



DALLAS BOROUGH  
www.dallasborough.org

**COUNCIL MEETING**  
**September 25, 2024**  
**AGENDA**

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Oliver	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Jolley	_____	Adm. Asst. Federici	_____
Mr. McCarthy	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on August 21, 2024 and work session meeting held on August 19, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

4. TREASURER’S REPORT:

Motion \_\_\_\_\_ Second \_\_\_\_\_

5. BUILDING PERMITS REPORT:

August 2024

Number of Permits		4
Plan Reviews for Pending Permits	\$	0.00
Flood Plain Administration	\$	0.00
Permit(s) Dollar Amount	\$	5,963.00
Motion _____	Second _____	

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

August 2024	Number of Permits	
	Zoning	2 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 75.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

August 2024	Bills as Presented	\$ 86,053.37
	Payroll as Presented (3 pays)	\$ <u>89,058.90</u>
	Total Bills & Payroll	\$ 175,122.27
September 1-25, 2024	Bills as Presented	\$ 554,124.52
	Payroll as Presented (1 pay)	\$ <u>31,755.68</u>
	Total Bills & Payroll	\$ 585,880.20
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

August 2024	District Court:	\$ 281.94
	Accident/ Incident Reports:	\$ 120.00
	Police Receipts:	\$ <u>260.00</u>
	Total Fines & Monies Received	\$ 661.94

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

None.

12. NEW BUSINESS:

- Approve **Resolution 8 of 2024** authorizing Dallas Borough’s participation in the Back Mountain Community Partnership LSA Grant application sponsored by Jackson Township for Shared Road Department Equipment in the amount of \$464,405.04.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 9 of 2024** authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania LSA Grant in the amount of \$500,000.00 on behalf of Back Mountain Regional Fire & EMS Inc. to be used toward the purchasing a new fire truck rescue engine.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve **Resolution 10 of 2024** authorizing the Borough Manager to submit a grant application for a Commonwealth of Pennsylvania LSA Grant in the amount of \$24,383.58 for a security camera system at the newly renovated Memorial Park.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Affirm payment to Keystone Fence LLC in the amount of \$2,300.00 for temporary fencing installed at the Memorial Park Renovation Project in the best interest of public safety.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #1 in the amount of \$17,024.00 to Quad Three Group Inc. for professional services through July 31, 2024 completed on the Hickory Road and Fawn Drive Stormwater Improvement Project payable from American Rescue Plan Funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #3 in the amount of \$1,750.00 to Quad Three Group Inc. for professional services through July 31, 2024 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Local Share Account Grant Contract C000080683.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment #3 in the amount of \$9,250.00 to Quad Three Group Inc. for professional services through July 31, 2024 completed on the Park Renovation Project in association with the Commonwealth of Pennsylvania Department of Conservation and Natural Resources Grant Contract BRC-PRD-28-151 payable from advanced grant funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve payment to Play & Park Structures under the Commonwealth of Pennsylvania CoStars Purchasing Contract #014-E22-291 for the following equipment for the Memorial Park Renovation Project:
  - Invoice #74661 in the amount of \$18,871.72 for four (4) pieces of adult fitness equipment.
  - Invoice #74430 in the amount of \$304,643.35 the large piece of ADA compliant children’s play equipment including completed installation.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Authorize and affirm the Borough Manager’s submission of reimbursement requests to the Pennsylvania Department of Community and Economic Development for Local Share Account Grant contracts as follows:
  - Reimbursement #1 and Final for Local Share Account Grant Contract #000080683 in the amount of \$133,880.00.
  - Reimbursement #3 for Local Share Account Grant Contract #000080436 in the amount of \$170,763.35.
  - Reimbursement #4 for Local Share Account Grant Contract #000080436 in the amount of \$18,871.72.

- Acknowledge the General Municipal Pension System State Aid for 2024 in the amount of \$62,915.55 and authorize distribution of funds as follows to satisfy the 2024 Minimum Municipal Obligations for the Borough pension funds:
  - \$46,736.55 for deposit into the Police (Uniformed) Pension Fund representing 2024 State Aid.
  - \$19,693.45 for deposit into the Police (Uniformed) Pension Fund from general funds.
  - \$16,179.00 for deposit into the Non-Uniformed Pension Fund representing 2024 State Aid.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Acknowledge receipt and approve distribution the 2024 Commonwealth of Pennsylvania allocation supporting the Volunteer Fire Relief Association in the amount of \$17,483.25 to the Dr. Henry M. Laing Fire Company Relief Association.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve and participate in a Cooperation Agreement By and Between the Member Municipalities of the Back Mountain Community Partnership for participation in a Local Share Account Grant in the amount of \$350,000 awarded to the Back Mountain Community Partnership Members through Kingston Township as sponsor for CODY Pathfinder Record Management System with COBRA base package to be the new Police Department Record Management System.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve, and authorize the Borough Manager to execute effective October 1, 2024, a 3 year term CODY Systems Agreement for Licensed Software and Professional Services in accordance with the proposal dated September 9, 2024 under the Commonwealth of Pennsylvania CoStars Purchasing Contract #006-E22-237 which includes 6 CODY Pathfinder Record Management System Licenses, 20.5 hours of remote implementation and training services, data conversion and migration services at a cost of \$63,650.00 and 3-year term reoccurring operating costs of \$11,711.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve and authorize the appropriate Borough Officials to execute a grant contract with the Pennsylvania Commission on Crime and Delinquency NIBRS Compliance Effort Grant in the amount of \$23,422.00 for two years of operating costs of the CODY Pathfinder web-based Record Management System for the Police Department.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve a quote received from Rome Bath Remodeling for a shower system with sliding doors, grab bar and plumbing fixtures to be installed in the 2<sup>nd</sup> floor bathroom at a cost of \$11,695.00 with a deposit of \$3,898.00 due upon quote acceptance.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

- Approve and authorize the Borough Manager to execute all document needed for the purchase of a 2024 Ford Super Duty F600 XLT 4WD truck from Hondru Fleet in the amount of \$66,885.00 under the Commonwealth of Pennsylvania CoStars Purchasing Contract #025-E22-387 with upfitting from Watson Diesel Inc. under the Commonwealth of Pennsylvania CoStars Purchasing Contract #025-E22-426 including an aluminum dump body, 10' plow, central hydraulic system, tailgate spreader, tow plate, tarp system, rear cameras and a mounted toolbox in the amount of \$67,509.14 for a total purchase price of \$134,394.14 acknowledging a down payment of \$16,595.00 previously paid to Watson Diesel. The balance of \$117,799.14 to be financed through Ford Municipal Finance with an interest rate of 7.69% for 12 quarterly payments.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 ROLL CALL VOTE \_\_\_\_\_

13. POLICE REPORT:

14. MAYOR'S REPORT:

15. SOLICITOR'S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

- **Road Department Report**

The Road Department completed paving on Reservoir Road and large area patching and curbing throughout the Borough in addition to other routine seasonal activities.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

- **Monday, October 14, 2024** at 7:00 pm - Public Work Session.
- **Wednesday, October 16, 2024** at 7:00 pm - Regular Meeting.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Meeting Adjourned at \_\_\_\_\_