

DALLAS BOROUGH COUNCIL
MINUTES OF REGULAR MEETING
January 19, 2022

The regular monthly meeting of the Dallas Borough Council was called to order at 7:00pm with President Edgerton presiding followed by the Pledge of Allegiance.

ROLL CALL: Council Members Present: President Robert Edgerton, Vice-President Charles Youngman, and Mr. John Oliver. ABSENT: Mr. Brian Stevens and Mr. Lee Eckert.

OTHER OFFICIALS PRESENT: Mayor Timothy J. Carroll, Solicitor Jeffrey Malak, and Manager Tracey Carr. ABSENT: Treasurer Mary Herbert and Administrative Assistant Ellen Federici.

APPROVAL OF MINUTES AS DISTRIBUTED:

Motion was made by Mr. Oliver and seconded by Mr. Youngman to approve minutes from the Reorganization meeting held on January 3, 2022, regular meeting held on December 15, 2021 and work session held December 13, 2021.

Three ayes, zero nays, motion carried.

TREASURER'S REPORT:

Motion was made by Mr. Oliver and seconded by Mr. Youngman to accept the December Treasurer's report as presented.

Three ayes, zero nays, motion carried.

BUILDING PERMITS REPORT:

Motion was made by Mr. Oliver and seconded by Mr. Youngman to accept the December Building Permit Report as presented.

Three ayes, zero nays, motion carried.

ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMIT REPORT:

Motion was made by Mr. Oliver and seconded by Mr. Youngman to accept the December zoning/stormwater/driveway/transient permit report as presented.

Three ayes, zero nays, motion carried.

BILLS AND PAYROLL:

Motion was made by Mr. Edgerton and seconded by Mr. Oliver to accept the bills and payroll as follows:

December 2021	Bills as Presented	\$	122,474.13
	Payroll as Presented (2 pays)	\$	<u>63,711.61</u>
	Total Bills & Payroll	\$	186,185.74
January 1 - 19, 2022	Bills as Presented	\$	68,121.83
	Payroll as Presented (1 pay)	\$	<u>24,430.61</u>
	Total Bills & Payroll	\$	92,552.44

Three ayes, zero nays, motion carried.

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FINES RECEIVED REPORT:

Manager Carr presented the fines received report as follows:

December 2021	District Court:	\$	219.04
	Accident Reports:	\$	210.00
	Police Receipts:	\$	<u>115.00</u>
	Total Fines & Monies Received	\$	544.04

Three ayes, zero nays, motion carried.

COMMUNICATIONS:

None.

PUBLIC COMMENTS:

None.

PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

None.

NEW BUSINESS:

Motion was made by Mr. Youngman and seconded by Mr. Oliver to approve **Ordinance 1 of 2022** amending and restating the Transient License regulations to include specific regulations on food trucks.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Youngman and seconded by Mr. Oliver to acknowledge receipt of the Sewage Facilities Planning Module amended for the Luzerne County Fairground /Ecumenical Enterprises Sewer connection project as prepared by Borton-Lawson Engineering with no comment to be provided by Dallas Borough.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Youngman and seconded by Mr. Oliver to approve a proposed Stormwater Construction and Maintenance Easement Agreement relative to the Suez/General Waterworks of Pennsylvania property in the area of Foster Street pending final solicitor review and required signature of property owners.

Three ayes, zero nays, motion carried.

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Motion was made by Mr. Youngman and seconded by Mr. Oliver to authorize Quad Three Group Inc, as Dallas Borough's Consulting Engineers, to seek bids for construction of an ADA compliant pedestrian ramp for Removal of Architectural Barriers / ADA Improvements to the Dallas Borough Municipal Building and Police Station funded through the Luzerne County Office of Community Development as a Block Grant Project.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Youngman and seconded by Mr. Oliver to approve payment to Hondru Fleet in the amount of \$35,995.00 for the 2022 Ford Explorer Police Interceptor vehicle as ordered under PA Co-Stars contract 13-003 and authorize the Borough Manager to seek reimbursement for such from the Commonwealth Financing Authority and Department of Community and Economic Development for the 2021 Back Mountain Community Partnership Local Services Account grant as sponsored by Dallas Township.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Youngman and seconded by Mr. Oliver to acknowledge and affirm the Borough's participation in the Commonwealth of Pennsylvania Department of General Services Bureau of Procurement- Co-Stars Program for the period of August 2022 to July 2023 to purchase Sodium Chloride (road salt) with a projected purchase of 220 tons.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Youngman and seconded by Mr. Oliver to approve a quote received from H&K Group/Pikes Creek for the purchase of Aggregates under Pennsylvania State Co-Stars Contract 5610-15.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Youngman to affirm the purchase of a steam genny as included in the 2022 budget in the amount of \$4,480.00 from Bassler Equipment for maintenance of Road Department equipment and Borough vehicles.

Three ayes, zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Youngman for a corrective motion to restate the designated Official Depositories for Dallas Borough as PNC Bank, Luzerne Bank, First Keystone National Bank & PLGIT.

Two ayes, one abstain (Edgerton), zero nays, motion carried.

Motion was made by Mr. Oliver and seconded by Mr. Youngman for a corrective motion to move \$11,954 into budget account 408.314 for Special Engineering Services for the Multimodal Grant approved for Center Hill Road Sidewalks through Misericordia University from budget account 438.316 Road Resurfacing and Rebuilding to correct an Excel addition error on the approved 2022 Final Operating Budget.

Three ayes, zero nays, motion carried.

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POLICE REPORT:

The Police report as prepared by Chief Drury was provided to Council.

MAYOR'S REPORT:

No report.

SOLICITOR'S REPORT:

No report.

CODE ENFORCEMENT REPORT:

A brief discussion took place relative to Code Enforcement efforts.

MANAGER'S REPORT:

- **Road Department Report**

The Dallas Borough Road Department commenced curbside collection of Christmas trees the week of **January 3, 2022** and will continue through until **January 21, 2022**.

Christmas trees must have all decorations removed prior to being placed curbside.

Residents should refrain from placing their trees curbside prior to weather predictions for snow and/or freezing rain events.

- **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, February 14, 2022 at 7:00 pm - Public Work Session.

Wednesday, February 16, 2022 at 7:00 pm - Regular Monthly Meeting.


FURTHER BUSINESS:

None.

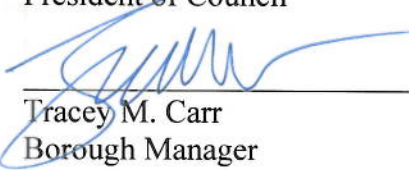
ADJOURN:

Motion was made by Mr. Edgerton and seconded by Mr. Oliver to adjourn the meeting at approximately 7:15 pm.

Respectfully Submitted:



Mr. Robert Edgerton
President of Council



Tracey M. Carr
Borough Manager