ARP Projects.
  - Funds of \$146,580.21 received on September 12, 2022 representing the 2<sup>nd</sup> distribution.
  - Update on project design.
- FEMA/PEMA Reservoir Road Project
  - Update on project nearing completion.
- Community Development Block Grant Ramp Project update
  - Contractor Payment Request #4 from Bognet Inc. in the amount of \$10,716.60.
  - Schedule for remaining payments and project completion.
- Multimodal Grant for East Center Hill Sidewalk Project (Misericordia)
  - Project scope change of scope request submitted to DCED. Pending response following Commonwealth Financing Authority meeting on September 20, 2022.

- Downtown Project Update.
  - Project Update.
  - Grant reimbursement received from Commonwealth in the amount of \$62,323.00 on August 29, 2022.
  - General Contractor Payment Request #5 from Multiscape.

#### 4. RESOLUTION 5 OF 2022:

- Approve Resolution 5 of 2022 authorizing Dallas Borough's participation in the Back Mountain Community Partnership Local Share Account Grant application sponsored by Lehman Township for Road Department Equipment in the amount of \$612,537.90.

#### 5. RESOLUTION 6 OF 2022:

- Approve Resolution 6 of 2022 authorizing the Borough Manager to apply for a Commonwealth of Pennsylvania Local Share Account Grant in the amount of \$118,058.30 to purchase a skid steer with a hoper broom and cold planer (milling) attachments for the Road Department.

#### 6. POLICE DEPARTMENT:

- Letter received from Dallas Township Police Chief expressing his appreciation to our department for participating in their National Night Out on August 2, 2022.
- Letter received from Dallas Township Police Chief thanking our department and specifically Officer Cole for bravely assisting at a tragically fatal domestic incident.
- Request to order police equipment included in the 2021-2022 BMCP Local Share Account Grant sponsored by Dallas Borough and awarded for \$300,000.00. Dallas Borough's share of the grant is
  - \$10,753.00 to Total Security Solutions – Bullet Resistant window panels for the Police Squad Room and Police Chief's Office.
  - \$16,767.50 to Motorola Solutions – License Plate Reader System
  - \$1,615.00 for (4) Stinger Spike Systems
  - \$6,982.50 for (3) Short Barrel Duty Rifles with Suppressor and Scope
  - Still need to locate a vendor for the bullet resistant door for the council room.

#### 7. ROAD DEPARTMENT:

- Approve a down payment in the amount of \$26,831.25 to Watson Diesel Inc. for upfit of the 2023 Freightliner Dump/Plow truck.
- Ran another employment advertisement for the Road Department.

#### 8. CODE ENFORCEMENT:

- Follow up Magistrate's hearing held September 14, 2022 regarding 34 Fawn Drive.
- Follow up Magistrate's hearing held September 14, 2022 regarding 54 Elizabeth Street.
- Hayes Appeals to Luzerne County Court of Common Pleas continued at his request again until November 1, 2022.

## 9. PENSION PLANS:

- 2022 MMO for the Police Plan is \$27,270.00 and \$15,687.00 for the Non-Uniformed Plan which need to be funded by December 31, 2022.
- 2022 State Aid is typically received in mid-September.

## 10. BUDGET:

- Distribution of preliminary *draft* 2022 operating budget will be distributed to Council by October 1<sup>st</sup> and budget schedule.

## 11. NORTH BRANCH LAND TRUST:

- Update on the Forest Echo Bird Sanctuary on West Center Hill Road and a request from North Branch Land Trust for assistance in removing two large metal objects partially buried on the property.

## 12. DALLAS KIWANIS:

- Request for a letter of support for an upcoming Local Share Account application sponsored by Dallas Township to erect and maintain an ice rink at the Dallas Township Park.

## 13. SOLICITOR'S REPORT:

## 14. MANAGER'S REPORT:

- Distribution of Compared to Budget Financial Reports for 01/01/22 to 09/19/22.
- ZHB #2-2022 request by Fidelity Bank for variance to add an additional 36 sq ft electronic message board sign to the current pylon sign was denied by the Zoning Hearing Board on August 22, 2022.
- Contribution in the amount of \$1,000.00 received from DAMA toward our annual spring clean up program.
- Luzerne County Boroughs and Townships Association to meet on September 29, 2022.
- Acknowledge receipt of the 2021 State Liquid Fuels Audit performed by the PA Auditor General's office containing No Findings.
- SPCA request for a new five-year contract.
- Copies of the 2021 Municipal Annual Audit and Financial Reports are available for review.
- Update on Hometown Hero Banner Project.

## 15. EXECUTIVE SESSION (if needed)