

**DALLAS BOROUGH COUNCIL  
REORGANIZATION MEETING  
January 3, 2022**

The Re-organizational meeting of the Dallas Borough Council was held at 6:00 p.m. on Monday, January 3, 2022 in Council Chamber, Dallas Borough Building, 25 Main Street, Dallas, PA 18612.

An Installation Ceremony commenced and conducted by Magisterial District Judge Brian Tupper in which the following individuals accepted the administration of the oaths of office as follows:

“I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity”

Council Member re-elected Robert Edgerton  
Council Member re-elected Lee Eckert Jr.  
Mayor re-elected Timothy J. Carroll  
Tax Collector re-elected Mark VanEtten

**Call to Order:**

Council Member John Oliver called the re-organizational meeting to order immediately following the Installation Ceremony and commenced with the Pledge of Allegiance.

**Roll Call-Board Members Present:**

Mr. Eckert	-	Present
Mr. Edgerton	-	Present
Mr. Oliver	-	Present
Mr. Stevens	-	Not Present
Mr. Youngman	-	Present

**Other Borough/Township Officials Present:**

Mayor Timothy Carroll	-	Present
Solicitor Jeffrey Malak	-	Present
Manager Tracey Carr	-	Present
Admin Asst Ellen Federici	-	Not Present

**Nomination and Election of Council President:**

Council Member Mr. Eckert nominated Mr. Robert Edgerton for Council President with a second received from Mr. Youngman. There being no further nominations the nominations closed.

On a motion by Mr. Eckert and seconded by Mr. Youngman, Council voted to approve Mr. Robert Edgerton as Dallas Borough Council President.  
Roll Call Vote – three yes, zero no, one abstain (Mr. Edgerton), motion carried.

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**Nomination of Election of Council Vice President:**

Mr. Oliver nominated Mr. Youngman for Council Vice President with a second received from Mr. Edgerton. There being no further nominations the nominations closed.

On a motion by Mr. Oliver and seconded by Mr. Edgerton, Council voted to approve Mr. Youngman as Dallas Borough Council Vice President.

Roll Call Vote – three yes, zero no, one abstain (Mr. Youngman), motion carried.

**Presentation of the Gavel:**

Re-elected Council President Mr. Robert Edgerton presided over the remainder of the meeting.

**Public Comments:**

None

**Re-organizational Business Before Council:**

On a motion by Mr. Edgerton and seconded by Mr. Oliver, Council voted to approve the following items by consensus agenda:

- Re-appointments as presented:
 

Borough Manager	Tracey M. Carr
Borough Secretary	Tracey M. Carr
Treasurer	Mary Herbert
Solicitor	Jeffrey J. Malak, Esquire
Zoning Officer	Tracey M. Carr
Alternate/Assistant Zoning Officer	Quad Three Group Inc.
Alternate/Assistant Zoning Officer	Barry Isett & Associates
Code Enforcement Officer	Barry Isett & Associates
Assistant Code Enforcement Officer	Tracey M. Carr
Administrative Assistant	Ellen Federici
Emergency Management Coordinator	Harry Vivian
Deputy EMA Coordinator	Alan Pugh
Sewage Enforcement Officer	Dallas Area Municipal Authority
Real Estate Tax Certifier	Mark Van Etten
Deputy Tax Collector	Brett Slocum (Franklin Township)
Consulting Engineer	Quad Three Group Inc.
Alternate Consulting Engineer	Barry Isett & Associates
Flood Plain Administrator	Barry Isett & Associates
Building Code Official	Barry Isett & Associates
Chief of Police	James Drury
Road Department Supervisor	Edward J. Yonchik

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- Regular Council Meetings will be held on the third Wednesday of each month at 7:00 p.m. in Council Chambers located in the Dallas Borough Municipal Building, 25 Main Street, Dallas.
- Council Work Sessions will be held on the Monday prior to the third Wednesday at 7:00 p.m. in Council Chambers located in the Dallas Borough Municipal Building, 25 Main Street, Dallas
- Designate and affirm PNC Bank, Luzerne Bank, First Keystone National Bank and PLGIT to be the official depositories for Borough funds.
- Designate and affirm Council Member Robert Edgerton, Council Member John Oliver, Council Member Brian Stevens and Treasurer Mary Herbert to be authorized signers for Borough Accounts.
- Designate and affirm members of the Pension Committee as follows:
  - Brian Stevens, Council Member
  - Charles Youngman, Council Member
  - Tracey M. Carr, Borough Manager
  - Road Department Representative
  - Police Department Representative
- Appoint and affirm the members of the Zoning Hearing Board as follows:
  - Chris Matus (term to expire 12/31/2023)
  - Ben Sevenski (term to expire 12/31/2022)
  - William Peiffer (term to expire 12/31/2024)
  - Edward Yonkoski - Alternate (term to expire 12/31/2023)
  - Robert Jolley – Alternate (term to expire 12/31/2024)
  - \*Three (3) year terms
- Appoint and affirm the members of the Planning Commission as follows:
  - Patricia Peiffer (term to expire 12/31/2023)
  - Donald Berlew (term to expire 12/31/2024)
  - Barbara King (term to expire 12/31/2022)
  - \*Three (3) year terms
- Appoint and affirm the members of the Civil Service Commission as follows:
  - Claire Rupp (term to expire 12/31/2023)
  - William Barnes (term to expire 12/31/2025)
  - Lee Eckert Jr. (term to expire 12/31/2027)
  - Nancy Edgerton - Alternate (term to expire 12/31/2023)
  - \*Six (6) year terms

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- Appoint and affirm the members of the Dallas Borough Property Maintenance Code Appeals Board as follows:
  - Nancy Eckert (term to expire 12/31/2022)
  - Barbara Barnes (term to expire 12/31/2024)
  - VACANT (term to expire 12/31/2023)
  - \*Three (3) year terms
  
- Appoint and affirm the Dallas Borough Representatives to the Back Mountain Area Uniform Construction Code Board of Appeals as follows:
  - Harold Clarke Lewis (term to expire 07/31/2025)
  - John Pieczynski (term to expire 07/31/2024)
  - \*Three (3) year terms
  
- Appoint and affirm the Dallas Borough Representatives to the Dallas Area Municipal Authority Board as follows:
  - Timothy J. Carroll (term to expire 12/31/2023)
  - John Oliver (term to expire 12/31/2026)
  - \*Five (5) year terms

Roll Call Vote – four yes, zero no, motion carried.

On a motion by Mr. Youngman and seconded by Mr. Eckert, Council voted to re-appoint Mr. Robert Shaffer of 1 Pinecrest Avenue as the Dallas Borough Vacancy Chair.

Roll Call Vote – four yes, zero no, motion carried.

On a motion by Mr. Youngman and seconded by Mr. Eckert, Council voted to re-appoint Mayor Timothy J. Carroll to be the Dallas Borough Delegate to the Back Mountain Community Partnership and appoint Tracey M. Carr, Borough Manager, as alternate delegate.

Roll Call Vote – four yes, zero no, motion carried.

On a motion by Mr. Youngman and seconded by Mr. Eckert, Council voted to affirm Dallas Borough's participation in the Back Mountain Regional Emergency Management Agency and re-appoint Harry Vivian as the Emergency Management Coordinator to the agency.

Roll Call Vote – four yes, zero no, motion carried.

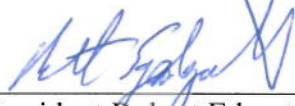
**Further Business:**

None.

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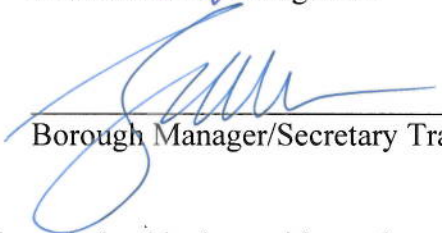
**Adjourn:**

On a motion by Mr. Eckert and seconded by Mr. Oliver, the meeting adjourned at 6:12 p.m.



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President Robert Edgerton



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Borough Manager/Secretary Tracey M. Carr

**NOTE:**

Following meeting adjournment, Mr. Edgerton acknowledged he is a paid member of the Luzerne Bank Board of Directors and inadvertently failed to abstain from the vote affirming Luzerne Bank as one of the depositories for Borough funds. A corrective action will be scheduled for the next Council meeting.

