



DALLAS BOROUGH

www.dallasborough.org

COUNCIL MEETING
September 21, 2022
AGENDA

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on August 17, 2022 and work session held August 15, 2022.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

August 2022	Number of Permits	2
	Plan Reviews for Pending Permits	\$ 0.00
	Flood Plain Administration	\$ 0.00
	Permit(s) Dollar Amount	\$ 1,059.00

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

August 2022	Number of Permits	
	Zoning	2 (approved)
	Stormwater	0
	Driveway (new)	1
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 50.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

August 2022	Bills as Presented	\$ 229,799.53
	Payroll as Presented (2 pays)	\$ 49,941.10
	Total Bills & Payroll	\$ 279,740.63
September 1 - 21, 2022	Bills as Presented	\$ 290,292.67
	Payroll as Presented (2 pays)	\$ 49,493.74
	Total Bills & Payroll	\$ 339,786.41
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

August 2022	District Court:	\$ 283.74
	Accident Reports:	\$ 150.00
	Police Receipts:	\$ 230.00
	Total Fines & Monies Received	\$ 663.74

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

12. NEW BUSINESS:

- Approve RESOLUTION 5 of 2022 authorizing Dallas Borough to participate in the Back Mountain Community Partnership's submission of a Local Share Account Grant for Public Works Equipment in the amount of \$612,537.90.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve RESOLUTION 6 of 2022 authorizing the Borough Manager to apply for a Commonwealth of Pennsylvania Local Share Account Grant in the amount of \$118,058.30 to purchase a skid steer with a hopper broom and cold planer (milling) attachments for the Road Department.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve RESOLUTION 7 of 2022 authorizing the Borough Manager to apply for a Commonwealth of Pennsylvania Local Share Account Grant in the amount of \$_____ to purchase a 2023 Chevrolet Tahoe 4WD response vehicle for Back Mountain Regional Fire & EMS Inc.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve payment #5 in the amount of \$142,470.00 to Multiscape Inc. for general construction work completed on the Downtown Improvement Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000061690 and authorize the Borough Manager and Vice President Youngman to execute and submit a reimbursement request to the Commonwealth Financing Authority for same.

Motion _____ Second _____
ROLL CALL VOTE _____

- Approve payment #4 to Bognet Inc. in the amount of \$10,716.60 for work completed on the Removal of Architectural Barriers (Ramp) Project in association with the Community Development Block Grant as approved by Quad Three Group Inc., Consulting Engineer.

Motion _____ Second _____
ROLL CALL VOTE _____

- Authorize the Borough Manager and Vice President Youngman to execute and deliver a Certification of Request for Payment to Luzerne County Office of Community Development in the amount of \$10,716.60 for reimbursement of eligible costs in accordance with the Community Development Block Grant regulations and the Cooperation Agreement entered into by and between Dallas Borough and Luzerne County.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager, Vice President Youngman and Council Member Oliver to execute a grant contract with the Commonwealth Department of Conservation and Natural Resources for a Community Conservation Partnership Program Grant in the amount of \$425,800.00 toward funding renovations and enactment of the Kenneth Young Memorial Park Master Plan.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm payment of invoice #22690 to Watson Diesel in the amount of \$26,831.25 representing the required down payment for up fit costs of the new Road Department truck under Co-Stars Contract 025-E22-426 in association with the Department of Community and Economic Development Local Share Account Grant Contract #C000083120.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt of \$146,580.21 from the Commonwealth of Pennsylvania representing the second half of the American Rescue Plan Funds for Dallas Borough bringing the total received to \$293,160.42.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to forward a letter of support to Dallas Township for inclusion in their Department of Community and Economic Development Local Share Account Grant Application on behalf of the Dallas Kiwanis Club to construction and maintain and Ice Rink at the Dallas Township Park.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorization to order the follow police equipment items in compliance with the BMCP LSA grant as sponsored by Dallas Borough.
 - \$10,753.00 for two bullet resistant back-glazed window and frame systems for interior windows from Total Security Solutions.
 - \$7,561.47 for three Sig Sauer duty rifles with suppressors and scopes from Atlantic Tactical.
 - \$16,767.50 for a License Plate Reader System from Motorola Solutions under Co-Stars Contract 4400026298.
 - \$1,615.00 for four Stinger Spike Systems from Galls Inc.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Acknowledge receipt and approve distribution the 2022 Commonwealth of Pennsylvania allocation supporting the Volunteer Fire Relief Association in the amount of \$17,445.20 to the Dr. Henry M. Laing Fire Company Relief Association.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Northeast Hydraulics to replace the hydraulic system in the 2009 F550 Dump/Plow truck in the amount of \$9,028.35.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize receipt of the Commonwealth of Pennsylvania Auditor General’s Office 2021 Audit of the State Liquid Fuels Fund containing no findings for Dallas Borough.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve a request from North Branch Land Trust for in-kind assistance from the Dallas Borough Road Department in removing two large metal objects discarded and partially buried on the Forest Echo Bird Sanctuary Property on West Center Hill Road.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department is working on prepping roads for patching and resurfacing. Cutting back brush along Borough roadways. Work has started on rebuilding section of Reservoir Road in accordance with FEMA/PEMA funding.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, October 17, 2022 at 7:00 pm - Public Work Session.

Wednesday, October 19, 2022 at 7:00 pm - Regular Monthly Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.