



DALLAS BOROUGH

www.dallasborough.org

***COUNCIL MEETING
November 17, 2021
AGENDA***

1. CALL TO ORDER: Pledge of Allegiance

2. ROLL CALL:

President Edgerton	_____	Mayor Carroll	_____
Vice President Youngman	_____	Solicitor Malak	_____
Mr. Eckert	_____	Treasurer Herbert	_____
Mr. Oliver	_____	Adm. Asst. Federici	_____
Mr. Stevens	_____	Manager Carr	_____

3. APPROVAL OF MINUTES AS DISTRIBUTED:

Approval of Minutes from the regular meeting held on October 20, 2021 and work session held October 18, 2021.

Motion _____ Second _____

4. TREASURER'S REPORT:

Motion _____ Second _____

5. BUILDING PERMITS REPORT:

October 2021	Number of Permits		1
	Plan Reviews for Pending Permits	\$	0.00
	Flood Plain Administration	\$	0.00
	Permit(s) Dollar Amount	\$	823.50

Motion _____ Second _____

6. ZONING/ STORMWATER/ DRIVEWAY/ TRANSIENT PERMITS REPORT:

October 2021	Number of Permits	
	Zoning	5 (approved)
	Stormwater	0
	Driveway (new)	0
	Transient Retail	0
	Permit(s) Dollar Amount	\$ 150.00
	Zoning Hearing Board Fees	\$ 0.00
	Conditional Use Appl. Fees	\$ 0.00
	Motion _____	Second _____

7. BILLS AND PAYROLL:

October 2021	Bills as Presented	\$ 144,015.63
	Payroll as Presented (3 pays)	\$ 72,161.74
	Total Bills & Payroll	\$ 216,177.37
November 1 - 17, 2021	Bills as Presented	\$ 109,876.55
	Payroll as Presented (1 pay)	\$ 24,429.04
	Total Bills & Payroll	\$ 134,305.59
	Motion _____	Second _____
	ROLL CALL VOTE _____	

8. FINES RECEIVED REPORT:

October 2021	District Court:	\$ 397.34
	Accident Reports:	\$ 230.00
	Police Receipts:	\$ 860.00
	Total Fines & Monies Received	\$ 1,487.34

9. COMMUNICATIONS:

10. PUBLIC COMMENTS:

- Please state your name and address for the meeting record.
- Public comments are limited to five minutes per person.
- Please do not repeat comments/ questions that have already been stated.

11. PUBLIC COMMENTS AND DISCUSSION SPECIFIC TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- Noticed mailed on November 15, 2021 to 140 owners and residents of properties contiguous to public sidewalks advising of the Snow and Ice Removal regulations for Dallas Borough. Copy of a DEP flyer on “Safe Sidewalks, Safe River” was included in the mailing for MS4 outreach compliance.

12. NEW BUSINESS:

- Approve **Resolution 15 of 2021** setting Police Officers’ member contributions to be 2% into the Police Pension Plan for the year 2022.

Motion _____ Second _____

ROLL CALL VOTE _____

- Approve **Resolution 16 of 2021** setting Non-Uniformed member contributions to be 1% into the Non-Uniformed Pension Plan for the year 2022.

Motion _____ Second _____

ROLL CALL VOTE _____

- Authorize the Borough Manager and Borough Solicitor to advertise **Ordinance 3 of 2021** for adoption at the December Council meeting setting the tax rate for the year 2022 on real property at 2.00 Mills on each dollar of assessed valuation based upon the 2022 Tax Certification report from Luzerne County Assessor’s Office and retaining unchanged the rate of taxes on earned income, real estate transfer, mechanical devices and local services tax (LST).

Motion _____ Second _____

ROLL CALL VOTE _____

- Approve the ***proposed*** Dallas Borough 2022 Operating Budget in the amount of **\$3,775,000.00** and attached salary schedule as submitted by the Borough Manager and authorize the appropriate Borough official(s) to advertise a public notice that the proposed budget is available for public inspection in compliance with the Pennsylvania Borough Code.

Motion _____ Second _____

ROLL CALL VOTE _____

- Approve an employee contribution through payroll deduction for participating personnel set at 6% of annual cost toward medical, dental and vision coverage for the 2022 plan year adjusted for surplus claim fund reimbursement received from the 2020 plan year.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Approve and renew the Borough’s General Insurance Package in the estimated amount of \$33,975.00, Workers Compensation coverage in the amount of \$51,243.00, with Bond renewals and other coverages as presented by DGK Insurance for 2022.

Motion _____
 Second _____
 ROLL CALL VOTE _____

- Approve and authorize the Borough Manager to distribute holiday bonuses to public work department employees and administrative employees at the rate of \$100 for full-time employees and \$50 for regularly scheduled part-time non-seasonal employees.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the appropriate Borough officials’ signatures on the Commonwealth Financing Authority and the Department of Community and Economic Development Local Share Account Grant Contract #C000080683 in the amount of \$133,880.00 repurposed toward Phase I of the Kenneth Young Memorial Park Project.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the appropriate Borough officials’ execution of the fifth amendment to grant contract C000061690 with the Commonwealth of Pennsylvania Commonwealth Financing Authority Local Share Account amending the grant activity period to be September 15, 2010 to December 31, 2022 and amending the grant termination date to be December 31, 2022 with all other terms and conditions of the grant to remain unchanged and in full force and effect.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Affirm the appropriate Borough officials’ execution of the fifth amendment to grant contract C000061922 with the Commonwealth of Pennsylvania Commonwealth Financing Authority Local Share Account amending the grant activity period to be July 8, 2015 to December 31, 2022 and amending the grant termination date to be December 31, 2022 with all other terms and conditions of the grant to remain unchanged and in full force and effect.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize payment to Schaedler Yesco Distribution in the amount of \$75,166.00 for (49) luminaries and \$689.48 for (6) light shields under PA Co-Stars Contract #033-027 and authorize the Borough Manager to submit a reimbursement request to the Commonwealth of Pennsylvania Commonwealth Financing Authority under Local Share Account Grant contract C000061922.

Motion _____ Second _____
 ROLL CALL VOTE _____

- Authorize the Borough Manager to seek applications for an additional full-time worker for the Road Department.

Motion _____ Second _____
 ROLL CALL VOTE _____

13. POLICE REPORT:

14. MAYOR’S REPORT:

15. SOLICITOR’S REPORT:

16. CODE ENFORCEMENT REPORT:

17. MANAGER'S REPORT:

• **Road Department Report**

The Dallas Borough Fall Leaf Collection Program is well underway. The vacuum truck is expected to get to every road in the Borough prior to Thanksgiving.

• **Announcements**

The next meetings of Dallas Borough Council will be held as follows:

Monday, December 13, 2021 at 7:00 pm - Public Work Session.

Wednesday, December 15, 2021 at 7:00 pm - Regular Monthly Meeting.

An Executive Session was held on November 15, 2021 for personnel purposes.

18. EXECUTIVE SESSION (if needed)

19. FURTHER BUSINESS

20. ADJOURN:

Motion _____ Second _____
Meeting Adjourned at _____.