

**DALLAS BOROUGH COUNCIL**  
**MINUTES OF REGULAR MEETING**  
**February 16, 2022**

The regular monthly meeting of the Dallas Borough Council was called to order at 7:00pm with Charles Youngman presiding followed by the Pledge of Allegiance.

ROLL CALL: Council Members Present: Vice-President Charles Youngman, Mr. John Oliver and Mr. Lee Eckert. ABSENT: President Robert Edgerton and Mr. Brian Stevens.

OTHER OFFICIALS PRESENT: Mayor Timothy J. Carroll, Solicitor Jeffrey Malak, Manager Tracey Carr, and Administrative Assistant Ellen Federici. ABSENT: Treasurer Mary Herbert.

**APPROVAL OF MINUTES AS DISTRIBUTED:**

Motion was made by Mr. Oliver and seconded by Mr. Eckert to approve minutes from the regular meeting held on January 19, 2022 and work session held January 17, 2022.

Three ayes, zero nays, motion carried.

**TREASURER'S REPORT:**

Motion was made by Mr. Oliver and seconded by Mr. Eckert to accept the January Treasurer's report as presented.

Three ayes, zero nays, motion carried.

**BUILDING PERMITS REPORT:**

Motion was made by Mr. Oliver and seconded by Mr. Eckert to accept the January Building Permit Report as presented.

Three ayes, zero nays, motion carried.

**ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMIT REPORT:**

There were no permits in the month of January.

**BILLS AND PAYROLL:**

Motion was made by Mr. Oliver and seconded by Mr. Eckert to accept the bills and payroll as follows:

January 2022	Bills as Presented	\$	68,362.85
	Payroll as Presented (2 pays)	\$	<u>50,059.48</u>
	Total Bills & Payroll	\$	118,422.33
February 1 - 16, 2022	Bills as Presented	\$	110,733.05
	Payroll as Presented (1 pay)	\$	<u>24,431.74</u>
	Total Bills & Payroll	\$	135,164.79

Three ayes, zero nays, motion carried.

**DALLAS BOROUGH COUNCIL**  
**MINUTES OF REGULAR MEETING**  
**February 16, 2022**

**FINES RECEIVED REPORT:**

Manager Carr presented the fines received report as follows:

January 2022 District Court:	\$	not received
Accident Reports:	\$	90.00
Police Receipts:	\$	200.00
Total Fines & Monies Received	\$	290.00

Three ayes, zero nays, motion carried.

**COMMUNICATIONS:**

None.

**PUBLIC COMMENTS:**

None.

**PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):**

None.

**NEW BUSINESS:**

Motion was made by Mr. Eckert and seconded by Mr. Oliver to acknowledge receipt of correspondence from Patricia Peiffer as Vice Chair of the Dallas Borough Planning Commission advising the Commission has reviewed and discussed the Sewage Facilities Planning Module for a Minor Act 537 Update Revision for the Back Mountain EMS, Luzerne County Fairgrounds, Ecumenical Enterprises Inc. Sewer Connection Project at a public meeting conducted on February 11, 2022 and has no comment on the plan.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Eckert and seconded by Mr. Oliver to approve **Resolution 1 of 2022** approving a Commonwealth of Pennsylvania Department of Environmental Protection Resolution for Plan Revision for New Land Development relative to the Sewage Facilities Planning Module for a Minor Act 537 Update Revision for the Back Mountain EMS, Luzerne County Fairgrounds, Ecumenical Enterprises Inc. Sewer Connection Project.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Eckert and seconded by Mr. Oliver to acknowledge receipt of Financial Statements received from Thomas J. Anderson & Associates as of December 31, 2021 for the Non-Uniformed and Police Pension Plans and approve payment from the Police Pension Fund and also the Non-Uniformed Pension Fund of \$500.00 each for preparation of the GASB 67 reports.

Three ayes, zero nays, motion carried.

**DALLAS BOROUGH COUNCIL**  
**MINUTES OF REGULAR MEETING**  
**February 16, 2022**

Motion was made by Mr. Eckert and seconded by Mr. Oliver to approve payment in the amount of \$5,055.00 to Dallas Township representing Dallas Borough's share toward the cost of the 2022 Workers Compensation Insurance coverage for volunteer emergency personnel of the Back Mountain Regional Fire & EMA Inc.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to approve payment to 911 Rapid Response in the amount of \$23,695.20 for the up-fitting equipment on the 2022 Ford Explorer Police Interceptor vehicle as ordered under PA Co-Stars contract 12-072 / 4400017899 and authorize the Borough Manager to seek reimbursement for such from the Commonwealth Financing Authority and Department of Community and Economic Development for the 2021 Back Mountain Community Partnership Local Services Account grant as sponsored by Dallas Township.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to approve payment to 911 Rapid Response in the amount of \$4,649.15 for a new mobile data terminal for the 2014 Ford Expedition Police vehicle as ordered under PA Co-Stars contract 12-072 / 4400017899 and authorize the Borough Manager to seek reimbursement for such from the Commonwealth Financing Authority and Department of Community and Economic Development for the 2021 Back Mountain Community Partnership Local Services Account grant as sponsored by Dallas Township.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to approve a quote received from Motorola Solutions through WatchGuard Video under PA Co-Stars 12 Emergency Responder Equipment and Supplies contract #4400019285 for six body cameras systems and four in-car camera systems along with all required software, monitoring equipment and licensing in the amount of \$64,880.00 to be paid over five yearly installments of \$12,976.00 per year.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to authorize payment to Quality Collision Inc. at an amount not to exceed \$13,063.23 for work completed on the 2018 Ford Interceptor SUV in accordance with an insurance claim processed through EMC Insurance.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to approve quotes received from A & H Equipment for service and repairs needed on the 2015 Elgin Street Sweeper jointly owned by Dallas Borough and Lehman Township totaling \$17,939.32 of which 50% is to be paid by Dallas Borough.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Eckert to authorize the Borough Manager to solicit Requests for Proposal for container services for the 2022 Spring Clean Up Project. Three ayes, zero nays, motion carried.

**POLICE REPORT:**

The Police report as prepared by Chief Drury was provided to Council.

**MAYOR'S REPORT:**

No report.

**SOLICITOR'S REPORT:**

No report.

**CODE ENFORCEMENT REPORT:**

Report in packet.

**MANAGER'S REPORT:**

- **Road Department Report**

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

**Monday, March 14, 2022** at 7:00 pm - Public Work Session.

**Wednesday, March 16, 2022** at 7:00 pm - Regular Monthly Meeting.

**FURTHER BUSINESS:**

None.

**ADJOURN:**

Motion was made by Mr. Oliver and seconded by Mr. Eckert to adjourn the meeting at approximately 7:12 pm and convene an Executive Session for personnel purposes.

Respectfully Submitted:



---

Mr. Charles Youngman  
Vice-President of Council



---

Tracey M. Carr  
Borough Manager